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## Sunday, June 2nd, 2019- Annual Meeting at noon

At the meeting, we will be electing members of the Board of Trustees, Nominations and Leadership, and Endowment Committee, delegates to General Assembly, and approving the budget for the 2019-2020 fiscal year.

In order to conduct business, a quorum of at least 40 members, representing 35% of the voting membership, must be present.

If you are unable to attend, and wish to cast an absentee ballot, you may request one from Tom Peterson. Ballots must be returned, in person, by mail, or by [email](#) no later than noon on June 2nd to be counted. Please note that absentee ballots do not count toward the required quorum.

~ the Board of Trustees

## Your 2019-2020 2U Nominees

~ the Leadership and Nominations Committee

At the June 2nd Annual Meeting, the congregation will vote to elect three members to the Board of Trustees, two members to the Endowment Committee and one member to the Leadership and Nominations Committee.



Ed Bok  
Board of Trustees  
[Read Ed's Bios](#)



Sue Aschinger  
Board of Trustees  
[Read Sue's Bios](#)



Carol Johnson  
Board of Trustees  
[Read Carol's Bio](#)



Julie Kirn  
Nominations and Leadership  
Development Committee  
[Read Julie's Bio](#)



Phil Phillips  
Endowment Committee  
[Read Phil's Bio](#)



Jan Afrank  
Endowment Committee  
[Read Jan's Bio](#)

**Second Unitarian Church of Omaha**  
**2017-2018 Annual Meeting Minutes**  
June 3, 2018

Call to Order: Board Chair Carol Johnson called the meeting to order

Opening Words: Rev Cyndi read "Our Dream" with the Congregation

Congregational Covenant : was read together

Review of Agenda and Rules of Order: using Robert's Rules of Order. Greg Minter served as Parliamentarian.

Certification of Quorum: Secretary Stephen Abraham reported 38 members were required for a quorum. 47 members were checked in and a quorum was established.

Report of Nominations & Leadership Development Committee: presentation of Nominees for a vote;

- Board of Trustees: Pam Miller-Jenkins and Tom Peterson
- Endowment: Molly Kliment-Jenkins
- Nominations and Leadership Development: Anita Jeck

Greg Minter moved that the entire slate in all three categories be approved by acclamation.

Clyde Anderson seconded.

Motion carried.

Election of Delegates to General Assembly:

- Stephen Abraham
- Gay Robinson Abraham
- Cheri Cody

Alternates:

- Vicki Pratt
- Carol Johnson

Tom Peterson moved that the Congregation vote to accept all candidates.

Molly Kliment-Jenkins seconded.

Motion carried.

Treasurer's Report of Current Budget (2017-2018)

Proposed Budget of 2018-2019: Clyde Anderson

Stephanie Peterson moved that the budget be approved for the next fiscal year.

Greg Minter seconded.

Motion carried.

By-Law Revisions:

Greg moved that we adopt (approve) all the by-laws changes as approved by the Board

of Trustees at their meeting on May 20th and posted for congregational review for this meeting.

Michael Lynne seconded.

Motion carries.

Recognition/Gratitude for Services to the Congregation: Carol reads a complete list. We are all grateful to Carol Johnson for her strong, brave and brilliant leadership.

Identification of Leaders for 2018-2019: lists were presented to the BOT of Committee Chairs and other Church sponsored organizations.

Report from Property Improvement Ministry: JoAnne Draper

Closing Words: Rev. Cyndi Simpson

Adjourn

### **Treasurer's Report**

July 2018-June 2019

Cheri Cody, Treasurer

Our fiscal year is from July 1 to June 30. The following pages compare 2018-2019 amounts with end-of-year amounts for 2017-2018 and 2016-2017.

### **Consolidated Balance Sheet**

The Consolidated Balance Sheet shows restricted and unrestricted funds in both the assets and liabilities/fund balances/members equity portions of the balance sheet. The Operating Fund 01 money is held in the checking account or money market account which includes everything except Endowment. This gives comprehensive and transparent reports by showing all transactions. Endowment funds are invested, restricted, and not liquid.

As of June 30, 2019, Checking, Money Market, Account Receivable, Capital Campaign Pledges, and Investment Accounts Balances total \$438,629.54 which includes Restricted Funds of \$416,067.50 (including investment funds) and Unrestricted Funds of \$22,562.04. The Endowment Fund is detailed on the Consolidated Balance Sheet. Investments are comprised of our purchases of Vanguard Group funds and our account in the UUA Common Endowment Fund. Changes in market value are recorded as "Unrealized Gain or Loss" account on a monthly basis on the balance sheet.

A capital campaign was conducted in the fall of 2018 to add accessible bathrooms on the main floor and to replace the parking lot. Pledgers had the option of spreading payment of the pledge over three years and most chose that option. As of June 30, \$171,990.82 had been pledged and \$89,958.78 had been received.

### **Treasurer Duties and Responsibilities**

The Treasurer is appointed annually by the Board of Trustees. Responsibilities include custodian of all church funds, weekly deposits, bill paying, record keeping for pledges and other contributions as well as financial data analysis, presentation, and retention, disbursements, plus preparing the workers comp audit report and other essential reports. I also administer payroll and ensure that the proper employee and employer forms are completed and payroll is submitted on a timely basis. The office administrator, Jaime Short, is responsible for day-to-day activities such as recording deposits, contributions, offerings, and paying invoices. Jaime also performs monthly bookkeeper responsibilities such as making accounting entries, reconciling our bank statements, and preparing balanced financial reports.

◇ Weekly Counters – Clyde Anderson, Kathy Bell, Kathie Haskins, Vicki Pratt, David Johnson, and Mark Siepker. As a team they organize the offering plate contents into pledge payments, Share the Plate donations and other income.

◇ Payroll – I continue to serve as payroll administrator and enter all salary related entries into our account at Paychex to ensure that the minister and staff are paid correctly and on time.



2019 06 JUN 02  
CONSOL BAL SHEET.

### **Income and Expense Statement – Operating Fund**

The Income and Expense Statement compares actual income and expenses to their budgeted amounts for the period ending June 30, 2019 as well as for the last two fiscal years.

# 2<sup>nd</sup> UU Annual Report 7-2018 to 6-2019

Second Unitarian Church - Income and Expense Statement - Operating Fund (unaudited)									
	as of 6/30/2019			as of 6/30/2018			as of 6/30/2017		
	Actual Year to Date	Annual Budget	% Actual to Budget	Actual Year to Date	Annual Budget	% Actual to Budget	Actual Year to Date	Annual Budget	% Actual to
<b>INCOME</b>									
Pledges Budgeted	193,569.92	196,729.96	98.39%	189,312.63	197,000.00	96.10%	182,238.57	188,526.00	96.66%
New Pledges Current Member	1,642.00	5,458.04	30.08%	1,200.00	0.00	0.00%	390.00	500.00	78.00%
New Pledges New Member	915.00	0.00	0.00%	1,215.00	7,000.00	17.36%	7,005.99	3,500.00	200.17%
Pledges for Previous Year				726.00	0.00	0.00%	490.00	0.00	0.00%
<b>Subtotal Pledge Income</b>	<b>196,126.92</b>	<b>202,188.00</b>	<b>97.00%</b>	<b>192,453.63</b>	<b>204,000.00</b>	<b>94.34%</b>	<b>190,124.56</b>	<b>192,526.00</b>	<b>98.75%</b>
Dividend Income	577.55	250.00	231.02%	334.50	0.00	0.00%	437.15	100.00	437.15%
Gifts	200.00	200.00	100.00%	0.00	200.00	0.00%	30.00	500.00	6.00%
Fundraising	4,173.95	5,000.00	83.48%	4,957.57	2,366.00	209.53%	5,644.16	7,657.00	73.71%
Other Income (new line '16)	189.83	489.00	38.82%	2,084.01	480.00	434.17%	2,966.53	520.00	570.49%
Offering	13,555.70	12,000.00	112.96%	11,934.95	12,000.00	99.46%	12,012.58	13,000.00	92.40%
Rent	98.00	200.00	49.00%	184.00	200.00	92.00%	100.00	200.00	50.00%
Transfer From/(To) Reserves	2,411.18	0.00	0.00%	7,517.32	6,567.00	114.47%	1,300.00	1,300.00	100.00%
<b>Subtotal Income Received</b>	<b>21,206.21</b>	<b>18,139.00</b>	<b>116.91%</b>	<b>27,012.35</b>	<b>21,813.00</b>	<b>123.84%</b>	<b>22,490.42</b>	<b>23,277.00</b>	<b>96.92%</b>
<b>TOTAL INCOME</b>	<b>217,333.13</b>	<b>220,327.00</b>	<b>98.64%</b>	<b>219,465.98</b>	<b>225,813.00</b>	<b>97.19%</b>	<b>212,614.98</b>	<b>215,803.00</b>	<b>98.52%</b>
<b>EXPENSES</b>									
Office Admin. Salary	21,550.22	21,235.00	101.48%	20,816.95	20,818.00	99.99%	20,447.21	20,390.00	100.28%
Office Admin-Ins Benefits	254.88	428.00	59.55%	285.46	420.00	67.97%	0.00	360.00	0.00%
Office Admin-Retirement	2,155.02	2,123.00	101.51%	2,071.32	2,082.00	99.49%	843.33	1,020.00	82.68%
OA Professional Expense	332.56	637.00	52.21%	233.68	625.00	37.39%	70.00	612.00	11.44%
DRE Salary	16,187.53	16,958.00	95.46%	18,399.37	20,072.00	91.67%	19,659.00	19,659.00	100.00%
DRE-Insurance Benefits	310.80	342.00	90.88%	370.92	405.00	91.59%	471.57	348.00	135.51%
DRE-Retirement	1,618.78	1,696.00	95.45%	1,839.97	2,007.00	91.68%	1,958.02	1,966.00	99.59%
DRE-Professional Expense	295.47	509.00	58.05%	86.92	602.00	14.44%	329.00	590.00	55.76%
Music Director	12,513.96	12,514.00	100.00%	12,269.04	12,269.00	100.00%	10,736.00	10,086.00	106.44%
Musicians (new line '15)	1,375.00	1,800.00	76.39%	1,500.00	2,400.00	62.50%	1,950.00	1,950.00	100.00%
Childcare Supervisor Salary (new line '15)	1,230.00	1,800.00	68.33%	872.50	1,520.00	57.40%	800.00	950.00	84.21%
Payroll Taxes-Staff	3,948.02	4,017.00	98.28%	4,005.45	4,183.00	95.76%	3,950.61	3,893.00	101.48%
Payroll Processing	1,065.76	1,350.00	78.95%	1,349.79	1,445.00	93.41%	1,009.79	1,445.00	69.88%
Staff Development / Appreciation	200.00	200.00	100.00%	189.36	200.00	94.68%	212.00	200.00	106.00%
<b>Subtotal Salary Expenses</b>	<b>63,038.00</b>	<b>65,609.00</b>	<b>96.08%</b>	<b>64,290.73</b>	<b>69,048.00</b>	<b>93.11%</b>	<b>62,436.53</b>	<b>63,469.00</b>	<b>98.37%</b>
Housing Allowance	15,600.00	15,600.00	100.00%	14,400.00	14,400.00	100.00%	17,312.11	17,135.00	101.03%
Insurance Benefits	12,052.20	12,403.00	97.17%	10,705.80	10,939.86	97.86%	6,944.12	7,838.00	88.60%
Minister W2 Salary	43,560.00	43,560.00	100.00%	43,599.96	43,600.00	100.00%	42,212.35	42,042.00	100.41%
In Lieu of FICA	4,526.04	4,526.00	100.00%	4,437.00	4,437.00	100.00%	4,553.67	4,527.00	100.59%
Professional Expense	4,563.61	4,569.00	99.88%	4,596.74	4,790.00	95.97%	3,444.00	3,380.00	101.89%
Minister Retirement	5,916.00	5,916.00	100.00%	5,799.96	5,800.00	100.00%	5,952.41	5,918.00	100.58%
Moving Expense							4,563.23	4,601.00	99.18%
<b>Subtotal Ministerial Pkg</b>	<b>86,217.85</b>	<b>86,574.00</b>	<b>99.59%</b>	<b>83,539.46</b>	<b>83,966.86</b>	<b>99.49%</b>	<b>84,981.89</b>	<b>85,441.00</b>	<b>99.46%</b>
Administrative Expense	1,079.13	1,110.00	97.22%	1,073.13	1,110.00	96.68%	1,063.19	1,110.00	95.78%
Treasurer Admin Expense	545.59	933.00	58.48%	752.11	873.00	86.15%	811.90	933.00	87.02%
Treas Exp-Transaction Fee	100.93	0.00	0.00%						
Board Mtgs & Retreat	164.07	300.00	54.69%	455.46	275.00	165.62%	352.12	275.00	128.04%
Share the Plate Donations	6,772.85	6,000.00	112.88%	5,967.46	6,000.00	99.46%	6,006.31	6,500.00	92.40%
Fundraising Expense	0.00	500.00	0.00%	392.85	500.00	78.57%	250.74	500.00	50.15%
Loan Finance Expense	0.00	5,000.00	0.00%						
Invest Realized Loss/Exp	98.02	0.00	0.00%						
RGL- Childcare	1,080.00	2,500.00	43.20%	1,205.50	2,560.00	47.09%	1,223.91	1,950.00	62.76%
Religious Education Suppl	2,150.51	2,150.00	100.02%	953.42	1,150.00	82.91%	443.06	750.00	59.07%
Copier Expense	950.17	1,000.00	95.02%	714.27	800.00	89.28%	332.92	608.00	54.76%
Denominational Dues	10,320.00	10,320.00	100.00%	10,115.00	10,115.00	100.00%	9,520.00	9,520.00	100.00%
Insurance	3,794.00	4,875.00	77.83%	3,648.00	4,250.00	85.84%	4,023.00	4,150.00	96.94%
Janitorial-Cleaning	6,970.00	7,000.00	99.57%	6,630.00	7,020.00	94.44%	6,500.00	7,020.00	92.59%
Janitorial-Suppl/Trash PU	1,326.18	1,500.00	88.41%	1,761.54	2,000.00	88.08%	1,116.94	1,610.00	69.38%
Lawn Care & Snow Removal	5,157.50	2,785.00	185.19%	2,997.50	2,785.00	107.63%	2,463.25	2,665.00	92.43%
OTOC Dues	1,102.00	1,102.00	100.00%	1,100.00	1,100.00	100.00%	1,414.00	1,414.00	100.00%
Postage	601.30	500.00	120.26%	496.31	500.00	99.26%	482.39	500.00	96.48%
Telephone/Internet	3,221.45	3,500.00	92.04%	3,193.23	3,509.00	91.00%	3,152.78	3,509.00	89.85%
Communications/Mktg/Adv C	707.73	1,440.00	49.15%	1,536.28	1,590.00	96.62%	1,061.19	1,740.00	60.99%
Utilities	5,723.52	5,200.00	110.07%	4,884.04	5,300.00	92.15%	4,791.57	5,220.00	91.79%
UUA/MAR Consulting				0.00	500.00	0.00%	750.00	750.00	100.00%
<b>Subtotal Admin/General Exp</b>	<b>50,139.30</b>	<b>55,672.00</b>	<b>90.06%</b>	<b>46,650.86</b>	<b>50,554.00</b>	<b>92.28%</b>	<b>46,059.27</b>	<b>51,024.00</b>	<b>90.21%</b>
Caring	209.33	260.00	80.51%	39.57	260.00	15.22%	250.00	260.00	96.15%
Fellowship	1,204.58	1,765.00	68.25%	1,189.83	1,705.00	69.78%	1,166.75	1,630.00	71.58%
Finance	422.28	1,450.00	29.12%	1,209.16	1,450.00	83.39%	1,199.12	1,650.00	72.67%
Bldgs. & Grounds Mainten.	751.93	950.00	79.15%	844.72	850.00	99.38%	1,094.80	1,400.00	78.20%
Library	111.95	100.00	111.95%	100.00	100.00	100.00%	49.98	150.00	33.32%
Membership	585.77	845.00	69.32%	539.34	845.00	63.83%	620.97	625.00	99.36%
Music & Worship	2,178.98	3,000.00	72.63%	2,790.99	4,700.00	59.38%	1,623.21	2,950.00	55.02%
RGL Council	Moved to RE Supplies in 2019-20			1,877.23	2,000.00	93.86%	787.56	3,400.00	23.16%
Soc Justice	438.62	600.00	73.10%	341.30	600.00	56.88%	782.47	1,000.00	78.25%
Technology	698.37	699.00	99.91%	831.99	841.00	98.93%	742.48	804.00	92.35%
Leadership Dev-Nominations	56.09	160.00	35.06%	2,500.32	2,500.32	100.00%	1,960.00	1,800.00	108.89%
Transition Team							0.00	200.00	0.00%
Property Improv Ministry	2,293.60	0.00	0.00%						
<b>Subtotal Committee Expenses</b>	<b>8,951.50</b>	<b>9,829.00</b>	<b>91.07%</b>	<b>12,264.45</b>	<b>15,851.32</b>	<b>77.37%</b>	<b>10,277.34</b>	<b>15,869.00</b>	<b>64.76%</b>
<b>TOTAL CASH EXPENSES</b>	<b>210,072.30</b>	<b>219,727.00</b>	<b>95.61%</b>	<b>207,970.74</b>	<b>220,803.18</b>	<b>94.20%</b>	<b>203,455.03</b>	<b>215,503.00</b>	<b>94.42%</b>
<b>EXCESS CASH INCOME/EXPENSE</b>	<b>7,260.83</b>	<b>0.00</b>	<b>0.00%</b>	<b>11,495.24</b>	<b>0.00</b>	<b>0.00%</b>	<b>9,159.95</b>	<b>0.00</b>	<b>0.00%</b>
Depreciation Expense	2,887.44	600.00	481.24%	600.00	600.00	100.00%	300.00	300.00	100.00%
<b>TOTAL EXPENSES</b>	<b>212,959.74</b>	<b>220,327.00</b>	<b>96.66%</b>	<b>208,570.74</b>	<b>221,403.18</b>	<b>94.20%</b>	<b>203,755.03</b>	<b>215,803.00</b>	<b>94.42%</b>
<b>EXCESS INCOME\EXPENSES</b>	<b>4,373.39</b>	<b>0.00</b>	<b>0.00%</b>	<b>10,895.24</b>	<b>4,409.82</b>	<b>247.07%</b>	<b>8,859.95</b>	<b>0.00</b>	<b>0.00%</b>

**Buildings & Grounds Report**

by Rick Bell

Committee Members	1	Clyde Anderson
	2	Rick Bell, chair
	3	David Johnson
	4	Larry Kurtz
	5	Carla/Bill Kuhn
	6	Roger Nicolaisen
	7	Tom Peterson

Summary of achievements:

- The committee meets on an ad hoc basis, typically to prepare for fall and spring cleanups.
- The fall and spring workdays were a success.
- The northern most sanctuary ceiling fan failed. A matching one was purchased and installed by members.
- A new system for mounting banners on the north exterior wall of the church was developed and installed – after painting the backdrop.
- Members spent several days cleaning up after rainwater flooded the basement again.
- Several sanctuary fluorescent fixtures were converted over to LED.
- Partitions were added to the front entry steps to address a safety hazard.
- Several members participated in a Habitat for Humanity building effort.
- An insurance claim was initiated with Church Mutual due to extensive hail damage.



April 27, 2019 Church Cleanup Day





### **Caring Committee**

by Lolly Thomas and Dorothy Danielson

Committee Mission Statement: To build a caring community that will help and support each of our members as we experience the events, stages, and transitions of life.

Committee Members:

- 1 Kathie Haskins, Chair
- 2 Lolly Thomas
- 3 Cindy Lynne
- 4 Ronda Stevens
- 5 Dorothy Danielson (joined Dec. 2018)
- 6 Alana Hux (joined March 2019)
- 7 Rev. Cyndi Simpson (ex-officio member)

#### Summary of the past year's achievements:

- Dorothy Danielson, a former 2U member who returned to 2U from out of state, joined the Caring Committee in Dec. 2018.
- Alana Hux joined the Caring Committee in March 2019.
- Provided cards, stamps, pens, and addresses for members during fellowship to write notes of caring as a way to facilitate congregational connections.
- As a result of Joys and Concerns during Sunday services, an average of 2-4 cards were written by church attendees each Sunday and sent by the committee member supervising the card table at the back of the church at the time. From July 1st, 2018 through June 30th, 2019, we sent 52 cards to members who were celebrating joys or dealing with illnesses, deaths, and other sorrows.
- We also reached out to people through calls, e-mails, and visits.
- The Joys and Sorrows portion of the service began to be omitted from the Sunday service at Rev. Cyndi's request. On those occasions, the Caring Committee did not learn about events, stages, and transitions of life that our congregants were going through.
- In March and April, we used Survey Monkey, with the help of Office Administrator Jaime Short, to update our Volunteer List. The volunteers for Memorial Services on our list was split into two teams.
- We provided assistance for members with special needs through our Volunteer List.
- We assisted with two Memorial Services — Tom Rundquist Dec. 2018 and Russ Alberts April 2019.

#### Future Goals:

- To come up with a way to learn about what our congregants are going through as Rev. Cyndi eliminates Joys and Sorrows from Sunday services.

- Facilitate one or two presentations each year to address issues of interest to congregants.
- Recruit new members to better continue our mission of caring and support.

### **Fellowship Committee**

Chair: Janet Nichols. Members: Lynn Alsman, Judy Eller.

The mission of the Fellowship Committee is to enhance the vision of the Second Unitarian Church by providing a ministry of welcome and celebration.

We hosted a potluck that Rev. Cyndi talked about her experiences in Arizona with the No More Deaths project. Everyone enjoyed her discussion. We continued to host the traditional Thanksgiving Dinner which was well attended. We assisted the Stewardship committee with the Kickoff dinner. We hosted a game day in the summer. We continue to provide the hospitality supplies and coffee for coffee hour.

### **Finance Coordinating Council**

by Vicki Pratt

Mission Statement:

Finance Coordinating Council – The Council’s mission is to oversee the fiscal health of Second Unitarian Church and to marshal the financial resources to further its mission. The Council includes the Finance, Stewardship, and Fundraising Teams plus the Endowment Committee and Treasurer. Specific duties include:

- a) Promoting stewardship.
- b) Conducting the annual pledge drive.
- c) Preparing the annual budget for submission to the Board.
- d) Reviewing the financial statements monthly and recommending action to the Board if a problem is apparent.
- e) Making recommendations to the Board concerning investments, endowments, and non-budgeted expenses.
- f) Canvassing new members shortly after they join the church.
- g) Maintaining pledging records.
- h) Soliciting and administering memorial gifts and bequests for the purpose of enlarging the Endowment Fund as specified in the Memorial Gifts Policy.

Joel Haskins, Convener
Cheri Cody, Treasurer
Vicki Pratt
Phil Philips, Endowment Committee representative
Anita Meyer
Ed Bok, Stewardship Committee representative

Committee Members	1	Nancy Kenny
	2	Clyde Anderson
	3	
	4	
	5	
	6	
	7	
	8	

Board of Trustees decision to not be represented at Finance Council meetings hindered clear and direct communications and decision making. Lack of Board representation at 2019-2020 Budget Team meeting impeded shared understanding of fiduciary responsibilities, transparency, and financial sustainability.

Achievements:

- Managed the 2018-2019 Budget of \$220,327.
- Held 12 regular Coordinating Council meetings.
- Gathered paperwork to present to Banks during interviews for acquiring loan/mortgage/line of credit for the Property Improvements.
- Treasurer set up accounting and record keeping for Capital Campaign pledges and receipts, and invoice payments for the \$175,000 indebtedness approved by our Congregation on November 4, 2018.
- Updated procedures for How to Handle Offering and Pledges since there are now two types of pledges: Capital Campaign and Operating Budget.
- Wrote process steps for creating 1-year annual Operating Budget. Thanks to Clyde.
- Managed contract with Vanco to set up processing to accept electronic offering and pledge payments. Payment by text rolled out first; more functionality to follow. Thanks to Anita Meyer and Kathy Bell.
- Managed transition of paying dues to MidAmerica Region and Unitarian Universalists Association of Congregations as a percentage of our Annual Operating Budget instead of the long-standing fee per congregation member.
- Decided to stop selling Fair Trade coffee, chocolate, and other items as a means of fundraising. Interest has decreased over the years as brick and mortar and online vendors offer socially responsible merchandise.
- Moved important church history papers from basement storage to bank safety deposit box: Dodge Fund Agreement; letter acknowledging Second Unitarian's membership in Omaha Together One Community.
- Established expectation for developing 2-year and potentially 5-year budgets as part of process for creating annual 1-year Operating Budget.
- Refilled the envelopes inside hymnals for use to identify and categorize offering given during services.

Thanks to steadfast, reliable, and diligent volunteers who prepare the weekly offering for deposit: Clyde Anderson, Kathy Bell, Kathie Haskins, Vicki Pratt. Alternates: Mark Siepker, David Johnson.

The Major Donors event that has traditionally served as a way to kick start the Stewardship Campaign had to be postponed several times due to blizzards and icy driving conditions. The event was eventually cancelled.

Future Goals:

- Encourage Board of Trustees participation in Council meetings to re-establish communication and smooth decision making.

**Library Committee**

by Pete Miller

Committee Members: Lorraine Duggin, Vicki Pratt, Melissa Konecky, Gwen Eurich, Pete Miller.

Past year's achievements:

- The Committee met at the church on the third Monday of each month.
- Former Church member Dodie Robison gave the committee a trove of old photos and articles related to church history, including 2U's earliest days. Library Committee has been figuring out the best way to archive the materials.
- The Library Committee kept the 2U Little Free Library stocked with books.
- The Library started purchasing the books that are part of the UUA's Common Read program.
- Kathy Bell and Jaime Short helped Melissa set up a way to automatically update the church website when she updates the library shelf list so there will always be an accurate, up-to-date list for all to see.
- After being delayed by rain, the annual book sale was held September 30 and October 21. We received a huge amount of donations from church members and raised \$854 for the church.
- We bought several new titles, with a focus on new social justice titles.

Future goals

- To archive the materials the photos, documents, and newspaper articles we have gathered about 2U history.

## **Marketing Advisory Committee (MAC) Report**

By Molly Kliment-Jenkins

Committee members include Jaime Short, Molly Kliment-Jenkins, Carol Johnson, and Kathy Bell.

Promotions and Advertising opportunities were consistent with prior years:

- KIOS: We continued our weekly on-air radio promotion on KIOS during the All Things Considered time slot.
- The River City Mixed Chorus: We continued our full page, full color ad in their concert program in affiliation with First Unitarian.
- Omaha Gives, a fundraising opportunity run by the MAC, did well. Our goal was 50 unique donors. We ended up raising \$2,859 from 44 donors on that Wednesday, doubling the number of donors from the previous year.
- Rose Theatre: We advertised in the Rose Theatre's program with First Unitarian.



## **Membership Committee**

by JoAnne Draper

Committee Members: JoAnne Draper (Chair), Kathy Bell, Lorraine Duggin, Anita Jeck, and Carol Johnson. "Connect" is this year's theme

Reviewed Website: Membership Benefits, Expectations, Steps toward membership and Renewing your membership are well laid out.

Visitor to Member Protocol: This document describes the actions we take to welcome, inform, and engage people from their first visit throughout their membership journey. Since specific actions involve different committees and staff this document was developed so everyone would know and agree to doing their part. With input from the Finance Council & Rev Cyndi this was approved & adopted in Jan 2019.

Standing Rules: Due to the process changes we updated our Standing Rules to reflect the protocol changes.

Circle Suppers is where groups of 8-12 people gather in a members' home for social conversation and a potluck meal. Membership committee took responsibility for this event.

- Oct-Nov 2018 had 6 dinners w/ 48 people
- Jan-March 2019 had 6 dinners w/ 50 people

A new Member Spreadsheet was developed to track status of tasks performed for each new member, e.g. took new member's photo, received new member's pledge, etc. Lorraine continues to do profiles on new members and Anita is taking photos & placing those & the profiles on the door. The photos along with acknowledging the new members is put in the weekly enews.

Visitor Email List: JoAnne has developed an email list of visitors and new members. She sends out information about upcoming Church events, explanations of acronyms, Sunday luncheons, etc a couple of times a month.

Reinstituted Monthly After-worship Lunches

July's lunch had 17 people present. Sept & Oct both had 7 attendees. Nov & Dec were cancelled due to the weather & holidays. We decided to change it from the 4<sup>th</sup> Sunday of the month to the second Sunday and hold it at the Garden Café. Lunches were hosted in Jan & Feb, Mar, April & June with attendance ranging from 3-8. May was cancelled since it conflicted with Mother's Day.

Year-end event:

A Wine & Cheese event was held on May 4 at home of Kathy and Rick Bell. This was an opportunity for the Board to meet our new members. Hors d'oeuvres **w/ wine & drinks were** provided by Kathy and Anita. Two new members did attend.

New Members:

*EnqUUiring Minds*, a program for those interested in becoming a member, was led by Rev Cyndi & held on Jan 26<sup>th</sup>, Feb 2<sup>nd</sup> & Feb 9<sup>th</sup>. A *New Member ceremony* was held as part of the church service on June 2<sup>nd</sup>, 2020.

*New Members*: Ina Mulford, Cindy Kelley, Erik Andersen, Karen & Alana Hux and Kindsey Rowe. *Renewed Memberships*: Nancy Kenny, Dorothy Danielson, Karin Brown

STATS:

EnqUUiring Minds



attendees: 9

Membership:

New Members 6

Renewed 3

Membership numbers reported to the UUA.

Feb 2014 132 (+4)

Feb 2015 116 (-16)

Feb 2016 112 (-4)

Feb 2017 119 (+7) — Rev Cyndi came Aug of 2016

Feb 2018 120 (+1)

Feb 2019 120

Circle Supper Attendees:

Fall 48

Spring 50

Average Service Attendance

Time frame: Jan thru Dec

2017: 65.23

2018: 58.7

2019: 58.12

**Hospitality Teams**

(part of Membership & Fellowship)

Submitted by Kathy Bell

A total of 67 people served on our nine hospitality teams. Eight teams serve one Sunday every other month and the 9th team serves every month when there is a fifth Sunday. Teams greet at the front door, welcome and orient newcomers, usher, prepare coffee and treats, and clean-up. Training was provided in March and April 2019 for new team members.

The following people served on teams this year.

<b>Transformers</b>	<b>Flames</b>	<b>Pleasant Porters</b>	<b>Journeys</b>	<b>Beacons</b>
<i>1<sup>st</sup> Sunday Odd Months</i>	<i>2<sup>nd</sup> Sunday Odd Months</i>	<i>3<sup>rd</sup> Sunday Odd Months</i>	<i>4<sup>th</sup> Sunday Odd Months</i>	<i>5<sup>th</sup> Sundays</i>
Kathy Bell*	Donna Dudley*	Michaela Weiss*	Janet Nichols*	Michelle Godfrey*
Clyde Anderson	Jan A Frank	Sue Aschinger	Dorothy Danielson (p)	Karin Brown (p)
Rick Bell	Sana Amoura-Patterson	Kathy Bell	Judy Eller	Ruth Corwin
Tom Cantrell	Phil Dudley	Tammy Hunter	Pat Hart	Cheri Cody

Larry Kurtz	Anita Meyer	June Jenn	Cindy Kelley (p)	Ben Godfrey
Roger Nicolaisen	Kindsey Rowe (p)	Melissa Konecky	Don Mundy	Janet Nichols
Julie Nicolaisen	Ronda Stevens	Judy Wieczorek	Betsy Phillips	Jim Poleshuk
	Joan Benziger		Phil Phillips	John Snell (p)

<b>Chalice Bearers</b>	<b>@ UU'r Service</b>	<b>Joyful Servers</b>	<b>The Welcomers</b>
<i>1<sup>st</sup> Sunday Even Months</i>	<i>2<sup>nd</sup> Sunday Even Months</i>	<i>3<sup>rd</sup> Sunday Even Months</i>	<i>4<sup>th</sup> Sunday Even Months</i>
JoAnne Draper*	Nancy VanderSluis*	Carolyn Miller*	Lynn Alsman* (p)
Darrel Draper	Janet Baumann	Erik Andersen (p)	Alana Hux (p)
Jack Frost	Rod Baumann	Ed Bok	Karen Hux (p)
Ray Harris	Pat Caffrey (p)	Beth Marks	Deborah Jadhav
Carol Johnson	Gene Kopecky	Steve Marks	Wesley Morrison-Sloat
David Johnson	Vija Kopecky	Cat Nilsson	Meg Quintana
Julie Kirn	Craig Piquette	Tom Peterson	Kael Sagheer
Greg Minter	Mark Siepker (p)	Michaela Weiss	Tera Kirk (p)
			Anita Jeck* (p)

\* Team Leader  
(p) Partial year

### **Nominations & Leadership Development Report**

by Judy Eller

Members are Monica Meier (chair), Judy Eller, and Anita Jeck.

The Nominations and Leadership Committee is charged with nominating qualified candidates for the Board of Trustees, Endowment Committee, and NLC and coordinating with other church leaders for leadership development as appropriate.

The NLC developed a series of leadership opportunities to be held before the Sunday services at various times throughout the church year. Reverend Cyndi, Monica Meier, and Tom Peterson were presenters, however Tom's presentation was canceled due to a snow day!

Surveys were sent to the Board members who completed their terms in 2018. These

were held in confidentiality and used by NLC members to help provide information to nominees on the expectations of being a Board member.

Four excellent candidates were recruited for positions on the Board (Ed Bok, Sue Aschinger), Endowment Committee (Jan Afrank with Phil Phillips agreeing to stay an extra year due to the death of Russ Alberts), and NLC (Julie Kirn).

### **Property Improvement Ministry**

by Clyde Anderson

Committee Members: Clyde Anderson (finance rep); Rick Bell (Buildings & Grounds) Pat Caffrey (Board), JoAnne Draper (Convener) Gene Kopecky, Justin Short, Rev Cyndi Simpson

2018-2019 achievements:

- Awarded \$6,000 Chalice Lighters Grant – July 2018
- Architect completed construction documents for the Bathroom Addition
- Conducted Possibilities Survey of 2U members concerning PIM Project
- Working with consultant John Knape, conducted NuU Way Capital Campaign
  - Kickoff Celebration Sunday, Nov. 11, 2018
  - By 2/4/2019 received 65 pledges totaling \$172,352 for payment over 3-year period – 123% of our \$140,000 goal!
- Selected CORE Bank to help finance the Project
- Created Coffee Area Team to plan improvements to the Stewardship Area
- Groundbreaking Ceremony on Sunday, April 7, 2019
- In our initial attempt to get construction bids, only received one bid – for \$201,190 which was 44% over our \$140,000 estimate with allowance for contingencies.

Future goals for your committee for 2019-2020:

- Get new construction bids and select a contractor
- Complete construction of the Bathroom Addition and replacement of the Parking Lot
- Celebrate!



Groundbreaking Ceremony on Sunday, April 7, 2019

### **Social Justice**

by Tera Kirk & Cheri Cody

#### Committee Mission Statement:

"At Second Unitarian our social justice identity is grounded in Unitarian Universalism which asks us to value all people, be ethical, work for equality, and respect the earth. We are optimistic, engaged, and willing to take risks. We are willing to be public, to stand with those who are discriminated against, and engage with others as we build a community that works for all. We seek relationships, speak and gather with others, are aware of our community and have a conscience that compels us to act to make a difference in our world."

#### Committee Members

1. Jim Poleshuk, Chair
2. Cheri Cody
3. Clyde Anderson
4. Larry Kurtz
5. Vicki Pratt
5. Deborah Jadhav
6. Ruth Corwin
7. Tera Kirk
8. Bob Fischbach

#### Summary of the past year's achievements:

- The committee has historically chosen a different recipient for Share the Plate each month. In January 2019, the committee decided to change the Share the Plate organization to every two months, rather than every month.

- Each year OTOC congregations conduct an internal contribution campaign where letters are sent to a targeted group of members in the congregation. The letters are signed by members of the OTOC Core Team within Second Unitarian Church. This year \$1360 was donated by Second Unitarian members for Omaha Together One Community's Individual Contribution Campaign (there were 17 donors)
- The social justice committee, as in previous years, donated a gift basket to the OTOC auction valued at \$75. The basket had items relating to racial justice along with comfort items such as coffee, chocolate and wine.
- The Open Arms Transgender Social Group (OATS) did background checks for 6 facilitators and put on a "Volunteer Orientation" for facilitators.
- The committee sponsored an OTOC training about how to conduct House Meetings and held several House Meetings with congregants (during First Hour, the TUUESday Circle/Retirees group, etc.,) for people to talk about issues important to them.
- Through OTOC, members helped gather signatures to put Expanded Medicaid on the general election ballot – and it was approved.
- Practiced social witness by displaying banners on the church building supporting Black Lives Matter and Compassionate and Just Immigration Reform.
- Participated in Pride Parade
- Managed the community garden and provided ground tilling and water for the 14 community plots.

Future goals:

- To better educate the congregation about OATS and other things the social justice committee is doing the committee plans to post articles in the weekly church newsletter.
- To work more on building relationships with other people and organizations, rather than focus single-mindedly on "issues."

Statistical information for the past year:

- Habitat for Humanity Omaha (July 2018)
- Youth Emergency Services (August 2018)
- Raid Relief Fund sponsored by the Multicultural Coalition of Grand Island (September 2018)
- Black Men United of Omaha (October 2018)
- No More Deaths/No Mas Muertes (November 2018)

- Minister's Discretionary Fund (December 2018)
- The Sheltering Tree (January and February 2019)
- The Black Votes Matter Institute (March and April 2019)
- Nebraska Flood Relief (May and June 2019)

### **Worship Report**

by Lorraine Duggin

#### Committee Members

1	Tom Peterson
2	Wesley Morrison-Sloat
3	Chris Peters
4	Carla/Bill Kuhn
5	Vicki Dudley
6	Lorraine Duggin
7	
8	

#### Summary of the past year's achievements:

This committee meets once a month and is responsible for planning and execution of all Sunday Services for those dates Rev. Cyndi Simpson is out of the pulpit. The minister's contract calls for her to preach on 3 Sundays out of each month. The Committee, with Rev. Simpson's help, is also responsible for filling Sunday services throughout the three summer months. We draw from the UUA resources and speakers, the area community, and from our own congregation. These services include negotiating contracts with special guest speakers, choosing readings, hymns, and music, forwarding musical selections to Donna, organizing the Order of Service, including choosing quotations and graphics. The Committee is also responsible for submitting the check requests for speakers and for guest pianists who play approximately once a month and who are chosen by our Music Director, Donna Zebolsky.

#### Future goals:



We plan to budget for more outside speakers