

[illegible]

		Second Unitarian Church											
		PROPOSED budget for FY21-22											
		Final 2020-2021	Proposed 2021-2022	% change from prev. FY		Explanation							
						Rev Moore July - Sept; 1/2 time minister Oct - June							
41	Housing Allowance		\$22,463	New Package		UUA 2021-22 midpoint for UUA GEO Index for Contract minister for small congreg for 9 months at 1/2 time							
42	Insurance Benefits		\$7,500		7%	3/4 of \$10K							
43	Minister W2 Salary		\$0			Dependent on hire							
44	In Lieu of FICA		\$1,718			Dependent on hire							
45	Professional Expenses		\$2,246			Dependent on hire							
46	Minister Pension		\$2,246			Dependent on hire							
47	Moving Expenses		\$0			Remote minister or negotiated/from reserves							
48	Total Oct-Jun 1/2 Time Ministerial Expense		\$36,173										
	<u>Rev Moore Jul-Sept Ministerial Package</u>												
49	Housing Allowance		\$2,000	Contracted Package		Rev Moore's contract							
50	Insurance Benefits		\$460			Rev Moore's contract plus insurance premium increase effective July 1							
51	Minister W2 Salary		\$5,870			Rev Moore's contract							
52	In Lieu of FICA		\$600			Rev Moore's contract							
53	Professional Expenses		\$785			Rev Moore's contract							
54	Minister Pension		\$785			Rev Moore's contract							
55	Total Jul-Sep Rev Moore Ministerial Expense		\$10,500										
	<u>Administrative Expenses</u>												
56	Administrative Expenses	\$1,110	\$1,555	40%		Per OA: Paper: \$500; Office supplies: \$400; Postcards/letterhead: \$200 Per Technology: Powerchurch renewal \$455							
57	Treasurer Admin Expense	\$2,325	\$2,430	5%		Payroll Processing: Monthly-\$1,465; EOY/W-2/Qtrly-\$270; Core Bank Fees: Monthly-\$600; Safe Deposit Box-\$35; Nebr Filing Fees: Corp Biennial Renewal-\$20; 1099 Forms-\$20; Shredding-\$20							
58	Treas Exp- Transaction Fees	\$520	\$870	67%		Vanco Fees: Monthly-\$120; Transactions-\$750							
59	Total Administrative Expense	\$3,955	\$4,855	23%									
	<u>General Expenses</u>												
60	Board Mtgs & Retreat	\$400	\$0	-100%		Original proposal was \$400							
61	Share the Plate Donations	\$6,000	\$6,500	8%		1/2 of offering income line							
62	Fundraising Expense	\$100	\$100	0%									
63	Loan Finance Expense	\$2,500	\$0	-100%		Loan paid off in 2021							
64	Guest Musicians	\$900	\$0	-100%		Original proposal was \$125/week							
65	Contract Childcare	\$300	\$300	0%		For special events (\$10/hr) such as town halls, Social Justice, OATS . Paid through church check requests/taxes handled by 1099 from church.							
66	Religious Ed Programming & Supplies	\$1,613	\$2,100	30%		Original proposal was: Family ministry \$850; Intergenerational services, supplies \$550; RE programs supplies/events \$650; Back in Building activities/events \$100							
67	Copier Expense	\$938	\$1,250	33%		Per OA							
68	Denominational Dues	\$12,487	\$13,483	8%		Actual amt from UUA 4/27/21							
69	Insurance	\$3,830	\$3,974	4%		Multiperil with added Legal Defense; Management Protection = \$3,024 Workers Comp \$950							
70	Janitorial-Cleaning	\$2,040	\$6,160	202%		Cleaning 2x mo for Jul-Aug; 4x mo for Sept-June							
71	Janitorial Sup/Trash Pick up	\$1,170	\$1,075	-8%		Per OA: Supplies: \$440; New trash contract with Hillside Solutions: \$37/mo plus \$16/mo compost pick up = \$636							
72	Lawn Care & Snow Removal	\$5,220	\$5,070	-3%		Mowing church lawn (26 times, \$70 ea) = \$1,820 Snow removal (10 times at over 1" at \$325) = \$3,250 Increased mowing events from 24 to 26 because of large area of new sod. Increased snow removal rate from \$295/event to \$325/event reflecting increased rate from Affordable Maintenance Solutions, but lowered number of events from 12 to 10 reflecting recent history							

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73	OTOC dues	\$1,600	\$1,324	-17%	.0075% of operating income (excludes money from reserves and Capital Campaign)					
74	Postage	\$550	\$550	0%	Per OA					
75	Telephone/Internet	\$3,276	\$3,890	19%	\$320/mo based on actual bill for 2 mo plus \$5 increase Oct-Jul					
76	Communications/Marketing Advisory Council	\$825	\$825	0%	River City Mixed Chorus \$175; Neighborhood Marketing \$400; ConstantContact \$250 KIOS: \$1,250 off-budget pass through					
77	Utilities: Gas/Electric/Water	\$5,700	\$5,700	0%	\$441/mo based on actual + expected increase					
78	New: MidAmerica Consulting		\$0		Original proposal was \$1,500 for Meaning and Purpose; professional ministry					
79	New: Search Committee		\$0		Original proposal was \$200; eliminated due to virtual search - no expenses					
80	Total General Expenses	\$49,449	\$52,301	6%						
Committee Expenses										
81	Caring	\$260	\$25	-90%	Plaque engraving, \$7 each					
82	Fellowship	\$1,145	\$600	-48%	Original proposal was: Paper Supplies \$400; Thanksgiving Dinner \$425; Winter Event \$100; Back in the Building Event \$150					
83	Finance Coordinating Council	\$1,100	\$475	-57%	Original proposal was: Stewardship: \$1,000 kick off food; \$200 training food and supplies Endowment: \$100 Education/webinars: \$50					
84	Bldg & Grounds Maintenance	\$950	\$1,200	26%	Heating and AC \$350 Safety inspections (fire suppression hardware) \$150 Garden supplies (mulch, weed killer, plants) \$200 Misc/plumbing \$500 Increased Misc Sup by \$200. May need to replace both keypad entry door locks because of unreliable performance.					
85	Library	\$0	\$0		Original proposal was: Supplies \$20; new acquisitions \$30 Wish list: \$1,000 for more book shelves					
86	Membership	\$725	\$500	-31%	Original proposal was: Visitors (guest name tags, gift bags, UU magazines) \$100; Pathways Class (2nd UU info + UU pocket guide) \$120; New Member Gifts (book & chalice) \$250; New Member Cake \$55; New Member End of Year \$100 ; Food for Pathways Class \$100					
87	Worship	\$2,100	\$10,000	376%	Original proposal was for \$5,850 but removed Choir music \$50 Increased to 24 guest speakers/yr = \$6,600 (\$275 per). 1/2 time minister proposed 20 services/year, leaves 32 to Worship team; will need to have some weeks at \$0 cost. plus piano tuning, worship supplies, licensing fees for music, aesthetics; \$300 for virtual musician stipends					
88	Social Justice	\$1,315	\$700	-47%	Open Arms (\$25 per mo & \$100 booth rental); MLK Luncheon \$50; Community Garden \$60; Pride Parade (Youth & Main Event) \$125; Education Events / Materials \$65					
89	Technology	\$1,892	\$2,600	37%	Software upgrades Office Admin PC \$300; iDrive backup and cloud storage \$100; Replacement UPS for Office Admin \$120; DreamHost DNS Reg./Dreampress web content Mgmt svcs \$200; Audio/Video maintenance and repair \$300; BOX online storage for file sharing \$40; Added by Finance CC: renewals for 2 Zoom accounts \$320 Wish List: DRE laptop replacement \$800; Pan-Tilt-Zoom (PTZ) Conferencing Camera designed for video broadcast and conferencing \$420. \$1,220 (included in total)					

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					Rev Moore July - Sept; 1/2 time minister Oct - June
90	Leadership Dev./Nominations	\$100	\$460	360%	Original proposal for \$860 reduced to: Coffee with prospective leaders for nomination \$60 Midwest Leadership Fall '21 scholarships \$200 Midwest Leadership Spring '22 scholarships \$200 General Assembly (virtual or in-person) scholarship \$0 Original \$200 proposal eliminated
91	Committee on Ministry/Healthy Relations Team	\$0	\$0		
92	New: Safety Committee		\$2,000	New Line	Comes from Memorial Funds income line.
93	Total Committee Expenses	\$9,587	\$18,560	94%	Original proposal was for \$5,000.
94	Total Expenses	\$214,309	\$188,098	-12%	
95	Out of Balance By	-\$1	\$0		
96	Depreciation Expense	\$2,887	\$2,587	-10%	Copier: 6 months (\$50 x 6 = \$300) AV equipment: 12 mo (\$190.50 x 12 = \$2,287)