



TABLE OF CONTENTS

Annual Meeting	Page(s)
Agenda	2
Nominees	3
Minutes of 2019	4-5
Treasurer's Report	5-7
Committee Reports	
Buidings & Grounds	8-9
Caring	9-10
Fellowship	10
Finance Coordinating Council	11-12
Stewardship	13-14
Library	14
Marketing Advisory Committee	15
Membership	16-18
Nominations & Leadership Development	19
Property Improvement Ministry	19-22
Social Justice	22-24
Worship	25

Annual Meeting: Saturday, June 20th, 2020

9:30 on Zoom

~ *the Board of Trustees*

Agenda

- Elect 2 members of the Board of Trustees (to serve 3 years)
- Elect a member for the Endowment Committee and a member for the Nominations and Leadership Development Committee (Both positions for 3 years)
- Elect up to 3 Delegates to represent our Congregation at 2020 General Assembly
- Adopt an Operating Budget for '20-'21

Quorum

Our By-laws stipulate that 35% of the membership must be present to conduct business at any congregational meeting

- Quorum is 40 eligible voting members to be present at our Annual Meeting
- Attendance will be taken at the beginning of the meeting to assure quorum
- If there is more than one member sharing a device, please make sure all present are visible to count in the quorum
- Please check in early to be included in the quorum count

Voting

- Voting will be completed following the Annual Meeting; please submit your votes by 5:00 Saturday evening (June 20th)
- Only members who attend the Annual Meeting will be sent ballots
- A link to the ballot will be sent to you via email—the same email we use to send the Zoom link
- You should have received a practice ballot Monday, June 8th via email. If you DID NOT get the link or had problems, contact Tom Peterson

Using Chat Feature

- We want to hear YOUR voice asking a question or making a comment; you will be unmuted to comment/ state your question
- To get into the lineup for speaking, just enter “???” or “Comment” or “Question” in the chat box
- You will be identified as the next speaker and unmuted in the order that your request is received
- Please DO NOT write questions or comments into the chat—it makes it difficult for the moderator to determine who is the next speaker
- Please allow others to ask their questions and to comment after you have had a turn before you speak a second time

Preparation

- The proposed budget and budget explanation have been mailed to your home; there were no changes following the Town Hall meeting so the budget mailed to you is the budget you will be voting on
- Bios of members being nominated for positions are below.

Your 2020-2021 Nominees
~ *the Nominations and Leadership Committee*

These are the nominees that will need to be voted on at the Annual Meeting.



Pam Curtiss-Smith
Board of Trustees
[Read Pam's Bio Here](#)



Dorothy Danielson
Board of Trustees
[Read Dorothy's Bio Here](#)



Pete Miller
Nominations and Leadership
Development Committee
[Read Pete's Bio Here](#)



Rod Baumann
Endowment Committee
[Read Rod's Bio Here](#)

Minutes of 2019 Annual Meeting

Meeting was called to order at 12:04 PM by Steve Abraham, Chair of Board of Trustees. Tom Peterson, Secretary certified that a quorum of 59 members were present, exceeding the 39 required (35% of 110 eligible voting members).

Steve introduced Greg Minter serving as Parliamentarian, and Craig Piquette, serving as Keeper of the Covenant.

Unison Opening Words and Chalice Lighting were led by Rev. Cyndi Simpson, followed by a unison reading of the Covenant of Right Relations.

Judy Eller, incoming Chair of Nominations and Leadership entered a motion to nominate the following slate of elected offices:

Board of Trustees – Sue Aschinger, Ed Bok (3 year terms); Carol Johnson (1 year term)

Nominations and Leadership – Julie Kirn (3 year term)

Endowment Committee – Jan Afrank (3 year term); Phil Phillips (1 year term)

Motion was seconded by Chris Peters. A motion was made by Greg Minter to elect the slate by acclimation. Second by Clyde Anderson. Motion passed unanimously.

Steve Abraham nominated Ruth Corwin, Vicki Pratt, and Cheri Cody to serve as Delegates for Second Unitarian Church at this year's General Assembly. Greg Minter moved to elect Ruth, Vicki, and Cheri as delegates. Second by Wesley Morrison-Sloat. Motion passed unanimously.

Tom Peterson presented a brief update from the Property Improvement Ministry. Bids have been received, but not yet finalized, from the general contractor and plumber. Bids for the parking lot were higher than expected, but the PIM wants to review the bid in detail to determine if any cost savings can be found.

Pam Miller-Jenkins led the identification of Committee Chairs and Points of Contact for 2019-2020:

- Building and Grounds – Rick Bell
- Caring Committee – Kathie Haskins
- Fellowship – Janet Nichols
- Finance Coordinating Council – TBD
- Endowment – TBD
- Stewardship – TBD
- Library – TBD
- Religious Growth and Learning – TBD
- Marketing Advisory – TBD; Jaime Short is Point of Contact
- Membership – TBD
- Worship – Lorraine Duggin is Point of Contact
- Aesthetics – Pam Curtiss-Smith
- Nominations and Leadership – Judy Eller
- Personnel – TBD
- Social Justice – TBD
- Technology – Carla/bill Kuhn

The proposed budget for 2019-2020 was presented by the Board of Trustees. After introductory remarks by Steve Abraham, Tom Peterson, and Joe White, the budget was distributed to those in attendance. A motion to accept the budget was made by Wesley

Morrison-Sloat, and seconded by Julie Kirn. Joel Haskins introduced an amendment on behalf of the FCC: "We move to amend the motion on the floor. The proposed budget shall be approved to be in effect only from July 1 until August 31, 2019, and that the Finance Council and the Board, in collaboration, be given that amount of time to prepare a revised balanced budget to remedy the situation. Additionally, effective immediately, and extending until a balanced budget is approved and goes into effect, the Board may not approve nor sign any contracts that extend beyond that time period." Motion seconded by Ed Bok. A prolonged period of discussion ensued. After consultation with Parliamentarian Greg Minter, the Board tabled the motion to approve the proposed budget, ending debate.

Pam Curtiss-Smith made a motion for a continuing resolution to pay the bills as though a continuation of the 2018-19 budget, consistent with spending rates. Second by Cheri Cody. After a period of discussion, the question was called and seconded. Vote was in favor, and the motion passed with 57 in favor, 1 abstention.

Closing Words were read in unison.

Meeting adjourned at 1:45 PM

Respectfully submitted,

Tom Peterson, Secretary to the Board of Trustees
Second Unitarian Church of Omaha

Treasurer's Report

July 2019-June 2020

Cheri Cody, Treasurer

Our fiscal year is from July 1 to June 30. The following pages compare 2019-2020 amounts with end-of-year amounts for 2018-2019 and 2017-2018.

Consolidated Balance Sheet

The Consolidated Balance Sheet shows restricted and unrestricted funds in both the assets and liabilities/fund balances/members equity portions of the balance sheet. The Operating Fund 01 money is held in the checking account or money market account which includes everything except Endowment. This gives comprehensive and transparent reports by showing all transactions. Endowment funds are invested, restricted, and not liquid.

As of June 30, 2020, Checking, Money Market, Account Receivable, Capital Campaign Pledges, and Investment Accounts Balances total \$430,006.49 which includes Restricted Funds of \$439,156.19 (including investment funds) and Unrestricted Funds of \$32,121.53. The Endowment Fund is detailed on the Consolidated Balance Sheet. Investments are comprised of our purchases of Vanguard Group funds and our account in the UUA Common Endowment Fund. Changes in market value are recorded as "Unrealized Gain or Loss" account on a monthly basis on the balance sheet.

Capital campaign:

- Total pledged: \$267,124
- Pledge cash received: \$174,282.57
- Current pledges receivable (Dec 2018-Nov 2020): \$13,722.29
- Noncurrent pledges receivable (Dec 2020-Nov 2022): \$79,119.14
- Non-pledge cash received: \$550
- Expenditures: \$167,301.18

Treasurer Duties and Responsibilities

The Treasurer is appointed annually by the Board of Trustees. Responsibilities include custodian of all church funds, weekly deposits, bill paying, record keeping for pledges and other contributions as well as financial data analysis, presentation, and retention, disbursements, plus preparing the workers comp audit report and other essential reports. I also administer payroll and ensure that the proper employee and employer forms are completed and payroll is submitted on a timely basis. The office administrator, Jaime Short, is responsible for day-to-day activities such as recording deposits, contributions, offerings, and paying invoices. In March of 2019 I assumed responsibility for the monthly bookkeeper responsibilities such as making accounting entries, reconciling the bank statements, and preparing balanced financial reports.



2020 06 JUN 02
CONSOL BAL SHEET.

Income and Expense Statement – Operating Fund

The Income and Expense Statement compares actual income and expenses to their budgeted amounts for the period ending June 30, 2020 as well as for the last two fiscal years.

2nd UU Annual Report 7-2019 to 6-2020

Second Unitarian Church - Income and Expense Statement - Operating Fund (unaudited)									
	as of 6/30/2020			as of 6/30/2019			as of 6/30/2018		
	Actual Year to Date	Annual Budget	% Actual to Budget	Actual Year to Date	Annual Budget	% Actual to Budget	Actual Year to Date	Annual Budget	% Actual to Budget
INCOME									
Pledges Budgeted	\$201,926.59	\$205,139.00	98.43%	193,569.92	196,729.96	98.39%	189,312.63	197,000.00	96.10%
New Pledges Current Member	1,095.00	1,120.00	97.77%				1,200.00	0.00	0.00%
New Pledges New Member	470.00	3,000.00	15.67%	1,642.00	5,458.04	30.08%	1,215.00	7,000.00	17.36%
Pledges for Previous Year	2,670.00	0.00	0.00%	915.00			726.00	0.00	0.00%
Subtotal Pledge Income	206,161.59	209,259.00	98.52%	196,126.92	202,188.00	97.00%	192,453.63	204,000.00	94.34%
Dividend Income	305.10	250.00	122.04%	577.55	250.00	231.02%	334.50	0.00	0.00%
Gifts	290.00	200.00	145.00%	200.00	200.00	100.00%	0.00	200.00	0.00%
Fundraising	4,503.87	4,000.00	112.60%	4,173.95	5,000.00	83.48%	4,957.57	2,366.00	209.53%
Other Income (new line '16)	185.92	311.00	59.78%	189.83	489.00	38.82%	2,084.01	480.00	434.17%
Offering	13,799.92	12,000.00	115.00%	13,555.70	12,000.00	112.96%	11,934.95	12,000.00	99.46%
Rent	50.00	200.00	25.00%	98.00	200.00	49.00%	184.00	200.00	92.00%
Transfer From/(To) Reserves	0.00	3,595.00	0.00%	2,411.18	0.00	0.00%	7,517.32	6,567.00	114.47%
Transfer From Cap Cpgn	0.00	3,000.00	0.00%						
Subtotal Income Received	19,134.81	23,556.00	81.23%	21,206.21	18,139.00	116.91%	27,012.35	21,813.00	123.84%
TOTAL INCOME	225,296.40	232,815.00	96.77%	217,333.13	220,327.00	98.64%	219,465.98	225,813.00	97.19%
EXPENSES									
Office Admin. Salary	\$20,900.98	\$21,294.00	98.15%	21,550.22	21,235.00	101.48%	20,816.95	20,818.00	99.99%
Office Admin-Ins Benefits	266.16	256.00	103.97%	254.88	428.00	59.55%	285.46	420.00	67.97%
Office Admin-Retirement	2,090.11	2,129.00	98.17%	2,155.02	2,123.00	101.51%	2,071.32	2,082.00	99.49%
OA Professional Expense	335.94	639.00	52.57%	332.56	637.00	52.21%	233.68	625.00	37.39%
DRE Salary	14,735.97	19,018.00	77.48%	16,187.53	16,958.00	95.46%	18,399.37	20,072.00	91.67%
DRE-Insurance Benefits	265.40	383.00	69.30%	310.80	342.00	90.88%	370.92	405.00	91.59%
DRE-Retirement	548.60	1,902.00	28.84%	1,618.78	1,696.00	95.45%	1,839.97	2,007.00	91.68%
DRE-Professional Expense	792.73	571.00	138.83%	295.47	509.00	58.05%	86.92	602.00	14.44%
Music Director	13,347.00	13,347.00	100.00%	12,513.96	12,514.00	100.00%	12,269.04	12,269.00	100.00%
Childcare Supervisor Salary (new line)	585.00	1,440.00	40.63%	1,230.00	1,800.00	68.33%	872.50	1,520.00	57.40%
Child Care Staff	1,090.95	1,250.00	87.28%						
Payroll Taxes-Staff	3,242.54	4,311.00	75.22%	3,948.02	4,017.00	98.28%	4,005.45	4,183.00	95.76%
Payroll Processing	Moved to Treasurer Admin Exp			1,065.76	1,350.00	78.95%	1,349.79	1,445.00	93.41%
Staff Development / Appreciation	117.02	200.00	58.51%	200.00	200.00	100.00%	189.36	200.00	94.68%
Subtotal Salary Expenses	58,318.40	66,740.00	87.38%	63,038.00	65,609.00	96.08%	64,290.73	69,048.00	93.11%
Housing Allowance	16,650.00	16,650.00	100.00%	15,600.00	15,600.00	100.00%	14,400.00	14,400.00	100.00%
Insurance Benefits	12,610.26	12,871.00	97.97%	12,052.20	12,403.00	97.17%	10,705.80	10,939.86	97.86%
Minister W2 Salary	44,757.96	44,758.00	100.00%	43,560.00	43,560.00	100.00%	43,599.96	43,600.00	100.00%
In Lieu of FICA	4,698.00	4,698.00	100.00%	4,526.04	4,526.00	100.00%	4,437.00	4,437.00	100.00%
Professional Expense	3,976.82	6,141.00	64.76%	4,563.61	4,569.00	99.88%	4,596.74	4,790.00	95.97%
Minister Retirement	6,140.97	6,141.00	100.00%	5,916.00	5,916.00	100.00%	5,799.96	5,800.00	100.00%
Subtotal Ministerial Pkg	88,834.01	91,259.00	97.34%	86,217.85	86,574.00	99.59%	83,539.46	83,966.86	99.49%
Administrative Expense	1,024.93	1,110.00	92.34%	1,079.13	1,110.00	97.22%	1,073.13	1,110.00	96.68%
Treasurer Admin Expense	2,328.41	2,181.00	106.76%	545.59	933.00	58.48%	752.11	873.00	86.15%
Treas Exp-Transaction Fee	438.10	240.00	182.54%	100.93	0.00	0.00%			
Board Mtgs & Retreat	0.00	450.00	0.00%	164.07	300.00	54.69%	455.46	275.00	165.62%
Share the Plate Donations	7202.35	6,000.00	120.04%	6,772.85	6,000.00	112.88%	5,967.46	6,000.00	99.46%
Fundraising Expense	60.00	0.00	0.00%	0.00	500.00	0.00%	392.85	500.00	78.57%
Loan Finance Expense	0.00	3,000.00	0.00%	0.00	5,000.00	0.00%			
Invest Realized Loss/Exp				98.02	0.00	0.00%			
Guest Musicians	1,250.00	1,800.00	69.44%	1,375.00	1,800.00	76.39%	1,500.00	2,400.00	62.50%
RGL- Childcare	332.00	600.00	55.33%	1,080.00	2,500.00	43.20%	1,205.50	2,560.00	47.09%
Religious Education Suppl	2,193.37	2,150.00	102.02%	2,150.51	2,150.00	100.02%	953.42	1,150.00	82.91%
Copier Expense	888.21	1,200.00	74.02%	950.17	1,000.00	95.02%	714.27	800.00	89.28%
Denominational Dues	11,350.00	11,352.00	99.98%	10,320.00	10,320.00	100.00%	10,115.00	10,115.00	100.00%
Insurance	3,829.00	3,950.00	96.94%	3,794.00	4,875.00	77.83%	3,648.00	4,250.00	85.84%
Janitorial-Cleaning	7,017.90	8,730.00	80.39%	6,970.00	7,000.00	99.57%	6,630.00	7,020.00	94.44%
Janitorial-Suppl/Trash PU	1,144.60	1,390.00	82.35%	1,326.18	1,500.00	88.41%	1,761.54	2,000.00	88.08%
Lawn Care & Snow Removal	2,725.00	4,380.00	62.21%	5,157.50	2,785.00	185.19%	2,997.50	2,785.00	107.63%
OTOC Dues	1,652.00	1,652.00	100.00%	1,102.00	1,102.00	100.00%	1,100.00	1,100.00	100.00%
Postage	539.20	550.00	98.04%	601.30	500.00	120.26%	496.31	500.00	99.26%
Telephone/Internet	3,522.97	3,700.00	95.22%	3,221.45	3,500.00	92.04%	3,193.23	3,509.00	91.00%
Communications/Mktg/Adv C	385.00	1,390.00	27.70%	707.73	1,440.00	49.15%	1,536.28	1,590.00	96.62%
Utilities	5,936.20	5,700.00	104.14%	5,723.52	5,200.00	110.07%	4,884.04	5,300.00	92.15%
UUA/MAR Consulting							0.00	500.00	0.00%
Subtotal Admin/General Expense	61,021.59	67,525.00	90.36%	50,139.30	55,672.00	90.06%	46,650.86	50,554.00	92.28%
Caring	215.00	460.00	46.74%	209.33	260.00	80.51%	39.57	260.00	15.22%
Fellowship	877.70	1,765.00	49.73%	1,204.58	1,765.00	68.25%	1,189.83	1,705.00	69.78%
Finance	825.66	1,560.00	52.93%	422.28	1,450.00	29.12%	1,209.16	1,450.00	83.39%
Bldgs. & Grounds Mainten.	30.42	950.00	3.20%	751.93	950.00	79.15%	844.72	850.00	99.38%
Library	96.89	100.00	96.89%	111.95	100.00	111.95%	100.00	100.00	100.00%
Membership	76.07	725.00	10.49%	585.77	845.00	69.32%	539.34	845.00	63.83%
Music & Worship	2,597.54	4,400.00	59.04%	2,178.98	3,000.00	72.63%	2,790.99	4,700.00	59.38%
RGL Council				Moved to RE Supplies in 2019-20			1,877.23	2,000.00	93.86%
Soc Justice	494.18	1,950.00	25.34%	438.62	600.00	73.10%	341.30	600.00	56.88%
Technology	1,193.50	1,283.00	93.02%	698.37	699.00	99.91%	831.99	841.00	98.93%
Leadership Dev-Nominations	0.00	100.00	0.00%	56.09	160.00	35.06%	2,500.32	2,500.32	100.00%
Transition Team				2,293.60	0.00	0.00%			
Subtotal Committee Expenses	6,406.96	13,293.00	48.20%	8,951.50	9,829.00	91.07%	12,264.45	15,851.32	77.37%
TOTAL CASH EXPENSES	207,378.61	232,817.00	89.07%	210,072.30	219,727.00	95.61%	207,970.74	220,803.18	94.20%
EXCESS CASH INCOME/EXPENSE	17,917.79			7,260.83			11,495.24		
Depreciation Expense	2,887.44	2,887.00	100.02%	2,887.44	600.00	481.24%	600.00	600.00	100.00%
TOTAL EXPENSES	210,266.05	235,704.00	89.21%	212,959.74	220,327.00	96.66%	208,570.74	221,403.18	94.20%
EXCESS INCOME/EXPENSES	15,030.35			4,373.39	0.00	0.00%	10,895.24	4,409.82	247.07%

Buildings & Grounds

by Rick Bell

Committee Members	1	Clyde Anderson
	2	Rick Bell, chair (through March)
	3	David Johnson
	4	Larry Kurtz
	5	Carla/Bill Kuhn
	6	Roger Nicolaisen
	7	Tom Peterson

Summary of achievements:

- The committee meets on an ad hoc basis, typically to prepare for fall and spring cleanups.
- The fall workday was a success. The spring workday was not held due to Covid but a lot of trimming, edging, and tending to plants has been performed by members individually.
- A hail damage claim was finalized and work completed after a protracted negotiation with the insurance company and the contractor. The roof shingles & flashing were replaced and a full set of gutters installed. Replacement of signage, two windows, and damage to siding/masonry/paint were included in the settlement but left unaddressed beyond replacement of broken glass by church members. The unspent portion of the settlement was around \$4000.
- HVAC systems were inspected April 2019. The subsequent hail damage covered by the insurance settlement was limited a few hundred dollars to straighten the AC compressor fins. The HVAC repair crew declined to make this repair and claimed (but provided no evidence to substantiate) the 2012 unit was beyond repair. No satisfactory resolution was reached. The unit has since performed adequately.
- The exterior paint on the church (dating back to the 1960's) tested positive for lead.
- A sagging section of the ceiling tiles in the basement was repaired.
- A stair railing post on the front entry was repaired.
- This winter the new parking lot was treated with sand rather than salt to avoid surface damage while the concrete is still curing.
- New water and power sensors – provided by our insurance company – were installed in place of older technology.
- Members spent several days cleaning up after rainwater flooded the basement again.
- Several members participated in a Habitat for Humanity building effort.
- Two damaged trees – by the compost bin and at the southwest corner of the lot - were removed with the efforts of members, OPPD, and our neighbor Dan Hanneman (for fire wood).
- The two sodium vapor lights at the main entrance were replaced with new LED fixtures.

Future goals:

- Repair chimney masonry
- Paint or reside church exterior

Other information:

- A list approaching a hundred tasks (many reoccurring) is maintained to provide a work agenda for the spring and fall cleanup" days.

Caring Committee

by Lolly Thomas and Dorothy Danielson

Committee Mission Statement: To build a caring community that will help and support each of our members as we experience the events, stages, and transitions of life.

Members: Kathie Haskins, Chair through Oct. 2019; Lolly Thomas, Co-Chair beginning Nov. 2019 ; Dorothy Danielson, Co-Chair beginning Nov. 2019; Cindy Lynne, Ronda Stevens, Alana Hux (resigned Nov. 2019), Rev. Cyndi Simpson (ex-officio member)

Summary of the past year's achievements:

- As Joys and Concerns were eliminated from Sunday services, communications with congregants dropped significantly. From July 1st, 2019 through June 30th, 2020, we sent 18 cards to members who were celebrating joys or dealing with illnesses, deaths, and other sorrows. We also reached out to six people through calls, e-mails, and visits.
- We included Pat Hart's Go Fund Me site information in Caring Connections of the E-news.
- We donated \$25 that Shirley Rundquist gave to us after Tom's memorial to the miscellaneous line of the budget.
- Kathie added names to the Memorial Plaque to get it up to date.
- Kathie stepped down as chair at the end of Oct. 2019.
- Alana resigned from the Caring Committee in Nov. 2019.
- Dorothy and Lolly agreed to act as co-chairs beginning Nov. 2019.
- We clarified our explanation of transportation in our Caring Committee Guidelines since there was confusion around that.
- We completed a revision of the Caring Committee Guidelines and needed one more review before presenting it to the board for approval.
- Two congregants had serious health issues that we addressed with our volunteers.

- The Buddy System was started, resulting in 14 congregants paired to support each other during times of uncertainty.
- We did not plan any presentations as our budget allowed due to the many changes we were experiencing.
- We announced to the Committee Leadership Council in June that the Caring Committee was officially inactive because of COVID-19.
- Dorothy announced that she was stepping down as co-chair in June to focus on her upcoming role on the board.
- Lolly announced that she was stepping down as co-chair in June.
- Both Dorothy and Lolly have offered to assist the committee when it becomes active again, which may not be until COVID-19 no longer restricts activities.

Future Goals:

- Without the enthusiastic support of a church minister, and without a welcoming environment where congregants feel safe in sharing their joys and sorrows, we are uncertain of the future of the Caring Committee. If and when the committee becomes active again, Dorothy and Lolly will offer their assistance to the new chair and members when asked.
- To finalize the revised Caring Committee Guidelines, making any adjustments needed “post-COVID-19” before presenting it to the board for approval.

Fellowship Report

Submitted by Janet Nichols

Chair: Janet Nichols. Members: Judy Eller, Lynn Alsman.

The mission of the Fellowship committee is to enhance the vision of the Second Unitarian Church by providing a ministry of welcome and celebration.

We hosted the traditional Thanksgiving dinner which was well attended. In the winter, 2U's first ever Coffee House was hosted by Carla/bill Kuhn. It was exceptional. We assisted the Stewardship committee with the Kickoff Dinner, and the Caring committee with memorial services. The coronavirus pandemic has challenged our committee to think “outside the box” for safe ways to stay connected with each other. We have had e-bingo, summer evening chat with friends, and have other events planned. We continue to provide the hospitality supplies and coffee for coffee hour.

Finance Coordinating Council

Submitted by Joel Haskins

Finance Coordinating Council – The Council’s mission is to oversee the fiscal health of Second Unitarian Church and to marshal the financial resources to further its mission. The Council includes the Finance, Stewardship, and Fundraising Teams plus the Endowment Committee and Treasurer. Specific duties include:

- a) Promoting stewardship.
- b) Conducting the annual pledge drive.
- c) Preparing the annual budget for submission to the Board.
- d) Reviewing the financial statements monthly and recommending action to the Board if a problem is apparent.
- e) Making recommendations to the Board concerning investments, endowments, and non-budgeted expenses.
- f) Canvassing new members shortly after they join the church.
- g) Maintaining pledging records.
- h) Soliciting and administering memorial gifts and bequests for the purpose of enlarging the Endowment Fund as specified in the Memorial Gifts Policy.

Committee Members

1	Joel Haskins, Convener
2	Cheri Cody, Treasurer
3	Vicki Pratt
4	Phil Philips, Endowment Committee representative
5	Anita Meyer
6	Tom Peterson, Board of Trustees representative
7	Nancy Kenny
8	Sue Aschinger, Stewardship representative

Achievements:

- Managed the 2019-2020 Budget of \$232,815.
- Held 12 meetings.
- All meetings were held with the Board Liaison (Tom Peterson) present so that there would be no FCC / BoT communication problems.
- Monitored progress of the PIM’s projects (parking lot and bathroom) so that contractor payments and payments to the bank could be planned. Construction

estimates came in a LOT higher than when the first estimate was done so that meant another pledge drive would need to be done to bridge the gap (analysis showed we could not easily afford a bank payment from our annual budget).

- With help from Kathy Bell, we created a donate button on our web page.
- Made sure an official financial audit of our books was done for 2016 – 2019.
- Had the piano appraised to be sure it was covered by insurance.
- The FCC and the Human Resources Council (HRC) to move forward from the last Congregational Meeting (held prior to July 1st, 2019) where the FCC stood in opposition to the Budget as proposed by the Board.
- Investigated Chalice Lighters regional funding program to help pay for property improvements (we are not eligible for that program after all).
- The Endowment Committee held a promotional event called “Blue Boat Home” to raise awareness and money for the Endowment funds.
- Discussed implementing a 2-year budget so we could more easily identify risks and benefits of using previously un-spent budgeted money, and so we could identify and prepare for longer-term expenses.
- Vicki organized the viewing of 6 UUA hosted webinar presentations which focused on the things small congregations can be very good at achieving. All webinars were very well done and there was very good attendance.
- Refilled the hymnals with offering envelopes when needed.
- Our Treasurer, Cheri Cody, provided detailed treasurer reports each month for the FCC to monitor and help identify any number of financial issues including accounting methods, bill-paying, salary payments, tax payments, budget over-runs, income short-falls, etc. Cheri deserves a lot of thanks for handling payroll for our staff!
- The Endowment Committee handled a donation from Al Harrison’s estate which was invested according to Unitarian Universalist values.
- Helped develop a proposed budget for 2020-2021 taking into consideration possibly big changes in giving due to the pandemic. A small team consisting of Rev. Simpson, Tom Peterson, Cheri Cody, and Vicki Pratt helped develop 3 different plans for what we would do if giving dropped making it impossible to maintain the current budget.
- Acting on behalf of our church, Cheri Cody applied for and received grant money from the US Government’s Payroll Protection Program (PPP). This money paid salaries and certain other expenses for 2 ½ months (because of the pandemic).

Thanks to steadfast, reliable, and diligent volunteers who prepare the weekly offering for deposit: Clyde Anderson, Kathy Bell, Kathie Haskins, Vicki Pratt. Alternates: Mark Siepker, David Johnson.

Stewardship Report
Under Finance Coordinating Council
Submitted by Sue Aschinger

Mission Statement:

Stewardship comes in many forms. The mission of the team is to keep this idea in front of the congregation throughout the year. (not an official MS)

Stewardship

- The focus of Stewardship should be year-round, keeping the idea of Stewardship in front of congregation.
- The major focus of Stewardship Committee is the Annual Operating Pledge Drive. This takes place, starting in late Fall and goes through the Spring, culminating in the presentation of a budget by the Board of Trustees, balanced with the pledges and other income, at the Annual Meeting.
- Stewardship should be canvassing new members to discuss pledging and committing new members pledge for the year in which they join.

Committee Members

1	Sue Aschinger – Convener, Board Vice Chair
2	Cheri Cody - Treasurer
3	Vicki Pratt – team member, pledge tracking
4	Phil Philips – team member, recruit stewards
5	Anita Meyer – Pledge Drive kick off event
6	Molly Kliment-Jenkins, Marketing
7	Joel Haskins, FCC, Budget Team
8	John Knappe – Consulting, Steward Training
	Cindy Kelley, team member, Kick off event

Achievements:

Pulled together a committee in late November. Sue Aschinger, Board Vice Chair, stepped in to recruit and coordinate a team. Was hoping someone would step up to lead the group, but Sue had to take the lead. Those on the team stepped up and took their roles and did their best to pull together the campaign. The group got a somewhat late start, but they were able to develop and complete:

- Marketing materials based on “20/20 Vision” theme
- Recruited 20 stewards
- Recruited John Knappe to lead the Steward training and provide consulting with adding the “Year 4 Ask” Capital campaign piece. John provided materials and put together Steward packets. Training February 9

- Developed pledge forms for Operating and Capital Campaign. Website updated with new pledge forms. Would be great to have fillable online process so not to have to rely completely on collecting all the paper forms. Initiate online signatures.
- Campaign included both 20/21 Operating pledges and also a “Year 4 Ask” for the capital campaign. Stewards had to be trained and take responsibility for both asks, Tracking and communication was developed for both pledges.
- Communication included enews, posters, visual tracking, Second Showing theme decor, and website art and information.
- Minister letter written by team and mailed mid-February.
- Pledge Drive kick off March 7 –Sub group planned and held successful event just before the building closed. Anita Meyer, Pam Curtiss-Smith, and Cindy Kelley
- Visionary event canceled – has always been looked at as “privilege” who gets invited? Does it really help pledging? Is there a better way to meet with Visionary pledgers?
- Testimonials and Cyndi Pledge sermon 3/8 - three 3 testimonials during services February 16, 23 and March 1
- Due to Pandemic – Covid 19 – some activities were canceled, and it was difficult to finish pledge meetings and track down pledge forms. (Building closed March 13)
- Thank you letters mailed out mid-June.
- Did not get to have final after church thank you celebration, meaning no cake!
- Due to issues within the church and the volatile financial issues caused by pandemic, we lost some major pledgers or people lowered their pledges. Budget had to be reduced by 15%.

Library

Submitted by Pete Miller

Members: Lorraine Duggin, Vicki Pratt, Melissa Konecky, Gwen Eurich, Pete Miller & Melissa Gibson.

Summary of the past year's achievements

The Committee met at the church on the third Monday of each month until the pandemic stopped all in-person meetings.

- For the book sale we stored donated books offsite in compliance with request to keep the clutter out of the foyer. This was a lot more lifting and moving boxes than we had planned.
- The book sale was held on September 22nd and 29th. We raised \$677.50 for the church.
- We discussed our archival material. Melissa purchased an acid-free box. The box wasn't big enough for all the material. There needs to be a long-term plan for archiving church materials.
- The Committee purchased several new titles with a focus on Social Justice.
- The Committee has two gift cards with money available to purchase books so we volunteered to reduce our Operating Budget to zero for 2020-21.

Future goals for your committee

- To figure out a good long-term storage solution for historical library materials.

Marketing Advisory Committee (MAC)

by Molly Kliment-Jenkins

Committee members

- Jaime Short, convener,
- Molly Kliment-Jenkins, secretary,
- Carol Johnson, board representative, and
- Kathy Bell, website guru.

MAC Communications Policy: We made a few changes to our policy and submitted them to the Board. Changes included moving the worship cancellation policy to the board, and tightening up verbiage regarding the newsletter and electronic communications.

Promotions and Advertising: Opportunities were unusual this year as COVID-19 forced us to change some of our plans. We continued our weekly on-air radio promotion on KIOS during the All Things Considered time slot. The River City Mixed Chorus, which we have supported for years with First Unitarian, cancelled their shows. Instead of a refund, our committee decided to keep our commitment to them as a demonstration of our support. Omaha Gives, a fundraising opportunity run by the MAC, did double duty. We were planning on making yard signs (see image) for congregants and decided to use this as a promotional vehicle for Omaha Gives so that any donor receives a free yard sign. Additionally, we sent out postcards to members to provide a physical reminder of the event. We ended up raising \$3,760 from 33 donors on that Wednesday, and then had more people who gave after the event because they were so excited about the yard sign. Finally, with quarantine as a result of COVID-19, we feel it is important to reach out to our immediate community in the neighborhood. We started the process of making a sign that spreads the good news of organic gardening while promoting available plots.



Online Giving: We provided assistance to the Finance Committee by setting up and promoting Vanco's online donation screen on the church website. In conjunction with this, we expanded the Giving menu to also include pages on why we give, giving options, pledging, and planned giving/endowment fund. Fortunately, this months-long project came to fruition just as our in-person worship services had to be suspended due

to COVID-19 and has provided an easy way for people to continue donating during online/zoom worship services.

Website Privacy Policy: We submitted to the Board a new website privacy policy, modeled after a sample provided by the UUA. The Board approved the policy in November.

Membership Report

by JoAnne Draper

Committee Members: JoAnne Draper (Chair), Kathy Bell, Lorraine Duggin and Anita Jeck.

“Connect” is this year’s theme

Summary of the past year's achievements:

Revision of Standing Rules: Standing rules were revised to reflect the Visitor to Membership Protocol. Those were approved by the Board in Sept of 2019.

EnqUUiring Minds: The format was changed to have it on 1- day verses multiple days. This was led by Rev Cyndi on July 27 from 9am to 4 pm. Six visitors attended. EnqUUiring Minds was held on Saturday, January 4 with 3 visitors attending. Morning snacks & lunches were provided by the Membership team.

Lost Sheep Review: We reviewed our membership of 109 people and identified those who we hadn't seen recently. Each of the 9 people identified was assigned to a committee person who reported back their findings at the Oct & Nov meetings.

It was noted that six of the members who left last year (three couples) had young children. There is a R.E. re-visioning effort in process.

Second Sunday Lunch (After-Worship lunches)

10 people came to the August lunch & the Sept lunch did not take place due to an Art Fair. In Oct we had 4 people and had to cancel the Nov & Dec due to Congregational Meeting & Townhall.

Curriculum Evaluation:

JoAnne met w/ Lincoln UUs & 1st Church on Oct 24th, 2019. Lincoln uses the *Starting Point Curriculum*. This is designed to integrate newcomers into small group ministry. Our committee did purchase Starting Point. We decided that Starting Point sessions I and II are already covered in our EnqUUiring Minds. In reviewing Starting Point sessions III and IV these focus on listening, being open & serving. We decided not to pursue this & to follow last fall's advice of the UUA small church webinar which urged small churches to focus on a few things and do them well.

It was decided that a good, manageable step is to offer *A Taste of Soul Matters once a month after the church service*, as a way to invite members to the sacredness of deep listening, to explore small group ministry and to make meaningful connection. Anita will work on a plan.

Circle Suppers – 51 people are participating in 6 Circle Suppers in Oct thru Nov. Twice a year seems to be a good schedule for the suppers & makes recruiting hosts very doable. Jan thru Mar we had 7 suppers scheduled w/ 47 participants however 3 dinners were cancelled due to Covid-19.

Programs & Covid 19: Struck the country the middle of March and crippled our current programs.

There were no on-line services from March 15th through May 10th. Services started back up on May 17th via Zoom.

New Members:

JoAnne Waldrop; Kathy Huggins; Julie Jensen & Chris & Kim Mach

Renewals: Becky & Bryan Scherbring

STATS:

Enquiring Minds attendees: 9

New Members: 5

Renewals: 2

Lost Sheep: 9

Circle Suppers: 51 in fall and 47 in spring

Membership numbers reported to the UUA by the Board:

Rev Cyndi came Aug of 2016

Feb 2017 119 (+7)

Feb 2018 120 (+1)

Feb 2019 120

Feb 2020 113 (-7)

Average Service Attendance Time frame: Jan thru Dec

2017: 65.23

2018: 58.7

2019: 58.12

2020: 57.06 (Jan thru June)

Hospitality Teams

(part of Membership & Fellowship)

by Kathy Bell

A total of 61 people served on our nine hospitality teams. Eight teams serve one Sunday every other month and the 9th team serves every month when there is a fifth Sunday. Teams greet at the front door, welcome and orient newcomers, usher, prepare

coffee and treats, and clean-up. This ministry was suspended after March 8th, when in-person Sunday activities were shut down due to COVID-19.

The following people served on teams this year.

Transformers	Flames	Pleasant Porters	Journeys	Beacons
<i>1st Sunday Odd Months</i>	<i>2nd Sunday Odd Months</i>	<i>3rd Sunday Odd Months</i>	<i>4th Sunday Odd Months</i>	<i>5th Sundays</i>
Kathy Bell*	Donna Dudley*	Michaela Weiss*	Janet Nichols*	Ruth Corwin*
Clyde Anderson	Jan A Frank	Sue Aschinger	Dorothy Danielson	Karin Brown
Rick Bell	Sana Amoura-Patterson	Kathy Bell	Judy Eller	Cheri Cody
Tom Cantrell	Phil Dudley	Tammy Hunter	Cindy Kelley	Janet Nichols
Larry Kurtz	Anita Meyer	June Jenn	Don Mundy	Jim Poleshuk (p)
Roger Nicolaisen	Shirley Rundquist (p)	Melissa Konecky	Betsy Phillips	
Julie Nicolaisen	Kindsey Rowe (p)	Judy Wiczorek	Phil Phillips	
	Ronda Stevens			

Chalice Bearers	@ UU'r Service	Joyful Servers	The Welcomers
<i>1st Sunday Even Months</i>	<i>2nd Sunday Even Months</i>	<i>3rd Sunday Even Months</i>	<i>4th Sunday Even Months</i>
JoAnne Draper*	Nancy VanderSluis*	Carolyn Miller*	Anita Jeck*
Darrel Draper	Janet Baumann	Erik Andersen	Alana Hux
Jack Frost	Rod Baumann	Ed Bok	Karen Hux
Ray Harris	Gene Kopecky	Beth Marks	Deborah Jadhav (p)
Carol Johnson	Vija Kopecky	Steve Marks	Wesley Morrison-Sloat
David Johnson	Craig Piquette	Cat Nilsson	Meg Quintana (p)
Julie Kirn	Mark Siepker	Tom Peterson	Kael Sagheer (p)
Greg Minter		Michaela Weiss	

* Team Leader
(p) Partial year

Nominations & Leadership Development

by Judy Eller

Members are Judy Eller (chair), Anita Jeck, and Julie Kirn.

The Nominations and Leadership Committee is charged with nominating qualified candidates for the Board of Trustees, Endowment Committee, and NLC and coordinating with other church leaders for leadership development as appropriate.

The NLC sent out and received surveys from Board members who completed their terms in 2019. These were held in confidentiality and used by NLC members to help provide information to nominees on the expectations of being a Board member.

The NLC worked with the Finance Council to identify and invite individuals to attend the webinar series on small congregations.

Four excellent candidates were recruited for positions on the Board (Dorothy Danielson, Pam Curtis-Smith), Endowment Committee (Rod Baumann), and NLC (Pete Miller).

Property Improvement Ministry

by Clyde Anderson

Committee Members: Clyde Anderson (Buildings & Grounds Rep) JoAnne Draper Convener, Tom Peterson (Board), Justin Short
2019-2020 achievements:

- During July & August the Team recruited four contractors to review the project plans, visit the church, and submit bids.
- Three of the four contractors submitted bids, and on Sept. 15 Diversified Construction was selected with a bid of \$240,677 -- \$126,400 for the Parking Lot Replacement and sewer (Phase 1) + \$114,277 for the Bathroom Addition (Phase 2).
- Since the bid was \$100,677 more than PIM Team's \$140,000 estimate, a proposal was made and approved by the Congregation at a Dec. 8 meeting to extend the NuU Way Capital Campaign a fourth year – to Dec. 1, 2022. By June 20, 2020, the Capital Campaign pledge total had reached \$274,824!
- Demolition of the old parking lot began Oct. 22, and by Nov. 8 the new concrete parking lot was completed and in use. For two Sundays it was necessary for church attendees to park on the street and in nearby parking lots.

- At the Dec. 8 meeting of the Congregation, several members suggested that the PIM Team look at a larger Phase 2. Kathy & Rick Bell developed a plan with approximately three times the floor space that would include a meeting room and small kitchen. A rough estimate by the contractor determined that the Expanded Phase 2 would cost about \$166,000 more than the original plan. At a Town Hall meeting Jan. 12, the Board announced that we would proceed with the original plan which followed the original 2017 directive to the PIM Team.
- Construction of Phase 2 began on June 10 after considerable delay due to the COVID-19 pandemic. Completion is expected by late Summer 2020.

Future goals for your committee for 2020-2021:

- Complete construction of the Bathroom Addition
- Celebrate!



Views of the old church parking lot taken October 20, 2019

REBUILDING THE PARKING LOT – FALL 2020



Demolition of the old asphalt parking lot Oct. 22, 2019



First of three days pouring concrete for the new parking lot Oct. 29, 2019



The completed parking lot in use Sunday, Nov. 10, 2019

THE RESTROOM ADDITION PROJECT – STARTED JUNE 10, 2020



June 30-Basement footings have been poured.



Temporary wall on west side of Church Entryway.

Social Justice

Submitted by Tera Kirk & Cheri Cody

Committee Mission Statement:

“At Second Unitarian our social justice identity is grounded in Unitarian Universalism which asks us to value all people, be ethical, work for equality, and respect the earth. We are optimistic, engaged and willing to take risks. We are willing to be public, to stand with those who are discriminated against, and engage with others as we build a community that works for all. We seek relationships, speak and gather with others, are aware of our community and have a conscience that compels us to act to make a difference in our world.”

Committee Members

- 1 Cheri Cody, Convenor/Chair
- 2 Tera Kirk
- 3 Clyde Anderson
- 4 Larry Kurtz
- 5 Deborah Jadhav
- 6 Ruth Corwin
- 7 Vicki Pratt
- 8 Bob Fischbach
- 9 Chris Mach
- 10 Kim Mach
- 11 JoAnn Draper

Summary of the past year

- Jim Poleshuk officially resigned as chair.
- Budgeting for the Open Arms Trans social group changed this year and lunch expenses were included in the social justice budget and childcare in the church budget. OATS continues to provide a safe space for transgendered youth. They secured a new domain for the OATS website. Over time, OATS has shifted from trans youth and young adults to elementary-aged trans children, their parents and siblings but this is not static; young adults still attend. This year, OATS provided a monthly lunch for attendees and family members. Pre-pandemic, attendance was around 30 people; with the pandemic there are fewer participants over Zoom.
- The Second U OTOC Core Team participated in Leadership Development and other training opportunities available through our congregation's membership in Omaha Together One Community, the local congregation-based community organizing group.
- Each year OTOC congregations conduct an internal contribution campaign where letters are sent to a targeted group of members in the congregation. The letters are signed by members of the OTOC Core Team within Second Unitarian Church. This year, the OTOC Individual contributor campaign raised \$1445.
- In December, the committee held a potluck "meet and greet" at Second Unitarian with new OTOC organizer, Sarah Keeney. Everyone in the congregation was welcome to attend but there was a small group of 8 or 9. We also set one-to-one meetings for church leaders to talk with her, further building Second Unitarian's relationship with OTOC.
- Vicki Pratt, in particular worked with OTOC, to help get payday lending interest caps on the November 3, 2020 ballot.
- The committee made plans to donate a basket for the OTOC auction. The auction was delayed due to the pandemic but items (books, wine, spaghetti sauce, chocolate, salsa, jazz CD and movie) were purchased for the Nebraska themed basket valued at \$105.
- Practiced social witness by displaying banners on the church building supporting Black Lives Matter and Compassionate and Just Immigration Reform.
- Managed the community garden and provided ground tilling and water for the 14 community plots.

- Participated in the Faithful Builders coalition for Habitat for Humanity. Clyde Anderson coordinated volunteers and wrote articles about the house and family during the months of the build.
- For over a year, Second Unitarian has adopted a sanctuary family and every other week members donated food items (as requested by the family). When the pandemic hit, the sign-up form was changed so that people committed to making a cash donation rather than a food donation. This effort is coordinated by Monica Meier and Kael Sagheer who now also assist with the shopping since the switch to money rather than food.
- Cheri Cody and others participated in the Omaha Community Council for Racial Justice and Reconciliation. The Council commemorated the the1919 lynching of Will Brown, but its purpose is also to foster discussion and racial healing in Omaha.

Future goals:

- The committee would like to involve more congregants outside the social justice committee in justice work. Plans had been made to form a “strategy group” to ask people what social justice means to them and what they’d like to see us do. A meeting time was set for the end of March 2020 but was canceled when the pandemic hit.
- The committee has discussed wanting to engage more people in the congregation through education, by hosting Civic Academies or social justice book clubs via Zoom.

Share the Plate organizations for the year:

- Habitat for Humanity (July-August 2019, \$1281 collected)
- Wear Yellow Nebraska (September-October 2019)
- Siena Francis House (November-December 2019)
- Planned Parenthood (January-February 2020)
- Food Bank of the Heartland (April-June 2020, \$500 a month collected)

Worship
by Lorraine Duggin

Committee Members	1	Tom Peterson
	2	Carla/bill Kuhn
	3	Wesley Morrison-Sloat
	4	Chris Peters
	5	Thad Sand
	6	Lorraine Duggin
	7	
	8	

Summary of the past year's achievements:

This committee, which meets on the first Tuesday of each month, is responsible for planning services and finding speakers for each Sunday that Rev. Cyndi Simpson is not in the pulpit, as well as completing the paperwork for outside speakers and musicians. Due to the COVID-19 pandemic, Sunday services were suspended and Rev. Cyndi conducted several virtual vespers services until May, 2020, when we resumed regular Sunday services on Zoom, which are followed by virtual conversation and coffee in breakout rooms. Because of Rev. Simpson's resignation, announced in July, 2020, and the UUA's recommendation that in-person services to not be resumed until May, 2021, the committee will continue to find speakers and plan and offer Sunday services on Zoom. Carla/bill Kuhn stepped in last May as primary technician with the assistance of Tom, Wesley and Chris. Our Music Director, Donna Zebolsky, has been relieved of her duties as well as we have no need of her services or that of guest pianists during this time of pandemic. Sunday services are planned using Soul Matters monthly themes.

Future goals for your committee:

Plan virtual Sunday services using Zoom through May, 2021

Recruit new members to the committee

Solicit feedback from the congregation regarding services including suggestions and ideas for future services.

Statistical information

Attendance to Sunday services from May to August have varied from the low 50's to upper 60's, which is lower than regular attendance in the high 60's or 70's on a typical Sunday.