

Second Unitarian Annual Reports

2022-2023


Table of Contents

Table of Contents.....	1
Connection	2
Caring.....	2
Connection	2
Fellowship.....	3
Faith	4
Faith Connections.....	4
Religious Education	4
Social Justice.....	5
Worship Team	7
Fiscal	8
Endowment	8
Finance Coordinating Council (FCC)	8
Stewardship.....	9
Physical	10
Building & Grounds	10
Library.....	11
Technology	12
Facilitative	13
Committee on Ministry	13
Marketing & Communication (MAC).....	13
Nominations & Leadership Development (NLD)	15
Personnel.....	15
Board of Trustees.....	1
6	
Office	
Administrator.....	17

Connection

Committee/Team	Caring
Chair/CoChairs/Convener	Dorothy Danielson, Rev. Juniper Meadows
Committee Members	Deborah Jadhav, Linda Robb, Pat Solick
General Report	<ul style="list-style-type: none"> Assisted with 2 Memorial Services Sent Sympathy, Get Well Cards, Caring cards Blessing of the Backpacks Linda is rejoining the committee 23-24 Dorothy volunteered to chair the committee 23-24
Data (If applicable)	None
Goals '23-'24	<p>Rebuild the team Linda has consented to participating in the committee</p> <p>Designate Priorities Julie Kirn consulted with the committee to help set goals.</p> <p>Update the Volunteer list with the help of the connection Team Continuing efforts to expand the volunteer list and get volunteers more actively involved.</p> <p>Improve communication to avoid overlap.</p>

Committee/Team	Connection Team
Chair/CoChairs/Convener	Kathy Bell
Committee Members	JoAnne Draper, Lorraine Duggin, Anita Jeck, Michaela Weiss, and Judy Wiczorek.
General Report	Summary: Added monthly newcomer sessions, moved back to live Pathways classes, and began offering self-study curriculum in lieu of attending Pathways.

	<p>Pathways to Membership Classes</p> <ul style="list-style-type: none"> ● Fall 2022 - Via Zoom. Low attendance - one newcomer and two members. ● Contacted area churches to explore what was working well for them. Converted back to live sessions and cut the sessions down from three to two. ● Spring 2023 - Live. Improved attendance - six newcomers.  <p><i>Spring 2023 Pathways Class</i></p> <p>Self-Study – Began offering a self-study curriculum for those whose schedule cannot accommodate attending Pathways Classes. Seven newcomers selected this option; four completed.</p> <p>“Just the Basics” Sessions – In February began offering brief, monthly newcomer sessions after Sunday worship, led by Rev. Juniper and a Connection Team member.</p> <p>Ceremonies – Continued conducting Signing Ceremonies and New Member Welcome Ceremonies in Fall and Spring.</p> <p>Church Directory – Collaborated with Office Admin Jaime Short to publish directory in August and February. During summer, the team contacted every member household to confirm their contact information. Updated numerous photos.</p> <p>Hospitality Teams – Continued to collaborate with the Fellowship Committee to provide Sunday morning hospitality. Thirty-six members provided hospitality across five teams.</p>
Data (If applicable)	<p>Members Reported to UUA in February 2023 Annual Census: 104</p> <p>Member Transitions during the 2022/2023 church year:</p>

	<ul style="list-style-type: none"> ● New Members (5): Justine Rost, Lillie Sharp, Laura Smith, Anjan & Andrea Talukdar. ● Returning Members (1): Alex Rost. ● Resignations (2): Ed Bok, Ronda Stevens. ● Did not pledge for 2023-2024 (3): Lynn Alsman; Lydia Eman & Ray Wahab. ● Deceased Members (1): Greg Minter. <p>Affiliate Transitions:</p> <ul style="list-style-type: none"> ● Resignations (1): Ray Harris.
Goals '23-'24	<ul style="list-style-type: none"> ● Complete leadership transition to new co-chairs JoAnne Draper and Judy Wieczorek. ● Enhance mentoring of new members. ● Set up teams to focus on specific activities.

Committee/Team	Fellowship
Chair/CoChairs/Convener	Janet Nichols
Committee Members	Judy Eller
General Report	<ul style="list-style-type: none"> ● Welcome Rev. Juniper Meadows ● Summer BYOB Picnic ● Thanksgiving Dinner ● Game Event ● "Share the Warmth" Soup dinner and support Project Harmony ● Collaborated with RE for Easter Egg Celebration
Data (If applicable)	
Goals '23-'24	<ul style="list-style-type: none"> ● Continuing with our mission of providing a ministry of welcome and celebration ● Gaining more committee members

Faith

Committee/Team	Faith Connections
Chair/CoChairs/Convener	JoAnne Draper/Carolyn Miller
Committee Members	Anita Jeck, Cheri Cody, Clyde Andersen, Mary Rudy, Pam Curtiss-Smith (Board Liaison)
General Report	<p>FIRST HOURS: – every other month on the 2nd Sundays at 9:00 am, hybrid events (non-share the plate events)</p> <p>August 14th, 2022: City Trees: Unsung Heroes by Graham Herbst, with the Nebraska Forest Service</p> <p>October 9th, speaker from Braver Angels, a national organization committed to bridging the partisan divide through respectful listening and dialog. 11 people in attendance.</p> <p>December 11th: Book discussion “<i>You’ll Never Believe What Happened to Lacey – Crazy Stories About Racism</i>” by Amber Ruffin and Lacey Lamar, who are from Omaha. 14 people attended (7 in person & 7 via zoom)</p> <p>February 12th, 2023: Darrel Draper spoke about “Famous UU’s and Their Legacies.” 24 in attendance (15 in person & 9 via zoom)</p> <p>April 9th: Jill Archer presented “The Body Keeps the Score” w/ 22 attending (15 in person & 7 on zoom)</p> <p>June 4th: Linda Robb presented Spirituality plus Puppies equals a special type of pet therapy for individuals experiencing behavioral issues. 14 people attended (10 in person + 4 on zoom)</p> <p>Other Activities: Sept 11, 2022, United We Walk at Tri-Faith Commons, a celebration of Omaha’s Diverse Community</p>

October 11th: North Omaha Legacy Tour by Preston Love's Institute for Urban Development. 17 attended.

Feb 17th: In collaboration with First Church watched & discussed the movie "Pay It No Mind" in which the main character was a transwoman.

April 8th: Omaha and Lincoln Unitarians visited the Durham Museum and the Malcolm X Foundation. After lunch we reconvened at Second Unitarian for a discussion on Beloved Community and the 8th Principle.

Other Groups: Soul Matters: There are 3 Soul Matters Groups which meet in the fall through the spring. Two groups meet virtually, and one meets in person at church. The group leaders are Judy Wieczorek, Kathy Bell, and Anita Jeck.

Afghan family: Aug. 3rd: Lutheran Family Services sponsored a picnic at Zorinsky Lake for all the Afghan refugees in Omaha. Approximately 400 people attended including most of the women and children from our sponsored family. Most of the family have jobs; the young kids will start school next week; and the older children will attend Metropolitan Community College in September with Nadia, the older girl, taking ESL and possibly CNA classes, and Mahdi, the young man, working on his GED. At the end of Ramadan there is a feast of Eid. The family invited us to a specially prepared Afghani dinner.



From left to right, the members of the family are: First Row: Hamid, the father and principal contact for us; Mahdi, his older son, and Esmael, the husband of a cousin. Second Row: Zahra, Hamid's mother; Nadia, Hamid's older daughter; Shakoufa, Hamid's sister; Sahar, Hamid's wife, and Fatemeh, the cousin. Third Row: Zeinab, Hamid's younger daughter; Hossain, Hamid's younger son and a twin of Zeinab; Zohair, the son of Esmael and Fatemah

	<p>Active involvement with the family ended in Feb of 2023, outside of social events.</p> <p>Writing for Spiritual Growth meets on the second Saturdays of the month.</p> <p>All Documents are all on google https://drive.google.com/drive/folders/15PxI9DohAGRZX-MK3a-kaO3bjlxgzcG?ths=true.</p> <p>Clyde Anderson put together a detailed process of how to use the equipment for First Hour, see google.</p>
Data (If applicable)	See General report for attendance nos.
Goals '23-'24	<p>Goals: Develop information for church website</p> <p>Solicit members for this committee.</p> <p>Program on "Know Thyself, Know Thy Gifts"</p>

Committee/Team	Religious Education
Chair/CoChairs/Convener	Ashleigh Fuson, DRE
Committee Members	Anita Jeck, Pam Miller-Jenkins, Janet Nichols, Jaime Short, Pete Miller
General Report	<ul style="list-style-type: none"> Initiated Fourth Friday Food, Fun & Fellowship. This includes a short vespers, simple meal, craft/fellowship. During the summer it will be potluck only. Children are integrating into Sunday Family worship; Activity bags, fidgets, provided. First Sundays- Introduction of worship theme for children downstairs. OWL classes held in collaboration with First Church
Data (If applicable)	
Goals '23-'24	<ul style="list-style-type: none"> Recruiting volunteers for First Sundays Finding childcare workers and volunteers for each Sunday Finding more people to be involved in specific teams as Fourth Friday planning, First Sunday teachers, Welcoming

	<p>Sanctuary, Youth group advisors</p> <ul style="list-style-type: none"> • Welcome neurodiversity
--	---

Committee/Team	Social Justice
Chair/CoChairs/Convener	Cheri Cody(Chair/convenor)/Tera Kirk(Scribe)
Committee Members	Clyde Anderson, Ruth Corwin, Vicki Pratt, Larry Kurtz, Laura Smith, Pam Miller-Jenkins, Deborah Jadhav, Heidi Garvin, Ember Bang, JoAnne Draper, Pam Curtiss-Smith(board liaison)
General Report	<p>Omaha Together One Community (OTOC)</p> <ul style="list-style-type: none"> • Clyde Anderson, Ruth Corwin and Deborah Jadhav co-chaired the 2022 Internal Contribution Campaign for OTOC and Second Unitarian members contributed \$1,092. Each year OTOC congregations conduct an internal contribution campaign where letters are sent to a targeted group of members in the congregation. The letters are signed by members of the OTOC Core Team of Second Unitarian Church. • Participated in OTOC Leadership Retreat in January 2023 • Environmental Sustainability Team (ESAT) is led by Clyde Anderson. ESAT encouraged the City Council to implement a climate action plan, lobbied OPPD in collaboration with a north Omaha group to shut down coal plant, and, in June, ESAT transitioned to a new Beyond Plastics Team. • Vicki Pratt, Cheri Cody and Rev. Juniper Meadows joined the OTOC table for the Martin Luther King luncheon in January 2023. • Social Justice supported the OTOC auction by donating a basket. Deborah Jadhav and Ruth Corwin created the basket which sold for \$95. • Vicki Pratt serves as chair of the OTOC Finance Committee and Cheri Cody prepares the financials and is on the committee. <p>Open Arms Transgender Social Group (OATS)</p> <ul style="list-style-type: none"> • Since meeting back in person, on average 10-12 people come to the monthly meetings, including families. (One family comes from Valley regularly.) Also, several folks came after meeting Rev. Juniper at the Capitol when she testified against the anti-trans legislation. • Most of the meetings have a support-group structure, though we might play games (either board/card games or “icebreaker” games). Once they watched a movie (Encanto), and in March they

visited Trans Stitchin,' a free community closet for transgender people.

- Included in the OATS budget are funds to provide food for the meetings and pizza is very popular.

Renewing Welcoming Congregation Certification

Tera Kirk is spearheading the activities required to renew our status as a Welcoming Congregation for LGBTQ+ people. So far, four of the five goals required by the Practices of Welcoming Renewal have been completed, and the fifth goal is at the halfway mark. The Social Justice committee hosted a viewing and discussion of the 2012 documentary Pay It No Mind about trans activist Marsha P. Johnson. In collaboration with First Unitarian, a dinner was served and 18 participants attended.

Legislative Activity

- Pam Miller-Jenkins coordinated the congregation's participation in Decline to Sign (432.Org) which worked to keep the Voting Rights constitutional amendment off the November 2022 ballot. Pam organized a training session for church members led by Mike Forsythe, Civic Nebraska, on communicating with legislators. In the end, the effort was unsuccessful but brought together many voting rights allies. The church had a voting rights banner on the north side of the church for several months.



- **LB 626 – To restrict reproductive care access (dubbed the heartbeat bill)**

Social Justice organized a lobbying trip to the Legislature to protest this legislation. The structure of the hearing prohibited attendance at the hearing. The proponents were given 3 hours at the beginning and opponents were not allowed to attend. The group did participate in a large rally in the rotunda. This was Rev. Meadows' first trip, of many, to lobby the legislature.



- **Legislative Bills 574, 575 and 371- Transgender Rights & Drag Shows**

Rev Meadows, along with other progressive clergy from Omaha, made several trips to testify at the legislature on transgender legislation to reject restrictions on access to care. Second U is lucky to have such a committed minister/role model.



- **Separate Church and Hate**

Following a contemptible resolution when the legislature broke their own rules to combine two different topics, the legislature combined the transgender care for minors bill with the abortion access bill and passed them with the 33 votes required. This action is currently facing legal action. In response, the social justice committee has a new banner.



Social Justice Webpage

Frequent visitor, Heidi Garvin, expressed interest in working on social justice and is offering her talents to help social justice better portray its vision and its work. Heidi has a first draft of a video that shows examples of the work over many years. She has also rewritten the narrative of Second U justice work and included a direct invitation to join in the mission.

Community Garden

As a service to members and neighbors, the church provides 14 plots in our community garden. Larry Kurtz manages the opening and closing of the garden as well as assigning and renting the garden plots. All garden plots were rented to a combination of members and others. Instructions for gardeners are posted in a weather-protected sign in the garden.

Afghan Refugee Team

This was a successful ministry, in collaboration with First Unitarian, and the committee now considers this complete. More details can be found in the Faith Connections report.

UUA Announcements & Actions

- Vicki Pratt monitors UUA announcements and actions for inclusion in our weekly enews which keeps the Second U members informed and also maintains a connection to our UUA.

Collaborations

- Social Justice organized participation in the Tri-Faith Community's United We Walk event in September 2022. Marketing and Communications (MAC) purchased and loaned "Side with Love" t-shirts to participants who didn't have their own.
- Social Justice continues to collaborate with Faith Connections. Two highlights were the Legacy Tour in north Omaha hosted by Preston Love and being scribes at the congregational

	<p>meetings to learn about and discuss Article II.</p> <ul style="list-style-type: none"> • Collaborated with First Unitarian and Unitarian Church of Lincoln to provide two gatherings to experience Beloved Community so we can bring it back to our respective congregations. Another is planned for Fall 2023. • Second & First Unitarian churches had a joint participation in the 2022 Pride Parade and a great turnout of participants. • MAC offered Molly Kliment-Jenkins talents to help design the two banners shown above and Building and Grounds installed them on the church. <p>Share the Plate Recipients</p> <ul style="list-style-type: none"> • July/August 2022: Habitat for Humanity - \$907.60 • September/October 2022: Stephens Center - \$927.50 • November/December 2022: Siena Francis House - \$1,067 • January/February 2023: Food Bank of the Heartland - \$1,136 • March/April 2023: Black Votes Matter/Civil Rights Tour - \$1,713.22 • May/June 2023: Omaha Permaculture - \$944.55 • Minister Discretionary Fund (4 5th Sundays) - \$623.70
Data (If applicable)	
Goals '23-'24	<ul style="list-style-type: none"> • Complete Welcoming Congregation Renewal • Complete revamp of social justice webpage • Continue to collaborate with Faith Connections, MAC and Beloved Community • Impact getting "Support Our Schools" repeal of LB 573 on the November 2024 ballot

Committee/Team	Worship Team
Chair/CoChairs/Convener	Tom Peterson
Committee Members	
General Report	

Data (If applicable)	
Goals '23-'24	

Fiscal

Committee/Team					
Chair/CoChairs/Convener	Rod Baumann				
Committee Members	Gene Kopecky, Carolyn Miller				
General Report	<div>Endowment Fund Committee Annual Report</div> <div>Fiscal Year: July 1, 2022 - June 30, 2023</div> <div>Report Date: June 4, 2023</div> <div>Submitted by Rod Baumann</div> <div><div>1. Committee Members:</div><div><div>1. Convener – Gene Kopecky</div><div>2. Secretary – Rod Baumann</div><div>3. Investment Monitor – Carolyn Miller</div></div></div> <div>2. General Comment:</div> <div><div>This report has been prepared to meet the Endowment Fund Committee’s (EFC) duty to provide an annual report to the Board of Trustees prior to the Annual Congregational Meeting (June 10, 2023), For this submittal to be timely, it should be understood that not all information through the end of the 2022 – 2023 fiscal year is contained herein.</div></div> <div>3. Review of Endowment Fund Fair Market Value (FMV)</div> <div>Four Most Recent Calendar Quarters:</div> <table><tr><th><u>Quarter End Date</u></th><th><u>Fair Market Value of Endowment Fund</u></th></tr><tr><td>June 30, 2022</td><td>\$247,447.50</td></tr></table>	<u>Quarter End Date</u>	<u>Fair Market Value of Endowment Fund</u>	June 30, 2022	\$247,447.50
<u>Quarter End Date</u>	<u>Fair Market Value of Endowment Fund</u>				
June 30, 2022	\$247,447.50				


Committee/Team							
	<table><tr><td>September 30, 2022</td><td>\$233,255.07</td></tr><tr><td>December 31, 2022</td><td>\$248,242.17</td></tr><tr><td>March 31, 2023</td><td>\$271,279.03</td></tr></table>	September 30, 2022	\$233,255.07	December 31, 2022	\$248,242.17	March 31, 2023	\$271,279.03
	September 30, 2022	\$233,255.07					
	December 31, 2022	\$248,242.17					
	March 31, 2023	\$271,279.03					
	<p>Distributions from the Endowment Fund are not made unless the fair market value of the fund over the previous four (4) calendar quarters is at least \$250,000. As can be seen from the above summary, this threshold criterion has not been met. Consequently, the Endowment Fund Committee is currently not eligible to make withdrawals for distribution of approved uses.</p>						
<p>4. Approved 2022 Distribution to be Made in the Upcoming Weeks</p> <p>Back in 2022, the EFC recommended approval of an Endowment Fund application submitted by the Finance Coordinating Council (FCC) requesting \$4,500.00 for partial payment toward replacing front and basement doors. The Board of Trustees approved the distribution amount. The distribution was approved by 2UU members at the annual meeting in June of 2022.</p> <p>Shortly thereafter, a downturn in the market resulted in a drop in the fair market value of endowment funds. As such, the FCC agreed to wait for the \$4,500 distribution until such time market conditions were more favorable to sell the endowment’s mutual fund shares at a higher price per share.</p> <p>In response to recent increases in investment fund values, the Board of Trustees stated via email to the EFC (May 17, 2023) that it would now like to have the \$4,500 distributed to the FCC. During its May 19, 2023 meeting, the EFC agreed to make a withdrawal from the unrestricted UUCEF fund for distribution to the FCC. As of the date of this report, the withdrawal process has begun but has not been completed.</p>							
<p>5. Target an 80/20 Split in Invested Funds for the Endowment Fund</p> <p>The Endowment Fund maintains an approximate investment split of 80% Vanguard Fund and 20% Unitarian Universalist Common Endowment Fund (UUCEF). Recent inquiries to former EFC members revealed this 80/20 split was arbitrarily decided upon when UUCEF investments were initially made. There is no formal policy or procedure that establishes the need for an 80/20 split.</p>							
<p>6. Recent Audit of the Endowment Fund:</p> <p>An audit of the endowment fund is currently underway. The audit is being conducted by John Knape with support from Mark Siepker</p>							

Committee/Team	
	<p>(2UU members) for the past three fiscal years. As of the date of this report, the audit has not been completed.</p> <p>7. Gratefully Accepted Gifts to the Endowment Fund During the 2022-2023 Fiscal Year from the Following:</p> <p style="padding-left: 40px;">a. Shirley Rundquist in memory of her husband, Tom Rundquist - Amount of \$2,000.</p> <p>A thank-you letter was prepared and sent to Shirley on February 4, 2023 for her gift received during December of 2022.</p>
Data (If applicable)	
Goals '23-'24	

Committee/Team	Finance Coordinating Council (FCC)
Chair/CoChairs/Convener	Vicki Pratt
Committee Members	<p>Cheri Cody, Treasurer</p> <p>JoAnne Draper, Stewardship Committee representative</p> <p>Dorothy Danielson, Board of Trustees representative and Fundraising representative</p> <p>Carolyn Miller, Endowment Fund Committee representative</p> <p>Jan A Frank</p> <p>Anita Meyer</p> <p>Justine Rost</p> <p>Mark Siepker</p>
General Report	<p>The Council's mission is to oversee the fiscal health of Second Unitarian Church and to marshal the financial resources to further its mission. The Council includes the Finance and Fundraising Teams plus the Endowment Committee, Stewardship Committee, and Treasurer. Specific duties include:</p> <p>a) Prepare the annual Operating Budget for submission to the Board. Budget preparation includes soliciting projected expense needs for each line item.</p> <p>b) Review the financial statements monthly and recommend action to the Board if a problem is apparent.</p>

Committee/Team	Finance Coordinating Council (FCC)
	<p>c) Make recommendations to the Board concerning non-budgeted expenses.</p> <p>d) Maintain pledging records.</p> <p>e) Administer gifts and donations as specified in the Gifts and Donations Policy.</p> <p>f) Fill out Weekly Deposit Form to aid preparation of weekly bank deposit; maintain transparency and security of cash and checks in the offering plate and otherwise received.</p> <p>g) Monitor long term Capital Expense projects to ensure adequate funding in set-aside accounts. Inform Board of projects and funding scheduled for next year's Operating Budget.</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Welcomed new member Justine Rost. • Managed \$258,445 Operating Budget. • Continued Capital Expenditure process to set aside funds for future technology equipment needs and repairs to our church building. The asides were first used during this fiscal year. • Submitted finance-related changes during the rewrite of our congregation's Standing Rules and change to Bylaws. • Recommended to the Board of Trustees to transfer \$64,487.51 from Reserves to Edward Jones and combine that amount with our cash balance at Edward Jones to purchase 3 CDs totaling \$67,000. Interest rates received ranged from 4.5% for 6-month CD to 4.7% for 12 month CD. • Worked with Worship Committee and Office Administrator to add link and QR code to encourage donations from in-person and zoomers during church services. • Treasurer completed final accounting to close our 4-year Capital Campaign to pay for parking lots repairs, new deck, and construction of two additional bathrooms. • Drafted Operating Budget for 2023-24. Preparation included gathering budget needs from each expense line owner. This was only possible with careful consideration from each line owner. • Applied for and received \$4,500 Endowment Fund distribution approved at 2022 Annual Meeting but postponed when market declined. Distribution will be used for Capital Expenditures. Check was received in June. • Held 12 regular FCC meetings and several Budget Team


Committee/Team	Finance Coordinating Council (FCC)
	<p>meetings.</p> <p>Thanks to steadfast, reliable, and diligent volunteers who complete reporting of weekly stewardship and other income: Clyde Anderson, Kathy Bell, Kathie Haskins, Vicki Pratt, Shirley Rundquist, Lolly Thomas.</p>
Data (If applicable)	
Goals '23-'24	<ul style="list-style-type: none"> ● Leadership transition to co-chairs in preparation to replace Vicki ● Identify and train another alternate to make weekly bank deposit ● Update Records Retention Policy ● Set up file to store future contracts, warranties, and bills paid from Capital Expenditures ● Purge Finance files in storeroom and church office in compliance with updated Records Retention Policy

Committee/Team	Stewardship
Chair/CoChairs/Convener	JoAnne Draper
Committee Members	Phil Phillips & Pat Solick (Stewards); Chris Peters (Testimonials) & Pat Caffrey along with Bob Fischbach (Kickoff Event).
General Report	<p>The theme for this year “Fire of Commitment” & the song of the same name was used. Molly Kliment-Jenkins created this logo:</p>  <p>Schedule & Events: Feb. 11: Stewardship training with John Knappe & Tom Peterson provided technical assistance.</p>

Committee/Team	Stewardship
	<p>Feb. 13th: Mailed out Minister Letter</p> <p>Feb. 26: Sunday sermon on stewardship.</p> <p>Mar. 4: Potluck & Kick-off. Darrel Draper presented “The Fire of Commitment” which included inspirational historical stories about George Washington, Henry Knox, & Louis Pasteur.</p> <p>Carla/Bill Kuhn provided technical assistance.</p> <p>Mar. 5-31: Pledge Drive</p>
Data	<p>Pledge Goal: \$190,000</p> <p>Actual: \$190,062 from 77 pledge units.</p> <p>34 people pledged online & 43 pledged via paper.</p> <p>Average pledge: \$2,416 which was highest average ever</p> <p>Stewardship Moments: 6 presenters from Oct thru March</p> <p>Stewards: 19</p> <p>Kickoff had 53 people attending in person & 4 on zoom.</p> <p>Spent \$297.45 on chicken (plenty left over) & \$49 on decorations.</p> <p>Total: \$346.45</p>
Lessons learned:	<ol style="list-style-type: none"> 1. In January, we developed a marketing message which was very helpful in our communications. I suggest working on this earlier & ask MAC for assistance. 2. Position the Kickoff as a “party” with the Stewards. It is easier for them to invite people. We received 48 or 60% of pledges before Kickoff. 3. The font on the Minister letter needs to be bigger. Include the paper pledge in the mailing. 4. Record the Kickoff event. 5. For Kickoff decorations, check at church first before making purchases. Contact Pam Curtiss-Smith as she knows where everything is. 6. We continue to be a “vulnerable congregation” as defined in Wayne Clark’s “Beyond Fundraising: A Complete Guide to Congregational Stewardship” and published by UUA.

Physical

Committee/Team	Building & Grounds
Chair/CoChairs/Convener	Clyde Anderson
Committee Members	Rick Bell, Pam Curtis-Smith (Aesthetics Liaison), Dorothy Danielson (Board Liaison), David Johnson, Gene Kopecky, Larry Kurtz, Carla/Bill Kuhn (Technology Liaison), Michael Lynne, Roger Nicolaisen, Tom Peterson, Jim Poleshuk, Alex Rost
General Report	<p>Summary of achievements:</p> <ul style="list-style-type: none"> • Our monthly meetings at Church are usually scheduled on the first Saturdays and include a walk-around inspection, light repairs, yard work, etc. Members also meet weekly at Bagel Bin on Thursday mornings to discuss any immediate property and building maintenance issues. • Church Cleanup Days were held on 10/2/2021, 11/6/2021 and 4/30/2021, and we greatly appreciate all the volunteers who participated!
2022-2023 Accomplishments	<ul style="list-style-type: none"> • Replaced the front doors of the church with new glass doors with fire code compliant panic bar mechanisms. • Using the old doors from the front entrance, upgraded the Basement double doors with a new door frame and panic bar mechanism. • Thanks to Tom Peterson's artistic skills, added beautiful chalices above the front entrance and on the north facing exterior wall. • Assisted Technology install the 8-camera security system. • Maintained the interior and exterior of the church building including electrical and plumbing repairs. • Made modifications to the Sanctuary doors necessitated by differential settlement of the building. • Maintained the church grounds with the help of Whitney Loucks, our mowing contractor. Controlling the weeds in the lawn and landscape areas was a challenge with the drought and the lack of an irrigation system. We also

Committee/Team	Building & Grounds
	<p>removed two dead ash trees and heavily pruned other trees in the church yard. Also supervised the snow removal contractor.</p> <ul style="list-style-type: none"> Followed up on several recommendations from the Safety Team like adding new exit signs and a pulpit fire extinguisher. 
Goals '23-'24	<ul style="list-style-type: none"> Replace the door and door frame to the Minister's Office. Install a dusk-to-dawn floodlight to illuminate the north chalice and banner. Replace the grass between the handicap ramp and the building with cement pavers making a small meeting area. Rehab the irrigation system for the front landscape garden areas. Recruit volunteers to help upgrade and maintain the landscape garden areas. Assist the Board and Safety Team select a security system provider for the building. Correct the subsidence problem with the sidewalk around the Bathroom Addition. Church Cleanup Days are scheduled for Saturdays Oct. 28 and April 27.

Committee/Team	Library
Chair/CoChairs/Convener	Melissa Konecky
Committee Members	Vicki Pratt, Lorraine Duggin, Pete Miller, Lucy Horpendahl
General Report	<ul style="list-style-type: none"> • We have a visually exciting and informative new website, LibraryThing, for our shelf list. • We have ordered several books not readily available elsewhere in keeping with our mission of supporting church members and committees in their work with material for worship and also for individuals' search for meaning. • We have a cabinet in the basement designated for the church's pictures and memorabilia.
Data (If applicable)	We have a budget of \$100 for the year.
Goals '23-'24	<ul style="list-style-type: none"> • To become proficient in LibraryThing in order to keep our catalog up to date and to introduce it to the congregation. • To help raise money for the church with donations from the congregation during the upcoming book sale the last two Sundays in September with a rain date the first Sunday in October. • To determine which of the cabinets in the basement is ours and start storing old pictures and church memorabilia in it. • To continue to support individuals in their search for meaning and to support the committees in their work.

Committee/Team	Technology
Chair/CoChairs/Convener	Carla/Bill Kuhn
Committee Members	Support from Worship and Building and Grounds.
General Report	<p>Completed Cabling and Installation of Security Cameras.</p> <p>Installed microphone for piano to be heard over Zoom.</p> <p>Converted phone and internet service to CenturyLink for cost savings and improved service.</p> <p>Replaced Sanctuary projector, acquired backup sanctuary projector also to support First Hour presentations.</p> <p>Replaced Office administrator PC.</p> <p>Worked with CenturyLink Contractor to bury fiber-optic cable.</p> <p>Setup main door key lock for new doors, and entered codes for committees and staff, and provide usage logs, and error logs.</p> <p>Added remote access for Video cameras, for B&G and Technology.</p>
Data (If applicable)	
Goals '23-'24	<p>Reconfigure sanctuary A/V equipment to simplify operation.</p> <p>Plan projector installation for FirstHour with an option to provide option to overflow in downstairs meeting area.</p> <p>Upgrade Sanctuary projection Computer.</p> <p>Provide proposal to upgrade hybrid services technology.</p> <p>Install monitor for security cameras at the welcome desk.</p> <p>Install video camera in foyer to complement security system alarm validation.</p> <p>Install phone near welcome desk as an extension from office phone.</p>

Facilitative

Committee/Team	Marketing & Communication (MAC)
Chair/CoChairs/Convener	Jaime Short, OA & Carol Johnson
Committee Members	Kathy Bell and Molly Kliment-Jenkins
General Report	<p>In collaboration with Social Justice, promoted and assisted in organizing participation in 2022 Pride Parade</p> <p>Promoted events within the congregation ie: Book Sale; Fourth Fridays</p> <p>Promoted Trunk or Treat</p> <p>In collaboration with First Unitarian Church, ran a full page color ad in River City Mixed Chorus program</p> <p>Conducted a campaign to collect donations to KIOS to purchase advertising for the church.</p> <p>With the donations, we were able to purchase 60 ad spots during All Things Considered</p> <p>Designed, Ordered and Installed colorful banners representing our current 7 principles for the church sanctuary</p> <p>Submitted Second Unitarian virtual banner for General Assembly</p> <p>Collaborated with Social Justice to purchase a commemorative brick paver for the Martin Luther King, Jr. Cornerstone Memorial</p> <p>Collaborated with Social Justice to submit a Second Unitarian slide for the looping show of members at the OTOC Fundraiser</p> <p>Maintained and updated the Second Unitarian website as needed</p> <p>Coordinated the purchase of "Side with Love" Tee Shirts for participants at social justice events</p>
Data (If applicable)	
Goals '23-'24	<p>Collaborate with Social Justice and Minister for representation in the Pride Parade and Festival</p> <p>Develop and implement strategies to promote rental of church space</p> <p>Develop and implement strategies to further promote OATS and disseminate correct/ updated information about the purpose, target group and meeting logistics of OATS</p>

Committee/Team	Nominations & Leadership Development (NLD)
Chair/CoChairs/Convener	Pete Miller
Committee Members	Pete Miller, Carol Johnson and Casey Horpedahl
General Report	Presented a slate of officers at the annual meeting for vote by the congregation Financial support for Article II discussions by congregants
Data (If applicable)	
Goals '23-'24	Present a slate of officers at the 2024 annual meeting for congregational vote Support (financial and planning) for congregants/ church leaders as needed

Committee/Team	Personnel
Chair/CoChairs/Convener	Molly Kliment-Jenkins
Committee Members	
General Report	
Data (If applicable)	

Administrative

Committee/Team	Board of Trustees
Chair	Dorothy Danielson
Members	Anita Jeck, Vice Chair; Molly Kliment-Jenkins, Secretary; Pam Curstiss-Smith; Phil Phillips; Julie Kirn
General Report	<ul style="list-style-type: none"> • Year of collaboration, hope, and reengagement following the pandemic with the spiritual leadership of Rev. Juniper • Comprehensive review and revision of Standing Rules • Revision of Endowment Bylaws • COM initiated • Rewrote Rental Policy • Proactive, multi-faceted measures to bolster safety, including: installation of cameras, new doors, FBI active shooter safety training, consultation with local police and safety walk-through • Changed insurance carrier from Church Mutual to Guide One allowing for more robust coverage • Worked with Faith Connections to facilitate whole church Article 2 Discussions • Met with NLD regarding reluctance of members to take on leadership roles • Addressed south boundary issues with neighbor; will continue to work toward resolution • Operating budget that is dependent on drawing from reserves is a critical concern. • Extended Rev. Meadows contract through June 30, 2024
Data (if applicable)	N/A
Goals '23-'24	<ul style="list-style-type: none"> • Discerning a roadmap for the consideration of settled ministry with Rev. Juniper. • Facilitate evolving culture of leadership to include more member involvement in fulfilling our mission • Explore alternatives to Robert's Rules of Order • Pursue resolution of south boundary issue with neighbor • Discern a roadmap toward financial sustainability • Maintain and build on a culture of transparency and effective communication • Hold Congregation meeting in May • Revise SMART/Safe Congregation Policies

Committee/Team	Committee on Ministry
Chair/CoChairs/Convener	No designated chair for 2022-23 (Karen Hux is chair for 2023-34)
Committee Members	Sue Aschinger, Karen Hux, Pam Miller-Jenkins, Rev. Juniper Meadows, Dorothy Danielson (board liaison)
General Report	<ul style="list-style-type: none"> Completed an assessment of Rev. Juniper in her first year as minister Determined the committee's main goals, which are assessing ministries, conflict resolution, and Covenant of Right Relations. Used those three goals as the framework for the three "CoMedy Moments" presented during worship services to raise awareness of the committee's work Met with UUA consultant Lisa Presley several times to get help defining the work of the CoM and to put together a workshop for the church on conflict resolution Karen Hux, Pam Miller-Jenkins and (incoming member for 2023-24) Pete Miller took a UU Institute course called "Tending Covenant": Training for Right Relationship Teams" for a better understanding of covenant and how to address conflict while remaining in covenant The CoM member in second year of service to the committee will be the Co-chair of the Committee Leadership Council.
Data (If applicable)	
Goals '23-'24	<ul style="list-style-type: none"> Conflict resolution workshop in October with Lisa Presley Revising the Covenant of Right Relations with congregational input Assessment (feedback/reflection) of 2U ministries, starting with committees. Number of assessments per year TBD.

Committee/Team	Office Administrator
Chair/CoChairs/Convener	Jaime Short
Members	N/A
General Report	<ul style="list-style-type: none"> • Another successful year coming to a close. Thank you to everyone who helps me keep the calendar up-to-date, turns in their receipts, meets the communication deadlines, and all the other things that make my job easy! • It was a challenge this year as we re-opened the church and all learned how to adjust to the new way of doing things. Luckily, Rev. Meadows arrived just in time to share her energy with us as we moved forward.
Data (if applicable)	N/A
Goals '23-'24	<ul style="list-style-type: none"> • Reach more members with our communications. Members who stay up-to-date are more engaged with our church. • Get more organized! The church office has become sort of a dumping ground for items. All kinds of treasures pop up when I'm not here.