



**Job Announcement**  
**Second Unitarian Church of Omaha**  
*3012 S 119<sup>th</sup> Street, Omaha, NE 68144 • 402.334.0537*

**Title:                      Child Care Coordinator**

The Second Unitarian Church of Omaha, Nebraska, seeks a dedicated, warm, enthusiastic, and reliable Child Care Coordinator. The Child Care Coordinator provides Child Care in the church nursery for infants through toddlers on Sunday morning.

The Child Care Coordinator also arranges for and/or provides childcare for children who are older than infants and toddlers at other church events as requested by the DRE or the event coordinator.

We are a welcoming, friendly and healthy Unitarian Universalist congregation, seeking to transform ourselves and the wider world!

**General Qualifications and Skills:**

1. Must pass background checks
2. Must be CPR-certified or willing to gain certification.
3. First Aid certification a plus
4. Experience with Working with **groups** of children (under 6) in any setting
5. Staff scheduling experience
6. Ability to use email and telephone
7. Experience in recruiting volunteer and paid staff
8. Familiarity with sanitation procedures and safety procedures for nurseries and childcare settings
9. Ability to understand and commit to the Principles of Unitarian Universalism
10. Ability to behave in accordance with Second Unitarian's Covenant of Right Relations

**Position Details:**

This is a part-time and year-round position, for approximately 3-5 hours per week, from July 1<sup>st</sup> to June 30<sup>th</sup>. The Child Care Coordinator must be available to work Sunday mornings during the congregational year (September – June), at other scheduled church events, and also during the summer as needed for summer programming. The Child Care Coordinator reports to the Director of Religious Education.

**Full Job Description:** Child Care Coordinator

**Compensation and Benefits:**

The hourly wage is \$15.00 per hour.

**Benefits:**

- Participation in the UUA Retirement Program
- Participation in the UUA Health Plan without employer contribution
- Professional expense allowance

**Application:** To apply, please complete a 2U Application Form and email it to Ashleigh Fuson, Director of Religious Education, Second Unitarian Church of Omaha, at [dre@2uomaha.org](mailto:dre@2uomaha.org). If you have questions about the position, you may reach Ms. Fuson at 402-334-0537, Ext 112.

The Second Unitarian Church of Omaha is an EO/AA Employer