



2009-2010 Annual Report

Annual Meeting

Sunday, May 23, 2010

12 noon



Second Unitarian Church of Omaha
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MISSION STATEMENT

“Second Unitarian Church of Omaha is an inclusive and nurturing religious community engaged in thoughtful pursuit of truth and meaning. Our mission is to grow as a beacon of hope – sharing a vision of a world community that embraces diversity and promotes justice and respectful stewardship within the interdependent web of existence.”

Adopted May 16, 2004

ANNUAL REPORT 2009-2010

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Second Unitarian Church of Omaha

Rules for the Annual Meeting

The Handling of a Motion:

- A member makes a motion. ("Member" means voting member of the Church.)
- Another member seconds the motion.
- The chair states the question on the motion.

Neither the making nor the seconding of a motion places it before the assembly; only the chair can do that (with step 3). When the chair has stated the question, the motion is pending and is open for debate.

Members debate the motion (unless no member claims the floor to do so). During debate, no one shall speak more than two minutes (unless the assembly declares its desire to waive this rule for a specific speaker). No one is entitled to the floor a second time on the same motion as long as any other member who has not spoken on this motion desires the floor. With the permission of the chair, a non-member may participate in debate (please identify yourself as a non-member when recognized by the chair, so there is no confusion).

The chair asks if there is any further discussion and, if there is not, puts the question to a vote, calling for those in favor, those opposed, and those abstaining.

The chair announces the result of the vote.

During the debate on the motion, a member may call for the "question," which is a request to close debate and proceed to a vote. The chair may observe that the question has been called and ask if there is any objection to closing debate. If there appears to be significant objection, the chair may allow the debate to proceed. If a member wishes to press for closure, she/he may seek recognition and "move the previous question." This is a priority-taking motion, which, if seconded, must be voted on immediately. If it carries by a 2/3 majority, then debate on the previous motion is terminated, and the chair proceeds immediately to put the previous question to a vote. Otherwise, debate on the previous motion continues.

In cases of questions on parliamentary procedure, the chair shall rule. If the ruling is contested, the assembly shall vote on whether or not to uphold.



Second Unitarian Church of Omaha

Annual Meeting

May 23, 2009

AGENDA

1. Call the Meeting to Order: Carol Johnson, Board Chair
2. Opening Words and Chalice Lighting: Rev. Nancy Haley, Interim Minister
3. Confirmation of Quorum
4. Affirmation of Congregational Covenant
5. Presentation and election of slates of nominees:
 - Board of Trustees
 - Endowment Fund Committee
 - Nominations and Leadership Development Committee
6. Presentation and vote on By-laws changes
7. Presentation and vote on annual budget for 2010-2011
8. Closing words: Rev. Haley



**Minutes of the Annual Meeting
Second Unitarian Church of Omaha
May 17, 2009**

Second Unitarian Church of Omaha is an inclusive and nurturing religious community engaged in thoughtful pursuit of truth and meaning. Our mission is to grow as a beacon of hope—sharing a vision of a world community that embraces diversity, justice and respectful stewardship within the interdependent web of existence

Present: Bill Woodhams, Board Chair; Carol Johnson, Vice Chair; Tom Peterson, Board Secretary; Additional Board Members: Nancy Amsler, Louisa Foster, Sue Aschinger, and Marilyn Krabbe.
Stephen Sinclair, Interim Minister
60 members of the congregation, (52 needed for quorum) and friends; 6 absentee

Call to Order: 12:09 pm

Opening Words: Stephen Sinclair, Interim Minister

Minutes: Craig Piquette moved and Sue Aschinger seconded that the minutes of the May 2008 Annual Meeting be approved. Motion carried unanimously.

Treasurer's Report: Received from Pat Caffrey. Pat gave thanks to all who contributed in their stewardship to Second Unitarian Church. She reviewed the status of church funds and explained the balance sheet presented in the Annual Report. Pat presented a gift of appreciation to JoAnne Draper, and thanked the Board and Finance Committee for their fiscal oversight, the committee chairs for their thoughtful planning, and to Vicki Pratt for her many hours of service as Assistant Treasurer.

Nominations Committee:

1. **Election of officers to the Board of Trustees:** The slate of nominees for Members of the Board of Trustees and their biographies were presented in the Annual Report. Those candidates are: Clyde Anderson (1-year term), Kathy Bell (3-year term), Lorraine Duggin (3-year term) and Don Shennum (3-year term).
2. **Election of members to the Nominations Committee:** The slate of nominees for Members of the Nominations Committee and their biographies were presented in the Annual Report. Those candidates are: Steve Abraham (3-year term) and Jim Martin (2-year term).

3. **Election of members to the Endowment Fund Committee:** The slate of nominees for Members of the Endowment Fund Committee and their biographies were presented in the Annual Report. Those candidates are: Vicki Pratt (3-year term) and Cy Liese (2-year term).

There were no nominations from the floor. Richard Baltaro moved and Craig Piquette seconded that all three slates of candidates be accepted. Motion carried unanimously.

Nominations of Delegates to General Assembly: Chair Bill Woodhams asked whether any members planned to attend General Assembly in Salt Lake City. There being no reply, no nominations for delegates were entered.

Approval of Annual Budget: Clyde Anderson moved and Gene Kopecky seconded the approval of the Annual Budget as printed in the Annual Report. Motion carried unanimously.

Voting on Candidates for Ministerial Search Committee: Gene Kopecky introduced a motion from the floor, seconded by Darrel Draper, that at the June 7 meeting to vote on the slate of candidates for the Ministerial Search Committee, to set aside section 6.5 of the bylaws requiring a quorum and accept a majority vote of the eligible voting members present. 42 yea votes, 14 nay votes and 2 abstentions. Motion carried.

By-law Changes: Carol Johnson presented the changes proposed by the Board of Trustees as published on the Second Unitarian Church of Omaha website. Bruce Gardner moved and Vicki Pratt seconded to amend Section 10.2 changing the wording of the next to last sentence to read **“The slate will be presented for a majority vote of the voting members present at a membership meeting.”** Motion passed unanimously. Clyde Anderson moved and Chris Peters seconded to accept the bylaws changes as amended. Motion passed unanimously.

Closing Words: Stephen Sinclair, Interim Minister

Adjourn: 1:30 pm

Respectfully Submitted,

Tom Peterson, Secretary of the Board



**Minutes of the Congregational Meeting
Second Unitarian Church of Omaha
June 7, 2009**

Second Unitarian Church of Omaha is an inclusive and nurturing religious community engaged in thoughtful pursuit of truth and meaning. Our mission is to grow as a beacon of hope—sharing a vision of a world community that embraces diversity, justice and respectful stewardship within the interdependent web of existence

Present: Bill Woodhams, Board Chair; Carol Johnson, Vice Chair; Tom Peterson, Board Secretary; Additional Board Members: Nancy Amsler, Louisa Foster, Tammy Hunter, and Sue Aschinger. Stephen Sinclair, Interim Minister
53 members of the congregation, (50 needed for quorum) and friends.

Call to Order: 11:42 pm

Election of Ministerial Search Committee: The slate of nominees for the Ministerial Search Committee, Cheri Cody, JoAnne Draper, Louisa Foster, Leslie Harvey, Richard Koelling, Stephanie Peterson, and Betty Segell, had been previously announced by email and posted on the church website. A copy of the slate was distributed to all members present, and each nominated member was asked to stand and be recognized. Betty Segell was absent. Don Shennum of the Nominations and Leadership Development Committee reviewed the process of selecting the slate of nominees, following a procedure presented in April by our Ministerial Settlement Representative from Prairie Star District, Janne Eller-Isaacs. A motion was made by Gene Kopecky, seconded by Bruce Gardner, to approve the slate of nominees. The motion passed 53 to 0, with no abstentions.

Meeting Adjourned: 11:50 am

Respectfully Submitted,

Tom Peterson, Secretary of the Board



MINUTES

Membership Meeting to Call a Minister

Second Unitarian Church of Omaha

May 2nd, 2010

Attendees: 70 voting members, plus friends, staff, and non-voting members.

Motion: Submitted by Stephanie Peterson on behalf of the Ministerial Search Committee;

“Vote to call Scott McNeill as minister of Second Unitarian Church.”

Seconded by Tammy Hunter.

Voting Eligibility: 126 total eligible voting members. 70 were present at the membership meeting, exceeding the 51 needed for quorum.

3 absentee ballots were also received by the Secretary, but these were not included in the total for determining if a quorum was reached onsite.

Voting Tally: 73-0 in favor of the motion.

Submitted By: Don Shennum, Secretary, Second Unitarian Board of Trustees, May 11th, 2010.



VOTING SECTION

Nominations and Leadership Development Committee

Submitted by Janet Nichols

Members: Janet Nichols and Steve Abraham

2009 – 2010 Candidates' Biographies

Board of Trustees

Laura Neece-Baltaro (3 year term)

I joined Second Unitarian in December 2006 and almost immediately became involved in the Fellowship Committee, becoming its chairperson. My religious background is mainly Quaker. However, when our son, John, began attending Unitarian Youth Group here in Omaha, and we got to know the other parents, Second Unitarian became our home.

I have a Masters of Business Administration and have worked in non-profit management for the past 15 years, here in Omaha with Omaha Together One Community and its related non-profit, The Institute of Public Life. I volunteer with The Epilepsy Foundation and serve on its local Nebraska Epilepsy Advisory Council. In the past I have Clerked Quaker "Meetings for Worship for Business" and been both Treasurer and Recording Clerk for two monthly meetings.

At Second Unitarian, in addition to my involvement with the Fellowship Committee, I attend Social Justice Movie Nights, Writing for Spiritual Growth and last year served as an assistant to RGL teacher for 3rd & 4th graders. I was on the planning committee for the PSD Annual Conference in 2008 attending all planning meetings and helping at the registration table.

I bring to the Board my knowledge of non-profit management and finance and my Quaker concern for hearing all voices on an issue and for valuing the contributions of all. I look forward to working with our new settled minister to continue to create an inclusive, strong and vibrant church community at Second Unitarian.

Nancy VanderSluis (3 year term)

My committee and volunteer experience reside almost solely within the walls of Second Unitarian Church, save for a period serving on the board of the Ronald McDonald House and attending various hospital committee meetings required for my work. I have gotten to know many of you while serving on several committees and in other volunteer roles since I started attending Second Unitarian in the mid 1990's. I was active in Religious Education early on, teaching various classes on Sunday and helping to organize the first few Summer Sunday School Picnics. On the Music and Worship Committee, I played music for Sunday services and served as co-Chair. I also chaired the Buildings and Grounds Committee, followed by becoming a member of the Committee on Ministry. After a period of relative volunteer quiescence, I was exploring ways to become more involved again when I was invited to consider a position on the Board of Trustees. I accept the nomination gladly.

Expressing my thoughts about how I can contribute as a member of the board is more difficult to put into words. My simplistic goal is remain a supporter, a nurturer and a facilitator of the people, the relationships, the work and the ideals that make up our church.

Cheri Cody (3 year term)

I joined Second Unitarian Church in January 1977 as a transfer from First Unitarian Church; my children grew up in this church. Over the years, I have served on three separate boards and was board president for two of those boards. I have chaired the Music & Worship Committee, Membership Committee, Social Justice Committee, Denominational Connections Committee and the 2004 Long Range Planning Committee. I have worked on special efforts such as multiple long range planning committees, the extension ministry task force, and two search committees.

In 2008, I co-chaired with a member of First Unitarian the local arrangements host committee for the Prairie Star District (PSD) annual conference in Omaha. I've been involved in district work since 1989 when the PSD district executive asked me to serve on the Extension Committee. At that time, the Extension Committee was the group focused on growth; I served on that committee for eight years. Since then I've also served on the Nominations Committee, as Workshop Coordinator for the district, and on the Program Council for eight years as coordinator for Leadership Development. I currently serve on the Site Selection Committee for the

district Annual Conference program area. In the late 1990s, I became a Lay Consultant for the district doing board retreats and other workshops with congregations. In 2002 I was asked to become part of the district's Conflict Engagement Right Relations team and have worked with multiple congregations on issues around conflict. In 2007 I completed the certification training as a facilitator for the Healthy Congregations curriculum.

I look forward to serving on the Board and working with others in the congregation to welcome a new minister and work on creating a dynamic future for this congregation.

Nominations and Leadership Development

JoAnne Draper (1 year term)

I was raised Methodist in Cedar Rapids, IA and went off to college and became unchurched for several years. Upon returning to my home town, I served on a board with one of my family's long time friends. At a board meeting she thought I would really like her church and she would pick me up and take me. What was I to say? I ended up going to the Unitarian Church in Cedar Rapids and it was indeed impressively different. The first service I went to the teens were in charge of the entire service. When I moved back to Nebraska to work for AT&T, I checked out 2nd UU. The first time I went the first hour topic was my passion, Social Justice. I had found my spiritual home in 1998. After a few months, I was co-chair of Social Justice.

In the spring of 2001, I was elected to the board and attended leadership training in Beloit, Wisconsin. I became President the first year and was secretary the second year of my term. During that time we started up the long range planning committee, set up the Welcoming Congregation committee and Reverend Josh Synder was officially called as our full time minister.

After serving on the board, I became the Treasurer. In researching software, I choose PowerChurch as the program that would serve our short and long term needs. From spring of 2003 through 2008, I wrote all the checks, made the deposits, reports, pledge reports, etc. This past year, I have been a proud member of our talented Ministerial Search Committee. Why? This church is full of bright, fascinating people who truly embrace life.

Sue Aschinger (3 year term)

From the first time I visited Second Unitarian in 1994, I knew this was my church home.

I jumped into church life with both feet and haven't stopped since. The past two years, I have served on your Board of Trustees. I have taken this responsibility very seriously, trying my best to represent the interests of all members and practicing sound fiduciary responsibility. In 1997/98, I was vice-president of the Board, followed by President in 1998/99. I have also been very involved with Membership and Growth initiatives. I understand the importance of sound leadership for our congregation both by our many volunteers, our minister, and by our professional staff.

Our church is at a very pivotal time with the calling of a new settled minister. I am so excited about the potential that Scott McNeill can bring to us and his ability to lead us into a new era. I truly believe we can continue to grow as a viable church community in Omaha. The Nomination's Committee has to continue to develop current and new church leadership to work in collaboration with our minister to lead our congregation to meet our mission both for our congregation and for our community. I want to see the Nomination's Committee facilitate the growth of church leadership to help Second Unitarian become **bolder** in our programs, our outreach, our giving, and our look as we emerge into this new era. Our church has the potential to grow and to prosper and strong leadership can help make that happen.

Endowment Fund Committee

Stu Burns (3 year term)

I joined Second Unitarian in 2006, and I have chaired the Finance committee for the past two years. I am a Senior Analyst for a local insurance company. I hold a Fellow, Life Management Institute designation from the Life Office Management Association (LOMA) and I am currently working on my Fellow, Financial Services Institute designation, also from LOMA. I grew up in the United Methodist Church, where I was a certified lay speaker and served on the Nebraska Conference Board of Discipleship. I got my BA and MA degrees from the University of Nebraska –Lincoln, where I did my graduate thesis on censorship of early Slavic Orthodox Christian printing. I hope to help bring the strategies for our Endowment Fund into line with the goals and values of our church as a whole.

Bylaws Revisions

Bold text are changes and and [bracketed/underlined] text are deletions, for approval by the Congregation at the Annual Meeting May 23, 2010. Includes changes suggested at the May 2 Town Hall meeting.

ARTICLE 5 MEMBERSHIP

Section 5.2. Members and [Friends] **Affiliates**.

5.2.a. Members. Members shall be those who have signed the Membership Book and who, [each fiscal year] **in the preceding 12 months, have made [make]** a recorded financial contribution to the Church **and commit to fulfilling the expectations of membership set forth in Section 5.4.**

Exemption from the financial contribution may be granted by the Board of Trustees upon application to the Board for such exemption.

5.2.b. [Friends] **Affiliates**. [Friends shall be those who are supportive of the Church, but who do not qualify as Members] **An Affiliate is a person who, though not a member as defined under Section 5.2.a., is active in the Church and who makes a annual recordable financial contribution to the Church and commits to fulfilling the expectations set forth in Section 5.4. The Church encourages Affiliates to become members in order to fully participate in the Church.**

5.3.b. **Information about all aspects of the Church, except confidential information [about Members,] shall be readily available to all Members.**

Section **5.4. Expectations of Members and Affiliates.**

Members and Affiliates are expected to participate actively in the Church's activities and to make a recordable financial contribution to the Church each fiscal year. The financial contribution should represent an amount judged by the member or affiliate to be a fair share of the Church's needs, in light of the member's or affiliate's income and means, and the fact that generous contributions from others in the past have sustained and built the Church we enjoy today.

Section **5.5. Notice of Membership Status.**

The Board of Trustees shall annually, **in preparation for the annual census to the Unitarian Universalist Association**, direct that persons who have not made a pledge or a recorded contribution [by the end of the church year] **within the preceding 12 months**, and who [are not exempt per Sec. 5.2a, be notified that [they will be dropped from membership] **their status will be changed to non-voting**, unless they indicate a desire to continue **voting** membership within 30 days by written notice to the Board Secretary and take steps to meet the membership requirements.

[Section 5.6. Resignation.

Any member may withdraw from this church by filing a notice with the Board Secretary. They may be reinstated as members in the same manner.]

Section 5.6. Termination of Membership.

[The name of] **Any Member who moves away from Omaha or its vicinity or who chooses to withdraw membership, can request that their name [and/or who fails to respond within 30 days to a communication as directed within Section 5.4, shall] be removed from the current membership list and their status changed to former member by sending written notice to the Secretary, [unless the Board of Trustees shall decide otherwise.]**

ARTICLE 6 MEMBERSHIP MEETINGS

Section 6.4. Right to Vote.

The right to vote at an annual or special meeting shall be extended only to persons who have been designated Members 60 days prior to the meeting. **All contributions must be recorded within the 12 months preceding the 60-day cutoff date.** Unless otherwise specified herein, all action at any meeting shall be by majority vote. Proxy votes shall not be accepted.

Section 6.5. Quorum.

Forty percent of the **voting** membership shall constitute a quorum for the transaction of business at a membership meeting.

ARTICLE 7 BOARD OF TRUSTEES

Section 7.7. Church Records.

The Board of Trustees shall see that all necessary records are kept. These include: 1) accurate minutes of all meetings of the Board and Committees, 2) records of membership as well as voting eligibility of Members, and 3) a roster of pledging units and their pledges. Copies of all these records shall be kept in a secure place. [Personal information about Members and Friends shall be treated as confidential.] **All personal information shall be treated as confidential.**

ARTICLE 8 OFFICERS OF THE BOARD OF TRUSTEES

8.2.a. [The Chairperson shall be the chief executive officer of the church. In addition to those responsibilities usually pertaining to such an office.] The Chairperson shall preside at all congregational meetings and at all meetings of the Board of Trustees. The Chairperson shall be an ex-officio member of all committees

ARTICLE 10 MINISTER

Section 10.2. Selection of Ministerial Search Committee.

The Board and Nominations and Leadership Development Committee shall issue a call to all members and **affiliates [friends]** who have made a contribution of record within the past year for names of potential nominees. The call shall be in accordance with the procedure stated in Section 9.2. The Board, in consultation with the Nominations and Leadership Development Committee, will present a slate of seven (7) members at a congregational meeting. The slate will be approved as presented by a majority vote of the voting members present at a membership meeting. In the event of a vacancy on the committee, the Board of Trustees may appoint a member of the congregation to the committee.

Section 10.5. Committee on Ministry.

A Committee on Ministry of at least 3 persons will shall be formed according to the Standing Rules and serves to promote a collaborative ministry between the congregation and the minister consistent with the mission of Second Unitarian Church. [The Committee on Ministry shall consist of three members of the congregation not serving on the Board of Trustees. The minister shall appoint two members and the Board of Trustees shall appoint one member. Each member shall serve three years in staggered terms. When vacancies occur, the minister or Board, depending which appointed the vacating member, shall select a replacement to finish out the term. Upon arrival of a newly called minister, the Board shall include in the Committee at least two members from the Ministerial Search Committee that recommended the new minister. The Committee on Ministry shall meet at least quarterly in a noncrisis, goal-oriented manner with an agenda to explore the various concerns and challenges of the Minister/Congregation relationship and the Congregations own role and agreed-responsibility in shared ministry. The Committee on Ministry shall assist and support the Minister in her/his plans for professional development, sabbaticals, etc. The Committee shall alert the Board to any emerging concerns between the Minister and the Congregation.]

ARTICLE 11 CHURCH ORGANIZATION

Section 11.1. Committees

Standing Committees shall include Finance, Religious Growth and Learning, Membership, Building and Grounds, Music and Worship, and Social Justice Coordinating Council. The Board of Trustees will establish other committees as required. Membership on committees is open to members, **non-voting members**, and **affiliates [friends]** of the Church.

Section 11.3. Meetings of Committees.

All meetings of Committees shall be open to church Members, **non-voting members** and **affiliates [Friends]**, as observers, except when an executive session is declared. All final and formal actions shall be taken at open meetings.

ARTICLE 14 ENDOWMENT FUND COMMITTEE

Section 14.8. Audit.

Starting the year after the first year when distributions can be made from the Endowment Fund, the financial records of the Endowment Fund shall be audited bi-annually by a certified public accountant or other appropriate person who is not a member of the EFC. Costs of the audit shall be paid from the proceeds of the Endowment Fund, independent of the normal distribution requirements. The EFC shall report on a quarterly basis to the Board of Trustees and, at each annual meeting of the Congregation following each audit, shall render a full and complete audited account of the administration of the Endowment Fund during the previous two years. In years when an audit is not performed, the Committee shall report a full and complete account of the administration of the fund during the previous year at the annual membership meeting.

Voting Membership for 2010 Annual Meeting

Stephen Abraham
Chris Alberts
Russ Alberts
Lynn Alzman
Sana Amoura-Patterson
Nancy Amsler
Clyde Anderson
Jill Archer
Herbert Armburst
Sue Aschinger
Marco Ballarin
Richard Baltaro
Merry Barney
Kathy Bell
Rick Bell
Tom Blackstone
Mike Brockman
Stu Burns
Lisa Burnside
Jeff Busse
Shari Busse
Patricia Caffrey
Julie Carda
Mary Anne Chisholm
Cheri Cody
Pamela Curtiss-Smith
Mark Dickmeyer
Virginia Dodge
Darrel Draper
JoAnne Draper
Victoria Dudley
Lorraine Duggin
Judy Eller
Gwen Eurich
Agnes Flamen
Candella Foley-Finchem
Marcia Forbes
Milton Forbes
Louisa Foster
Bruce Gardner
Sue Gardner
Debora Gibson
Benjamin Godfrey
Michelle Godfrey

Jana Halloran
Sharon Hammer
Daniel Hanneman
Kelly Hanneman
Al Harrison
Gail Harrison
Carlynn Hartman-Kurtz
Brett Harvey
Leslie Harvey
Joel Haskins
Kathie Haskins
William Hay
Nancy Heinemeyer
Daniel Herron
Stephanie Herron
Mark Hunter
Tammy Hunter
Ruthann Irby
Anita Jeck
Carol Johnson
David Johnson
Melody Jones
Julie Kirn
Norma Koelling
Richard Koelling
Melissa Konecky
Gene Kopecky
Vija Kopecky
Marilyn Krabbe
William Kuhn
Larry Kurtz
Cy Leise
Marcia Leise
Judy Levin
Cynthia Lynne
Michael Lynne
nellie sudavicius MacCallum
Celine Markel
David Martin
James Martin
Yolanda Martin
Anita Meyer
Laura Neece-Baltaro
Wendell Nekoraneć

Janet Nichols
Dan Pearson
Ferial Pearson
Chris Peters
Stephanie Peterson
Tom Peterson
Craig Piquette
Vicki Pratt
Concetta (Tina) Price
Gary Price
Meredith Price
Sajda Qureshi
Roxanne Redd
Scott Redd
Gay Robinson Abraham
Dodie Robison
Shirley Rundquist
Tom Rundquist
Becky Scherbring
Bryan Scherbring
Betty Segell
Don Shennum
Laura Shennum
Jaime Short
Justin Short
Kent Smotherman
Jeff Tessin
Katie Tessin
Ann Thariani
Gary Toth
Caroline True
Nancy VanderSluis
Lisa Waddell
Doris Wallace
Morgan Watters
Martin Wetzel
Jennifer White
Joe White
Melanie Williams-Smotherman
Bill Woodhams
Phillip Worthing
Rachel Yamamoto



LEADERSHIP AND STAFF

Interim Minister, Rev. Nancy Haley

MISSION: The mission of the Interim Ministry is to prepare for a settled minister. During the Interim Ministry, the Congregation's developmental tasks include coming to terms with history, discovering a new identity, managing shifts of leadership, rethinking denominational linkages, and commitment to new leadership and a new future. The Interim Minister's process tasks include joining the system, analyzing the organization as a system, connecting with the Prairie Star District and the Unitarian Universalist Association, focusing and assuming responsibility, and exiting and evaluating.

On Saturday, August 15, members of the Board, and the Transitions Team met in a day-long retreat to identify priorities and to establish goals for the second interim year to prepare for a settled minister including

- History/ Identity
- Right Relations Covenants
- Expectations of the Office of the Minister

SUMMARY OF ACHIEVEMENTS

History/Identity

- The congregation has claimed and honored its past by utilizing the excellent history written by Marcia Leise. In collaboration with ASEC we organized a Halloween event focusing on "ancestors;" a summary of the history was read and members were encouraged to share their memories of Second Unitarian, to post their memories on the time-line that included pictures and major events in the life of the church. At the Thanksgiving celebration, the service included readings from the history and expressions of gratitude as well as acknowledging challenges. Members have expressed an interest in revisiting and remembering the history in annual celebrations in the future.
- Through an appreciative inquiry approach in small group settings, leadership groups have engaged in identifying what energizes them and makes them feel engaged and proud of their involvement at Second Unitarian and how that relates to the mission of the church, including how money is allocated within the budget in support of the mission.

These conversations have brought forward identification of some *challenges* including the building and lack of accessibility and the need for continuing work on conflict management and increased communication with the congregation and *strengths* including a friendly and welcoming place with a deep commitment to social justice work including the interfaith community of Omaha Together One Community and the environment.

- To support the goal of recognizing identity, I suggested the Lay-led services focus this year on the theme of "This I Believe as a Unitarian Universalist" with three speakers at a service once a month. These statements will be published and distributed to the new settled minister.

Right Relations Covenants

- We have created covenants among the staff, Music and Worship Associates, Program Council, Board and Minister, and Board. Through a year-long process of small groups and whole congregation, a congregational covenant will be presented for approval at the Annual Meeting in May.
- I led several "Circles of Trust" dialogues to process and let go of difficult issues and conflicts. The process for these dialogues is to tell your story, to recognize your own individual responsibilities in the brokenness of the relationship, to reflect on your learnings from the experience, to listen, and to put into place the possibility of letting go and healing.

Expectations of the Office of the Minister

- The Music and Worship Associates have embraced a new model by meeting collaboratively with the minister over dinner during a week-night gathering. The Chair and the minister plan the monthly meetings together with a focus on theological and spiritual issues, developing worship leadership skills, providing team building practices, and encouraging the inclusion of lay leadership in every Sunday service.
- Through a request for a sermon on "Freedom of the Pulpit and Freedom of the Pew" I shaped a Sunday service to inform members about the role of the minister and the covenantal relationship of trust and responsibility between minister and congregation.
- In collaboration with the Transitions Team we organized several conversations with the congregation regarding the role of the minister and the expectations of the role of congregation members in support of a shared and mutual ministry.

- I worked with the Transitions Team to refine the role of the team and the expectations for the Committee on Ministry in preparation for a settled minister.
- Through the co-leadership of the Vice President and Minister, the Board Liaison model has shifted to a Program Council model to empower committees and to avoid micro managing the committees. This process continues to develop with needed changes in the Policies and Standing Rules.
- There has been a shift from most of the meetings occurring after the Sunday services toward more committees meeting during the week to allow the focus on Sunday Services rather than business and to honor the request from committees for the presence of the minister when possible.

Connecting with the Prairie Star District and the Unitarian Universalist Association

- The congregation participated in Association Sunday this fall and has a commitment to being a Fair Share Congregation. The Finance team and Board take seriously the fair compensation guidelines and the congregation continues its appreciation of these resources and continues to fully utilize resources available throughout the Unitarian Universalist Association. Members are attending the district annual conference and the General Assembly.

Analyzing the Organization as a System

- Leadership within the congregation understand the role of the interim minister more clearly and recognize their expectations for a collaborative leadership style of ministry with an understanding of lay leadership responsibility in developing and maintaining right relations. There is a deepening commitment to stating expectations openly and a clear understanding of the dangers of communication bound in triangulation.
- Through work within the Communications Committee and with commitment from the Board of Trustees, there is renewed focus on communicating in a variety of ways with redundancy: newsletters, weekly e-mail updates, postcards, and small and large group dialogues. These expanded communication processes have led the way toward expectations that "parking lot" gossip give way to healthier communication vehicles.
- The developmental work has shifted from a focus on mending to a focus on envisioning a future with renewed possibilities for growth and building toward a renewed commitment to settled ministry. There is expectation and anticipation that the congregation and the minister will work together toward a new vision with defined goals and a renewed long-range plan.
- Working with Music and Worship Associates we developed a budget that better supports the music program. With a successful stewardship campaign, we are seeking to hire a music director/pianist.
- When I arrived, there was past controversy over the facilitation of Joys and Sorrows. Through some shifts in the order of service, we have found a way to include Joys and Sorrows to the enrichment of the congregation and the satisfaction of the minister in planning the service. I include a reflection question to encourage a Sunday morning coffee conversation to deepen relationships rather than doing committee business.
- I have worked with lay members to recruit and train a covenant leader and make a modest beginning with one group and hopes for more groups in the future.
- Working with the Adult Spiritual Education Committee (ASEC), we created a "sampler" approach to Lifespan Religious Education by scheduling three Tuesdays of "Beloved Community" in February, which included dinner, vespers, classes and programming for children. The evaluations were very positive and ASEC hopes to expand the program in the fall and winter in the coming program year.
- We have worked to increase communication between the minister the personnel committee. While the minister is clearly designated as both the one who hires or fires staff, there is an expectation of consultation and collaboration.
- Working with the Finance Committee and Board, I supported the Stewardship Campaign. We continue to work to establish a stewardship task force that will include all fund raising as well as the annual support of commitments to the operating budget.

FUTURE GOALS

Interim Ministry cannot succeed without the collaboration and cooperation of the leaders and members of the congregation. I feel privileged to work with a very competent staff team, a Board of Trustees most willing to look both inward and outward, and lay leadership who embrace the mission of the congregation in working to be a "Beacon of Hope." I am grateful for the willingness of this congregation to engage in the tasks of interim ministry and to move toward renewed vision and strong stewardship in preparation for new growth and new professional leadership. The success of our work together will be found in the future as you shape a new vision and a new ministry. My deepest congratulations and best wishes go to you with the affirmation of this congregation in unanimously calling Scott McNeill to serve as the next settled minister of Second Unitarian Church of Omaha.

With deep gratitude for my opportunity to serve as your Interim Minister,

Rev. Nancy Haley

Chair, Board of Trustees, Carol Johnson

The mission of the Board of Trustees is to provide leadership to make the church's mission a reality for our religious community.

Members: Carol Johnson, Chair; Tom Peterson, Vice Chair; Don Shennum, Secretary; Clyde Anderson, Sue Aschinger, Kathy Bell, Lorraine Duggin, and Marilyn Krabbe. Marilyn resigned mid-year, and the Board decided not to fill the vacancy since her term expires at the end of this church year.

SUMMARY OF ACHIEVEMENTS

The Board of Trustees met with members of the Transition Team and with Reverend Nancy Haley on August 15th to jointly establish goals for our second interim year so that our congregation would be prepared for a settled minister. These goals have guided our work in collaboration with Rev. Haley and the Transitions Team for this year.

History and Identity: We intended to come to terms with who we are as a congregation as well as learning about, honoring, and learning from our past. Activities accomplished around this goal:

- Written history online and in library for checkout (special thanks to Marcia Liese)
- Congregational history was read during two services in the fall, including our Thanksgiving service
- Halloween event during which members shared memories about the church
- Identity work began last year with house meetings to gather information about worship styles and preferences
- Search Committee shared results of survey during Third Hour with members of the congregation
- Music and Worship Committee instituted "This I Believe" Series for lay-led services (these homilies are being collected to add to our history)
- Focus on questions of "What are we proud of" and "How is this meeting or promoting our mission?"

Right Relations Covenants: Our intention was to be clearer about our roles and responsibilities to one another and to the minister through written covenants.

- Board wrote a covenant for relationships with one another (published in newsletter)
- Board wrote a covenant for the Board's relationship with the minister (published in newsletter)
- Led the newly established Program Council in drafting a covenant regarding their relationships with one another
- Accepted and are presenting for adoption the Congregational Covenant at the annual meeting; drafts of the Congregational Covenant have been presented to congregational members 2 times for consideration and input
- Adopted a "Disruptive Member Policy" to ensure the safety of the congregation

Expectations of the Office of the Minister: Our intention was to clarify the roles and expectations of the Minister, the Board, the Transitions Team and/or Committee on Ministry

- With Rev. Haley, the Transitions Team and the Search Committee, reviewed and implemented plans to address recommendations made by UUA consultants Brian Eslinger and David Lauth and summarized by PSD Executive Nancy Heege

- Studied excerpts from Governance and Ministry: Rethinking Board Leadership, Churchworks: A Well-Body Book for Congregations, several articles, and descriptions from other UUA congregations regarding roles and responsibilities of Minister, Board and congregation.
- Chair and Vice-Chair attended Board and Program Council meetings at First Unitarian and Lincoln Unitarian respectively for input on roles and responsibilities
- Board members participated in various online leadership classes offered through the UUA
- Continued work begun last Spring to clarify the role of the Transitions Team/Committee on Ministry
- Supported the Transitions Team to hold 3 discussion times during Third Hour regarding the role of and expectations of the Minister
- Accepted and are presenting for adoption a change in by-laws to remove language identifying the Board Chair as “CEO” of the congregation
- Clarified roles and responsibilities of Program Council, committees and the Board. The Board Liaisons to committees were eliminated as part of the transition to Program Council governance.

We, as members of the Board, believe that Second Unitarian will be the “Beacon of Hope” of our mission through shared ministry with our new minister.

Director of Religious Education, Chelsea Maitland

Mission Statement: Our mission is to encourage the learning and living of our Unitarian Universalist principles. We strive to provide a spiritual, accepting and caring environment where we explore religious ideas together. We pledge to walk in the ways of truth and affection as best we know them now or may learn them in the days to come, that we and our children may be fulfilled.

SUMMARY OF ACHIEVEMENTS

For our church year 2009-2010, the RGL classes were divided into classrooms dependant on school year. Each class (not including Nursery) had their own curriculum and lesson plans. The Pre-School class followed the ‘Chalice Children’ curriculum, K-2nd followed the ‘Treasure Hunting’ curriculum, 3rd and 4th grade focused on a ‘Holiday and Holy Day’ each

week, and the 5th and 6th grade class had two curriculums: ‘God Images’ and ‘A Questing Year’. Each class was led by 4 different teachers, each taking one Sunday class per month. In accordance with the Safe Congregations policy, we kept doors open to our classrooms because we did not have enough volunteers for there to consistently be two people per class with the doors shut. I periodically walked around to each classroom on Sunday mornings to ensure classes were going smoothly, and also taught classes myself periodically – either filling in for absent teachers, or leading group activities for all the children

I had the opportunity to attend the LREDA conference this last fall which was the ‘National Liberal Religious Educators’ conference in Rhode Island. I helped brainstorm ideas for the district for ‘Small Congregations’ and attended a number of workshops which were incredibly beneficial as a new DRE. I also attended a ‘New DRE’ online meeting sponsored by the Prairie Star District. I have been involved in proposing ideas for a ‘New DRE mentoring program’ proposed by LREDA which I hope to continue working with this next church year.

- 4 Classrooms with 4 teachers each – one per Sunday per Month
- Large group activities for all RGL Pre-School – 6th grade
- Attended LREDA conference and ‘New DRE’ workshop
- Intergenerational services

FUTURE GOALS

Between myself and the RGL committee, I have the goal of creating more opportunities for intergenerational activities next year. My hope is that there will be a stronger connection between all members of the congregation. This includes having more ‘large group activities’ and continuing to have the children involved in the Sunday services. I am very grateful for the congregation’s support during my first year as part of the church, and I am looking forward to continuing my work next year.

- More Intergenerational activities
- Intergenerational Services

STATISTICAL INFORMATION

I began recording attendance starting on October 18th, and between then and April 25th we have averaged 15 children per Sunday and have 31 children total who are officially registered. These figures do include the Nursery, but do not include Second Circle attendance.

On every 'Fifth' Sunday of the month, as well as in accordance with some holidays, I led large group activities for the children in attendance in place of RGL classes. I believe by the time the year is over, these will have happened **five** times. This allowed for me to spend more time with the children of the church and create a sense of community between the children themselves. There will also be a total of six intergenerational services which occurred over the course of the church year.

- 31 registered children – including Nursery, not including 'Second Circle'
- 15 children average per week from Oct. 18 – April 25
- 5 'Large Group Activities' during the year in place of RGL classes, led by myself
- 6 intergenerational services – attendance not counted for these days.

Office Administrator, Gary Emenitove

SUMMARY OF ACHIEVEMENTS

2010 is a year I'd describe as "new systems and new savings" for Second Unitarian's Church Office.

- In September, Rev. Nancy Haley, Chelsea Maitland, and I jointly created a Staff Covenant.
- Throughout the year, the office continued to integrate and update PowerChurch, our main database. It had been primarily used for financial recording (which will continue) and now we're integrating membership data. Thanks to the Technology Committee for keeping PowerChurch updated with the latest software version.
- All active mailing lists used for different tasks (such as the newsletter, Wednesday e-news, postal mailings) have been merged into one single list, using PowerChurch, so that changing a phone number or email address or adding a new name would have to be done only once.
- Special thanks to Cheri Cody, representing the Membership Committee, who has worked with the office to keep member and friends lists accurate and to manage visitors' names, packets, and mailings.
- Second Thoughts, our monthly newsletter, made the transition from primarily being distributed on paper to primarily being distributed via email. Thanks to months of support from members of the

Communications Committee, we set up an "opt-in" mailing list, which is recognized as a best practice in business email and protects the church against accusations of spamming.

- I'm an ex-officio member of the Communications Committee and look forward to continuing to work with "CommComm."

FUTURE GOALS

- I'm expecting to increase my Assistant Treasurer duties as I learn more financial processes from Pat Caffrey.
- We're exploring a large print edition of the Order of Service.
- Our next membership directory should be much easier to publish thanks to a lot of hard work getting the last one set up in a new system.

Thanks to the dedicated volunteers who have been the "Folding Fellowship" for *Second Thoughts*, our monthly newsletter. Now that the newsletter is primarily sent electronically, there are far fewer newsletters to fold and mail, so the ongoing crew has mostly consisted of Nancy Amsler, Tammy Hunter, and me. Earlier in the church year, our helpers included Sue Aschinger, Ginny Dodge, Kathie Haskins, Richard Koelling, Marcia Leise, Anni Martin, and Doris Wallace. A recent addition was Melanie Williams. In addition, Richard Koelling, Nancy Amsler, and Rev. Nancy Haley have assisted in proofing *Second Thoughts*.

Our small but growing office volunteer group includes Nancy Amsler, Sue Aschinger, Tammy Hunter, and Melanie Williams. They are invaluable for large projects or if I'm unavailable due to vacation or illness.

It's been a pleasure to have a professional relationship with Rev. Nancy Haley and DRE Chelsea Maitland. Rev. Nancy's invaluable experience has helped improve many church systems. Chelsea's ever-present smile and willingness to help is always appreciated. Now we all look forward to an exciting new year with Scott McNeill.



ADMINISTRATIVE

Interim Ministry Transition Team

Submitted by Craig A. Piquette

Members: Al Harrison, Anita Jeck, Gene Kopecky, Chris Peters, Craig Piquette

SUMMARY OF ACHIEVEMENTS

Partnered with the interim minister, Rev. Nancy Haley, to accomplish the following:

- Defined the role of the Transition Team and developed a greater understanding of what a Committee on Ministry does to support ministry within the congregation
- Worked to develop a process to help resolve conflicts within the congregation
- Held 3 workshops/meetings to prepare the congregation for a settled minister

We expect to disband upon transfer of responsibilities to the new Committee on Ministry

Settled Ministry Search

Submitted by Stephanie Peterson

Mission Statement: Our Committee was charged by the congregation to locate a ministerial candidate who is a good fit for the needs and desires of the congregation.

Members: Stephanie Peterson, Chair; Louisa Foster, Richard Koelling, Betty Segell, Cheri Cody, JoAnne Draper, Leslie Harvey

SUMMARY OF ACHIEVEMENTS

- Researched the search process recommended by the UUA, and planned our search in consultation with Janne Eller-Isaacs, the Prairie Star District Settlement Representative.
- Surveyed the congregation and conducted house meetings to develop our understanding of the congregation's needs.
- Prepared a Congregational Record and Search Packet for review by interested candidates.
- Reviewed ministerial records and search packets of nine interested ministers.
- Conducted telephone conference call interviews with all interested ministers.
- Chose four pre-candidates, and spent a weekend with each of them.
- Unanimously agreed that Scott McNeill is the best candidate for our congregation at this time.
- Organized and executed Scott's candidating week in Late April, 2010.
- Witnessed our congregation's unanimous endorsement of Scott's call.
- Proudly received Scott's acceptance of the congregation's call on May 2, 2010.

FUTURE GOALS

- Debrief our search process.
- Organize records of our search as reference material for future search committees.
- Attend a planned discussion of the search process for Midwestern congregations at 2010 General Assembly.
- Hold a closing ritual for the committee, to share our experiences, appreciate what we have gained, and appreciate one another's contributions to our successful search.
- Contribute, as needed, to the 2010 Committee on Ministry and Scott's Installation.



PROGRAMS

Program Council

Submitted by Tom Peterson

Mission Statement: The purpose of the Program Council is to support and enable collaboration and cooperation among our programs, in support of the mission of Second Unitarian Church.

Committee Members: Tom Peterson and Rev. Nancy Haley, co-chairs; Anita Jeck, Cheri Cody, Cy Leise, Darrel Draper, David Martin, Gene Kopecky, Jaime Short, Janet Nichols, Jill Archer, Laura Neece-Baltaro, Melissa Konecky, Melody Jones, Nancy Amsler, Pat Caffrey, Rick Bell, Stephanie Peterson, Stephen Abraham, Stu Burns, Vija Kopecky

SUMMARY OF ACHIEVEMENTS

This was a formative year for the Program Council. During five bi-monthly meetings this year we have:

- Discussed how the church's programs can further the mission and vision of Second Unitarian;
- Identified affiliations between programs to identify areas of mutual support and collaboration;
- Drafted and revised a covenant for the Program Council;
- Shared the goals, challenges, and achievements of our programs with each other;
- Discussed the expectations we have for the Office of the Minister and the form our relationship will take;
- Explored the dynamic tension that exists between strong lay and clergy leadership, both positive and negative.

FUTURE GOALS

As we enter into settled ministry, the Program Council's role will be further refined, and will continue to be an important conduit for communication and collaboration among the lay and clergy leadership of Second Unitarian Church.

Adult Spiritual Education Committee

Submitted by Anita Jeck

Mission Statement: The Adult Spiritual Education Committee is responsible for coordinating programs that address spiritual growth and religious education. This includes programs for First Hour, short-term classes, ongoing groups and retreats. The committee works in coordination with the minister and other church committees. ASEC solicits input and feedback from the congregation at large on a regular basis to inform program development.

Members: Melody Jones and Anita Jeck

SUMMARY OF ACHIEVEMENTS

- Worked closely with Rev. Haley to provide several Beloved Community Events, including an October Halloween celebration of our church's history, and a series of sessions in February that provided a family meal & vespers, and adult discussion groups on a variety of subjects.
- Coordinated the Sunday morning First Hour schedule.
- A covenant group was formed.

FUTURE GOALS

- Collaborate with the minister in developing more "Beloved Community" events and workshops.
- Plan and coordinate First Hour schedule.
- Join with the Religious Growth & Learning Committee, most likely as a ministry under the RGL umbrella.

Archivist, Marcia Leise

The history of Second Unitarian Church of Omaha has been completed from its beginnings in 1963 through welcoming Rev. Nancy Haley as our interim minister in August, 2009. A copy of this document containing our folk history, with photos, is on the table in the back of the sanctuary. A brief version of this history has been posted on our church website, shared in the Sunday services, and included in the ministerial search packet.

Caring Committee

submitted by Jill Archer

Mission Statement: to build a caring community that will help and support each of our members as we experience the events, stages and transitions of life.

Members: Jill Archer, Chair; Nancy Heinemeyer, Elaine Hess, Ferial Pearson, Cynthia Lynne, Dodie Robison, Laura Shennum

SUMMARY OF ACHIEVEMENTS

- sent cards for births, deaths, illnesses and announced that information in church.
- visited hospitalized and homebound church members
- provided assistance for members in need
- supported development of an Emergency fund for church members in need administered through the minister as Minister's Discretionary Fund
- sponsored three first hour programs to address Aging Concerns:
 - Health Issues led by William Hay
 - Living Arrangements led by Jana Halloran
 - Legal/Financial Issues led by Jana Halloran

FUTURE GOALS

Coordinate and collaborate with the settled minister to build a caring community and provide support for members

Communications

Submitted by: Nancy Amsler

Mission Statement: The Communications Committee works closely with the Technology Committee and the Office Administrator, and other committees as requested to facilitate internal and external church publications, and ensure the consistency of printed and on-line materials.

Members: Nancy Amsler, Chair; Dodie Robison, Lorraine Duggin, Anni Martin, Pam Curtiss-Smith, Gary Emenitove, ex-officio member

SUMMARY OF ACHIEVEMENTS

- Moved from a primarily paper monthly newsletter to a primarily electronic newsletter, thus saving money and paper, and enabling us to have a more attractive and interactive product
- Consolidated all of the church mailing lists into Power Church
- Formulated and had approved a newsletter policy and a weekly bulletin policy
- Provided communication support for the Stewardship Campaign

FUTURE GOALS

- Concentrate on public relations and publicity resources and protocols
- Explore social media

STATISTICAL INFORMATION

- The switch to an electronic newsletter saved the church approximately \$1,026 and 11,520 pieces of paper.

Fellowship

Submitted by Laura Neece-Baltaro

Mission Statement: The Mission of the Fellowship Committee is to enhance the vision of the Second Unitarian Church by promoting a ministry of welcome and celebration.

Members: Laura Neece-Baltaro, Chair; Janet Nichols, Dodie Robison, Betty Segell, Nancy Amsler, Ex-Officio: Circle Supper Coordinator: Carlynn Hartman-Kurtz

SUMMARY OF ACHIEVEMENTS

- In 2009-2010 we sponsored several events and provided beverage service each Sunday. We worked together with other committees and church members to insure the success of their events. We provided supplies, set up, snack coordination and cleanup for refreshments after church services. More help for these weekly services is needed.
- Carlynn Hartman-Kurtz coordinated Circle Suppers. Due to preparatory

activities for our settled minister and special ASEC and newcomers' suppers, Circle Suppers January-June were cancelled.

- The year started with a "Goodbye" to Reverend Stephen Sinclair, followed by a "Welcome" for Reverend Nancy Haley and the annual Ice Cream Social. In November, we provided turkey and vegetarian options for the annual Thanksgiving Brunch. A "chore board" was introduced to encourage everyone's help with setup/cleanup. People brought side-dishes or desserts. Rev. Nancy Haley assisted planning and led the service. The service, decorations, and collaboration of the entire congregation made this Thanksgiving Brunch a warm, memorable occasion.
- January brought the ninth "Sing for Your Supper." Teens participated, with childcare provided for under seventh grade. Everyone brought soup or dessert to share. We provided bread and beverages. Joel Haskins emceed and created a fun community-building event.
- We collaborated on preparations for Pledge Drive Kickoff and Auction events. Due to these two events and candidating activities, Easter was a salad potluck hosted by the Transition Team.
- A celebration of Reverend Nancy Haley's service to our congregation is planned.
- We have minimized expenses, using powdered creamer instead of liquid, and single-serve decaffeinated coffee instead of fresh-ground.
- We continue to provide and seek ways to promote the fellowship ministry within the church.

Macyl Boruff Library Committee

Submitted by Melissa Konecky

Mission Statement: The mission of the Library Committee is: to acquire and provide resources for committees, for programs, and for members and friends in order to support them in their search for truth and meaning.

Members: Melissa Konecky, Chair; Gwen Eurich, Vicki Pratt, Lorraine Duggin, Harry Wilkins

SUMMARY OF ACHIEVEMENTS

- We held our annual book sale in conjunction with the Harvest Festival. We made approximately \$383.00.
- We completed an inventory of our shelf list which, to our knowledge, had never been done before.
- We have continued to order books as replacements to those checked out and not returned as well s books to support church committees and individuals in their search for truth and meaning.

FUTURE GOALS

- We are going to continue to provide meaningful information for the committees and individuals.
- We hope someday to have more room to expand.

STATISTICAL INFORMATION

We support all of the church committees (as well as individuals) with our books, especially in the categories of green sanctuary, worship service resources, family enrichment, self-help, Unitarian Universalism, eastern religions, world religions, and many more.



Membership

Submitted by Cheri Cody

Mission Statement: The mission of the Membership Committee is to be intentional about spreading the good news of Unitarian Universalism, welcoming visitors, extending an invitation to membership, and helping all find a place within the congregation to nurture their religious and spiritual growth. We will promote a culture of radical hospitality by being bridge builders to help all Second Unitarian members adapt to growth and find their place in Unitarian Universalism

Members: Cheri Cody, Chair; Michelle Godfrey, Carlynn Hartman-Kurtz, Lynn Alsman, Tom Rundquist, Gail Harrison, Leslie Harvey, Lorraine Duggin (also board contact)

SUMMARY OF ACHIEVEMENTS

- Two **Pathways to Membership** classes with a total of 20 newcomers attending were held in September and March. Also attending were membership committee members, committee chairpersons, a representative from the board and the minister. The comments for each of these 5-hour sessions were very positive. Some said that they couldn't imagine what we could do for 5 hours that would be interesting but stated at the end that it was a great experience and they were so happy to have attended.
- By the end of the church year, we will have held three **Just Food and Friends** dinners for newcomers this church year. The dinners are a way for newcomers to become acquainted with each other and to meet some of the longer time members. This year the dinners have been potlucks and everyone has pitched in to set up and clean up. The total number of attendees for the dinners has been between 18 and 25. The evenings are mostly social with an icebreaker activity used sometimes. The dinners have become more and more popular.
- **New Member Recognition** ceremonies are held twice a year during a Sunday service. The ceremony was adapted this year with guidance from Rev. Nancy Haley. New members and congregants expressed their appreciation for the changes which allows for more participation and for learning more about the new members. Between July 2009 and April 2010, eleven people have joined Second Unitarian. With the change in communication policies, a new member board with pictures and bios was created for display in the First Hour area.
- **Membership** at Second Unitarian holds at close to 130 members. We

reported 131 members to the Unitarian Universalist Association census in January 2010. We have lost some members due to career changes and life changes and we miss them.

- An updated **photo directory** was distributed in February 2010. Photos can now be saved on PowerChurch and downloaded into a directory. Fortunately, our printer could combine the information pages with the member info pages to create a useful directory. The committee also maintains current **visitor packets** which are given to first-time visitors to the church. The committee also maintains **attendance records** for Sunday services and is now integrating attendance info from religious education and Second Circle into that record.
- This year, we conducted the **KIOS public radio underwriting** campaign with the intent of having independent messages for Second Unitarian rather than combining with First Unitarian. We had a successful fundraising campaign and spots can be heard on KIOS giving the name, location, and times of the service for Second Unitarian.

FUTURE GOALS

- Improve processes for staying in contact with people who are not seen as frequently at Sunday services or church events.
- Enter the skills and interests of members into PowerChurch to assist members in getting connected with others having similar interests.
- Update webpage to give visitors easy access to relevant information
- Continue Pathways to Membership classes and newcomer dinners and continually look for ways to improve participants' experiences.

Music and Worship

Submitted by Rev. Nancy Haley

Mission Statement: The mission of the Music and Worship Associates is to promote the celebration of life through worship, music, and aesthetics in our religious community. Music and Worship Associates support and participate in both lay and minister led worship services. In addition to participation throughout the year in each service, one Sunday a month from September through May and in the summer months in late June, July, and August, the Music and Worship Associates take primary responsibility for leading the services, planned in collaboration and communication with the minister. Music for the services is arranged collaboratively with the minister and the lay leaders.

Members in 2009-2010:

Nancy Haley, Minister; Steve Abraham, Chair; Merry Barney, Stu Burns, Mark Dickmeyer, Vicki Dudley, Lorraine Duggin, Deb Gibson, Brett Harvey, Tammy Hunter, Julie Kirn, Michael Lynne, Dan Pearson, Chris Peters, Roxanne Redd

Aesthetics: Vija Kopecky and Dodie Robison

Pianists: Troy Fienhold-Haasis, Mark Dickmeyer, Laurel Metzger, David Plank, Donna Zebolsky

Choir Director: Mark Dickmeyer

Choir: 9-11-09; 11-22; 12-6; 1-17-10; 2-28; 4-11; 5-2

Special Music/ Musical Meditation:

Will Wetzel, piano

Nick Vaccaro, piano

Donna Zebolsky, piano

Galen Herron, piano

Laine Herron, violin

Roxanne Redd, vocalist/guitar

Evelyn Lindgren, piano

Erika Jeck, flute

Jason Horacek, drums and flute,

Isis Prentice, drums,

Second Circle Drummers: Michael Abraham, Heather Haskins, Jay Haskins, Russ Riley, Marissa Smotherman

Bill Kuhn, vocalist, guitar

Roxanne Redd, vocalist, guitar

Nick Vaccaro, piano

Dan Pearson, clarinet

Heartland Recorder Consort: Charles Posey Vicki Pratt, Lorraine Duggin

Russ Riley and Zach Roland, drummers

Chris Peters, vocalist

Louis Foster, vocalist

SUMMARY OF ACHIEVEMENTS

- Developed a new model by meeting monthly on the third Thursday over dinner to focus on a spiritual topic, to deepen relationships, to develop leading at worship, and plan future themes for both minister led and lay led services with outside speakers.
- Created a covenant

**Summer Services 2009:**

- Youth Coming of Age Service
- Recognition of High School Graduates from Second Unitarian in 2009: John Baltaro, Kate Hunter, Dereck Jeck, Alex Nekoranec, Logan Snyder, Will Wetzel
- Stu Burns "Building a Cannon"
- Bruce Gardner "Bliss [Ananda]"
- Farewell to Stephen Sinclair
- Sister Kathleen Erickson "Spirituality in a Divided World"
- Vicki Pratt "Spiritualism and Universalist Social Reformers"
- Chris Peters "Going Dutch in China Town"
- Stu Burns "Reason to Believe"
- Don Shennum "William Blake and the Divine Body"
- Anita Jeck "The Struggle and the Power of Relationship"
- Julie Carda "The Year of Re-Membering"
- Throughout 2009-2010, Worship Associates led services focused on the theme "This I Believe as a Unitarian Universalist. Statements will be published and given to Scott McNeill to introduce members and their beliefs:

- This I Believe as a Unitarian Universalist:
 - Oct. 4 Meredith Price, David Martin, Caroline true
 - No. 8 Sue Aschinger, Sajda Qureshi, Ann Thariani
 - Nov. 29 Kathie Haskins, Anita Meyer, Greg Hammond
 - Jan.24 Dan Pearson, Ferial Person, Tom Peterson
 - Feb. 21 Anita Meyer, Ben Godfrey, Craig Piquette, Deb Gibson
 - March 14 Al Harrison, Carol Johnson, Laura Shennum

Special services 2009-2010

- Sept. 6 Water Communion
- Oct. 11 Dr. Meredith Bacon Coming Out Sunday
- Oct. 18 Association Sunday
- Nov. 22 Thanksgiving Service and Brunch
- Dec. 13 Rev. Charles Stephen "Seasonal Thoughts on Darkness and Light"
- Dec. 20 "Snow in Jerusalem" Multigenerational service led by Chelsea Maitland
- Dec. 24 Christmas Eve cancelled due to snow
- Dec. 27 cancelled due to snow
- Jan 3. Celebration of Christmas Eve service
- April 4 " Then You Become Real" *Velveteen Rabbit* Multigenerational service led by Chelsea Maitland
- April 18 "Ethical Eating" Vicki Pratt
- April 25 Candidating Week "The Apple Tree and the Little Red Wagon" Scott McNeill
- May 2 Candidating Week "Beacon of Hope" Scott McNeill
- May 23 Recognizing Religious Education Teachers
- May 30 Memorial Remembrance and Pumpkin Patch Planting
- June 6 Flower Communion
- June 20 Coming of Age and Recognition of High School Graduates

FUTURE GOALS

- Work collaboratively with the new minister, the Director of Religious Education and the new Music Director
- Continue supporting the new model for Music and Worship Associates

Personnel

Submitted by Sue Aschinger

Mission Statement: The mission of the committee is to support the mission of the church while representing the Congregation and to advise the Minister and Staff on important personnel issues.

Members: Nancy Amsler, Martin Wetzel, Jaime Short, Sue Aschinger, Rev. Nancy Haley (ex officio)

SUMMARY OF ACHIEVEMENTS

- Completed Interim Ministerial Contract with Rev. Nancy Haley, setting up the compensation package for the ministerial salary, housing, tax, and benefits.
- Completed Revisions to the Standing Rules, April 2010. Revisions were made to better clarify the role of the Personnel Committee, how the committee works with the Minister, and the committee structure.
- Completed Agreement for Services with current Pianists.
- Completed Policy Regarding Employment of Church Members
- Completed Staff Grievance Policy
- Developing "Agreement for Services" with Gary Emenitove, Office Administrator
- Developing an Employee Time Off Policy
- Developing a Personnel Manual
- Documenting the Personnel Assessment process

FUTURE GOALS

:

- Complete before year end 2010:
- Employee Time Off Policy
 - Personnel Manual
 - Personnel Assessment process
 - Support the Minister in the completion of Personnel Assessments for Chelsea Maitland, DRE and Gary Emenitove, Office Administrator by June 30, 2010.
 - Review committee membership following new committee structure as part of new Standing Rules.

Religious Growth and Learning

Submitted by Jaime Short

MISSION STATEMENT: To encourage the learning and living of our Unitarian Universalist principles. We strive to provide a spiritual, accepting, and caring environment where we explore religious ideas together. We hope to establish a foundation of information so our children can define their beliefs and grow as members and leaders in our church, community, and world.

Members: Chair: Jaime Short, Co-chairs: Pam Curtiss-Smith, Gay Robinson Abraham, Board Contact: Sue Aschinger, DRE: Chelsea Maitland, Anita Meyer, Youth Adult Council Liaison: Sherri Busse, Joe White

SUMMARY OF ACHIEVEMENTS

- The 09-10 church year was a year of change for the RGL committee. We welcomed Chelsea Maitland as our new DRE, and have been very pleased at how well we all work together. We are continuing in our relationship with First Unitarian and have been pleased with Joe White and Sherri Busse and all the work they have done with YRUU.
- The summer RE program in 2009 “Butterflies & Creepy Crawlies” was well received by both the attendees. The children focused on the UU principle – respect for the interdependent web of existence. The RE summer program for 2010 is currently being planned.
- Multigenerational relationships continue to be a primary focus of our committee efforts. The Religious Education program on Sundays involves many adult and teen volunteers. Events such as the Holiday Happenings, and Secret Friends communication and breakfast connect all members and friends of the church with the children and youth. Our devoted committee members, spouses and friends worked hard to make these events fun and memorable for all who participated.
- Next year will bring about the long awaited union with ASEC. All involved hope this will bring a new energy to the education programs of our church. We also hope to look at both the RGL & ASEC programs to be sure that our time and energy are put forth to living out our mission statements.

Social Justice Coordinating Council

Submitted by Pat Caffrey

Mission Statement: To carry on the Unitarian Universalist tradition of equality and justice by actively promoting responsible consumerism, respect for diversity and a strong infrastructure both within the local community and within the congregation.

Members : Care for the Environment Group: Julie Carda, Chair; Vicki Pratt; Robin Ebel; Clyde Anderson; Marcia Leise; Anita Meyer; Shari Busse; Closing the Economic Gap: Cheri Cody; Pat Caffrey; Bruce Gardner; Beacon to LGBTQ Committee: Ferial Pearson; Tammy Hunter; Mark Dickmeyer; Mary Anne Chisholm; Shari Baumer.

SUMMARY OF ACHIEVEMENTS

Social Justice Movie Nights was an opportunity to provide education in a variety of environmental justice areas, including “Renewal”, “Kilowatt Ours”, “The Future of Food”, “The End of Suburbia: Oil Depletion and the Collapse of the American Dream”, “Food, Inc.”, “Gimme Green”. Each of the movie nights was well attended and combined either discussion or panels to provide further insight for the participants.

Unitarian Universalist Association (UUA) Study/Action Issues

To live out our Fifth principle (*use of the democratic process*), Second Unitarian participated in the Unitarian Universalist Association (UUA) Study/Action Issue program. On Jan. 24, 2010, a First Hour was held where it was decided that our congregation supported these Study/Action Issues for placement on the agenda at General Assembly: Ending Slavery; Immigration as a Moral Issue; National Economic Reform; Nuclear Disarmament; Revitalizing American Democracy. It was also voted to support Peacemaking’s Statement of Conscience.

2009 Paint-A-Thon: Thanks to the outstanding efforts of volunteers from First and Second Unitarian Churches, an elderly, handicapped homeowner near 48th & K Streets in Omaha now enjoys a freshly repainted home. This was our thirteenth year participating in Brush-Up Nebraska’s Paint-A-Thon. Saturday, Aug. 8 Rick Bell and Mike Brockman power-washed the home knocking off much of the loose paint. Friday, Aug. 14 volunteers enjoyed beautiful weather to scrape, caulk, and apply primer. Since it rained Saturday, our volunteers came Sunday afternoon and completed the project. Seventeen volunteers from Second Unitarian and five from First Church participated.

Care for the Environment Group of the SJCC

Mission Statement: The mission of the Social Justice Care for the Environment Group is to emulate the Unitarian Universalist Ministry for Earth model through action and education.

SUMMARY OF ACHIEVEMENTS

We hosted our first Annual Fall Harvest Festival the weekend of October 3 & 4. Sixty-seven organically grown pumpkins from our new church garden were harvested and sold. We collected one 55 gallon blue barrel filled with canned food items, and made a \$592 monetary contribution from pumpkin sales to the Omaha Food Bank.

At least 20 church members and youth participated in garden preparation, planting, watering, pulling weeds, and harvesting. Materials for the Pumpkin Patch were a collaborative effort of farmer donations, merchant donations, and purchases paid for with money from the sales of Free Trade coffee and teas.

We kicked off our Ethical Eating educational campaign with the showing of two educational documentaries, *The Future of Food* and *Food, Inc.* shown on Jan. 10 and April 11, respectively. Beginning on May 30, we will present the UUA's six session curriculum on Ethical Eating. We purchased two compost bins, one for yard waste and the other for food waste.

Community Outreach: In addition to our Fall Harvest Festival, we organized and operated a church booth at the annual Omaha Earth Day celebration April 17, and we invited First Unitarian Church, members of local environmental groups, and the general public to participate in our environmental movie nights/potluck suppers. Several committee members are also active in the Green Omaha Coalition, Sierra Club, and Transition Omaha (local environmental groups).

FUTURE GOALS

Expand the Pumpkin Patch to three rows, complete the Ethical Eating curriculum in July, sponsor our 2nd Harvest Festival Oct. 2 & 3, and complete the work necessary to get Second Unitarian certified as a UUA Green Sanctuary by July 1, 2011. Our application was approved last Fall, and we are now working to complete the 12 projects required to gain certification.

Becoming a Beacon to the LGBTQ Community:

SUMMARY OF ACHIEVEMENTS

Second Unitarian participated in the Gay Pride Parade In June, 2009.

On Sat., Dec. 5, 2009, Second Unitarian hosted an evening in support of the Nebraska AIDS Project's 17th Annual Benefit Gala *Night of a Thousand Silver Stars*. It included the showing of a documentary film, discussion and "pass the plate" for donations to support the important work and programs of NAP.

On Feb. 16, 2010, members of Second Unitarian Church gathered at the Omaha Civic Center to advocate for marriage equality and to support gay and lesbian couples who applied for marriage licenses during the Freedom to Marry week. Second Unitarian's banner that states, "We Respect Committed Relationships Regardless of Gender" was displayed.

Closing the Economic Gap/Economic Justice

The group worked with members of other OTOC congregations to research the Workforce Development offices in Omaha. A meeting with Joan Modrell, Administrator of the State Workforce Development Board was held on Feb. 16, 2010. Organizing continues in order to improve the delivery of employment services at the Nebraska Workforce Centers in Omaha.

Omaha Together One Community

A leaders retreat was held on Sat., Jan. 23, 2010 to conduct training in preparation for holding House Meetings in local congregations. House Meetings are the basis of community organizing: share personal stories of what is happening in neighborhoods and families, things that are good and things that could be improved. Then meet with like-minded people of various faiths and congregations to research the problems and create strategies for what needs to be done to make improvements. Second Unitarian is a proud member of OTOC. Institutions are members of OTOC, not individuals.

OTOC Action Teams are currently working on several issues.

- The focus of Workforce Development Centers and Job Training is to improve the delivery of employment service at the Nebraska Workforce Centers in Omaha.
- The Neighborhood Revitalization team has studied properties between 42nd and 48th Streets from Bedford to Burdette to identify buildings that need to be demolished, encourage owner-occupied homes, and promote a renewed sense of community.

- The Education and Alliance Schools team is helping low income parents at elementary schools (Spring Lake, Gomez, Kellom, and Druid Hill) understand and claim their role in assuring their children are well educated. The Opportunities for Youth and Families in South Omaha group is focusing on student drop out rates and reducing gang influence and violence.

OTOC has also mobilized to urge the State of Nebraska to restore prenatal healthcare for all low income pregnant women. 35 religious leaders, including Rev. Nancy Haley, signed an op-ed piece in the World Herald. Another team is providing input on the City of Omaha Budget to support family programs such as libraries, pool hours, and the Sun Dawgs program for youth. Future issues will be based on feedback from discussions in local congregations.

Technology

Submitted by Bill Kuhn

Mission Statement: Provide technology consulting and support for the effective operations and out-reach of the congregation, related to personal computing and networking, electronic file systems, audio, video, and telephone and security systems.

Members: Bill Kuhn, Chair; Don Shennum, Tom Peterson, Clyde Anderson, Bill Hay

SUMMARY OF ACHIEVEMENTS

- Upgraded Power Church to currently supported version extending its use beyond financial record keeping.
- Installed and a desktop computer workstation as a Kiosk on the lower level.
- Provided desktop for DRE use.

FUTURE GOALS

- Re-initiate posting of weekly sermons in podcast form, for download from the Church website.
- Replace current Power-church server with newer systems
- Install multiple wireless microphones for use in services and programs
- Upgrade Sanctuary speaker system

Young Religious Unitarian Universalists (YRUU)

Submitted by Cheryll Wallace, Director of the YRUU

The Goals of YRUU

- Grow life-long Unitarian Universalists
- Provide worship, celebration and rites of passage for UU youth
- Learn about the traditions and heritage of Unitarian Universalism
- Develop personal growth, relationship building & leadership skills for youth
- Help youth to develop a social conscience and learn to be agents of change, as a group and individually, in the world
- Develop continuity and foster communication between age levels of youth within the program
- Foster tolerance, understanding and acceptance of diversity

The Young Religious Unitarian Universalist (YRUU) year ended on May 5, 2010, with the traditional End of the Year Banquet at the Old Market Spaghetti Works. The YRUU is for youth in grades 7-12 and is a joint youth group between First and Second Unitarian Churches of Omaha. They meet on Wednesday nights at First Unitarian Church from September through the first week of may each year. This year there were 23 youth who were active in the program with an average weekly attendance of 12. (19 youth from 2nd U, 4 from 1st U)

Youth Leaders: Ben & Shari Wallace (1st U)

Youth Advisors: Tom & Shawna Foster (1st U), Shawne Coonfare (1st U), Joe White (2nd U) and Shari Busse (2nd U)

Advisor Working Groups:

Leadership/Team Building: Tom Foster & Joe White

Worship: Shawna Foster

Social Justice: Shawne Coonfare & Shari Busse

Social Activities: Shari Busse & Shari Wallace

Coming of Age Coordinator: Ben Wallace

Coming of Age participants:

Jay Haskins and his mentor, Ben Wallace

Emily Burnside and her mentor, Shawna Foster

Russ Riley and his mentor, Steve Abraham



Building and Grounds

Submitted by Rick Bell

Mission Statement: The Building & Grounds Committee works to insure the facilities of the Church meet the needs of its members.

Committee Members Clyde Anderson, Rick Bell, Al Harrison, Tom Rundquist

SUMMARY OF ACHIEVEMENTS

- Thanks to the members who participated in the fall and spring cleanups: Mary Bamesburger, Kathy Bell, Stu Burns, Jana Halloran and family, David Johnson, Melissa Konecky, Bill Kuhn, Michael and Cindy Lynne, Janet Nichols, Meredith Price, Larry Kurtz, Roger Nicolaisen, Tom Peterson, Vicki Pratt
- Garden and lawn maintenance (60 cubic feet of mulch, fertilizer)
- New shelves in the kitchen area – accommodating a new microwave donated by Gary Emenitove
- A stand for the podium
- Window cleaning
- Paint touch-up, irrigation setup, plumbing and deck repairs
- New signs reflecting the minister's name and their reserved parking spot
- A light in the parking lot
- A light in the file room
- Keypad entry to the church
- Parking lot repairs
- An edged curb that hasn't looked so good in a decade
- Thanks to Herb Armbrust who has mowed the church lawn longer than most members can remember. Richard Koelling and I have recently taken over these duties until a new plan is in place.

FUTURE GOALS

- Further parking lot repairs and painting
- Water supply in the coffee hour area
- Install water line from east water faucet to Pumpkin Patch to simplify watering
- Sidewalk repair at foot of ministers office door
- Pulpit lighting suitable for alternate seating arrangement





Endowment Committee

Submitted by Cy Leise

Mission Statement: Custodians of the endowment funds

Members: Cy Leise, Chair; Rick Bell, Vicki Pratt

SUMMARY OF ACHIEVEMENTS

- The endowment funds have been invested in Vanguard Mutual Funds, which fell about a third in value as a result of the recession of 2008/2009. Due to recent gains in the stock market, the funds have rebounded to within about 10% of the original 45K value in 2007. To avoid unit losses, the committee has made no changes to the fund allocation pattern, and expects to continue this policy until market value returns at least to the 2007 level. Selected social justice and green funds will be considered in future re-allocations.
- The main concern of the committee during the past year has been the by-laws requirement of an external audit for this year. Estimates of cost for such an audit were considered excessive in the committee's judgment, so a request was made and approved by the Board to allow an exception to the audit for this year. We have submitted language for by-laws changes to be considered at this year's annual meeting with the intent to include endowment funds in the audit of the general church finances until the endowment grows to the point that funds can be distributed for specified purposes.

FUTURE GOALS

- The committee members wish to identify ways to increase awareness of planned giving within the church community. The UUA resources (<http://www.uua.org/giving/plannedgifts/22042.shtml>) are recommended for those considering changes to their wills or wishing to make the church a beneficiary.

Finance Committee

Submitted by Stu Burns

Mission Statement: The committee's mission is to oversee the fiscal health of Second Unitarian Church and to marshal the financial resources to further its mission.

Members: Stu Burns, Chair; Vicki Pratt, Kathy Bell (Board contact), Pat Caffrey (ex officio)

SUMMARY OF ACHIEVEMENTS

- Conducted a record-setting pledge drive that increased total pledges by 13% over the previous year. The theme this year was "Pass on the Light".
- Issued a wide-ranging mailing (composed by Rev. Nancy Haley) to members, friends, and visitors
- Completed over 50 face-to-face stewardship conversations with members and friends, facilitated by a fine training session by Board member Sue Aschinger
- Held an uproarious Stewardship event hosted by the inimitable Darrel Draper

FUTURE GOALS

- Division of labor between Finance and Stewardship for 2011-2012
- Greater attention to planned giving in cooperation with Endowment

STATISTICAL INFORMATION



Pass On The Light

80 Pledge Units
\$148,196 in pledges against a \$161,484 goal
28 Pledge Stewards
For more detailed financial information, see the budget passed at the annual meeting.

Treasurer's Report, Pat Caffrey

A sincere expression of gratitude and appreciation to all contributors for their generosity and stewardship in ensuring that Second Unitarian Church continues to be a vibrant and dynamic church and an ever brighter beacon of hope in our community! Thank you!

The Financial Statements presented are as of April 30, 2010 and include the following:

- Consolidated Balance Sheet
- Fund Balances Report
- Income and Expense Report for the Operating Year of 2009-2010 including budget information

Presentation of Fund Balances as part of Consolidated Balance Sheet

The Consolidated Balance Sheet shows the restricted and unrestricted funds in both the assets and liabilities/members' equity portions of the balance sheet. Checking and Money Market Account Balances total \$70,087.84. \$57,495.40 is Restricted Funds. \$12,592.24 is Unrestricted Funds.

In addition it recognizes the prepaid pledges as payable in 2009-2010. To accurately report these as pledges paid in 2009-2010 for 2010-2011, this amount is recorded as a Liability (Payable). It will be transferred to Pledge Income in the next fiscal year of 2010-2011.

The Endowment Fund – Fund 03 is detailed on the Consolidated Balance Sheet. Included in the Endowment Fund are investments in the Vanguard Group, the donated Jefferson Pilot Annuity and the donated 50 shares of Citigroup stock. As per the accountant's recommendation, in September, 2008, the investments were marked to market:

- Interest / dividends are recorded as capital gain or loss monthly as well as any fees.
- Changes in market value are recorded as "Unrealized Gain or Loss" account on a monthly basis (except for the Jefferson Pilot Annuity which is annual).

Fund Balances Report

Notes to the Fund Balances Report include the following:

Fund 29 – Minister's Discretionary Fund – Fund was established and approved by the Board to be used at the direction of the Minister for Emergency/Special Care needs.

Additional Notes

The Finance Committee with approval from the Board of Trustees implemented additional procedures to strengthen the management of funds and to exercise responsibility in the handling of those funds. This included requiring a second approval for the online origination of ACH entries for automatic withdrawals of contributions as authorized by the individual.

Second Unitarian Church		
Consolidated Balance Sheet April, 30,2010 (cont.)		Current Year-to-Date
LIABILITIES (PAYABLES)		
Gifts Prepaid- Next Year		\$50.00
Pledges Prepaid-Next Year		\$13,600.00
TOTAL LIABILITIES (PAYABLES)		\$13,650.00
FUND BALANCES / MEMBERS' EQUITY		
Fund Balances		\$115,219.38
Unrealized Gain/Loss Vanguard		(\$4,389.26)
Unrealized Gain/Loss Citigroup		(\$807.00)
Restricted Funds - Committees		\$10,665.40
Restricted Funds - Building, Aschinger, Boggs Gift, Minister's		\$33,180.00
Restricted Funds - Endowment		\$53,585.48
Members Equity		\$115,519.72
TOTAL LIABILITIES AND FUND BALANCE/MEMBERS' EQUITY		\$239,192.84
Second Unitarian Church		
Balance Sheet (UNAUDITED) - Consolidated - April 30, 2010		
	Current Year	
RECON - FUND BALANCES		
Fund Balances (From Consol. Balance Sheet)		\$115,219.38
Unrealized Gain/Loss Vanguard		(\$4,389.26)
Unrealized Gain/Loss Citigroup		(\$807.00)
Totals as represented on Accounting Fund Balances Rpt		\$110,023.12
Accounts Payable		\$13,650.00
TOTAL		\$123,673.12
*RECON - TOTAL FUND BALANCES UNRESTRICTED		
01 - OPERATING FUND		\$8,026.25
13 - INTEREST FROM MONEY MARKET		\$523.15
24 - FUNDRAISERS		\$4,042.84
TOTAL		\$12,592.24
RECON - TOTAL RESTRICTED AND UNRESTRICTED TO BANK BAL		
Omaha State Bank-Checking		\$6,825.49
Omaha State Bank-Money Market		\$63,262.15
Total Bank Balances		\$70,087.64
Restricted Funds		\$57,495.40
Unrestricted Funds		\$12,592.24
Total Restricted and Unrestricted Funds		\$70,087.64
**Equipment and Furniture and Fixtures will be reviewed in the next fiscal year.		

Second Unitarian Church						
Accounting Fund Balances (UNAUDITED)						
April 30, 2010						
Fund	Beginning Balance	Direct Transactions	Income	Expense	Ending Balance	
01 - OPERATING July 2009 - April 2010	13,155.18 5,750.30	0.00 0.00	8,405.66 137,724.02	13,534.59 135,448.07	8,026.25 8,026.25	
03 - ENDOWMENT FUNDS July 2009 - April 2010	53,121.44 43,358.78	464.04 9,577.35	0.00 649.35	0.00 0.00	53,585.48 53,585.48	
04 - ASEC FUND July 2009 - April 2010	1,028.21 840.71	0.00 0.00	0.00 187.50	0.00 0.00	1,028.21 1,028.21	
05 - BUILDING July 2009 - April 2010	4,441.05 4,441.05	0.00 0.00	0.00 0.00	0.00 0.00	4,441.05 4,441.05	
06 - MUSIC & WORSHIP July 2009 - April 2010	452.67 452.67	0.00 0.00	0.00 64.80	0.00 64.80	452.67 452.67	
07 - MACYLA BOROFF LIBRARY July 2009 - April 2010	1,522.02 988.27	0.00 0.00	0.00 543.75	248.37 258.37	1,273.65 1,273.65	
08 - SOCIAL ACTION July 2009 - April 2010	1,655.14 1,857.08	0.00 0.00	213.00 2,330.55	245.31 2,564.80	1,622.83 1,622.83	
09 - RGL CHILDREN July 2009 - April 2010	46.29 21.29	0.00 0.00	0.00 176.43	0.00 151.43	46.29 46.29	
11 - KIOS-MEMBERSHIP July 2009 - April 2010	0.00 0.00	0.00 0.00	0.00 2,400.00	0.00 2,400.00	0.00 0.00	
12 - NEW BUILDING FUND MON MKT July 2009 - April 2010	7,125.00 7,125.00	0.00 0.00	0.00 0.00	0.00 0.00	7,125.00 7,125.00	
13 - INTEREST FROM MONEY MARKE July 2009 - April 2010	490.68 460.51	0.00 0.00	32.47 62.64	0.00 0.00	523.15 523.15	
14 - HUNTER FUND MM July 2009 - April 2010	0.00 2,000.00	0.00 0.00	0.00 0.00	0.00 2,000.00	0.00 0.00	
15 - TEEN MINISTRIES July 2009 - April 2010	367.11 367.11	0.00 0.00	0.00 0.00	0.00 0.00	367.11 367.11	
17 - TECHNOLOGY July 2009 - April 2010	300.53 303.01	0.00 0.00	0.00 -2.48	0.00 0.00	300.53 300.53	
19 - FELLOWSHIP FUND July 2009 - April 2010	853.73 614.98	0.00 0.00	-238.75 0.00	0.00 0.00	614.98 614.98	
20 - SERVICE/PROJECT COLLECTIO July 2009 - April 2010	105.72 10.72	0.00 0.00	0.00 390.00	0.00 295.00	105.72 105.72	
22 - OTOC-SJ July 2009 - April 2010	0.00 0.00	0.00 0.00	0.00 80.00	0.00 80.00	0.00 0.00	

Second Unitarian Church						
Accounting Fund Balances (UNAUDITED) (cont.)						
April 30, 2010						
Fund	Beginning Balance	Direct Transactions	Income	Expense	Ending Balance	
23 - MEMBERSHIP	319.36	0.00	0.00	0.00	319.36	
July 2009 - April 2010	311.86	0.00	7.50	0.00	319.36	
24 - FUNDRAISERS	4,042.84	0.00	0.00	0.00	4,042.84	
July 2009 - April 2010	5,042.84	0.00	-1,000.00	0.00	4,042.84	
25 - BOGGS 04,05	0.00	0.00	0.00	0.00	0.00	
July 2009 - April 2010	0.00	0.00	0.00	0.00	0.00	
26 - ASCHINGER MM	12,000.00	0.00	0.00	0.00	12,000.00	
July 2009 - April 2010	16,000.00	0.00	0.00	4,000.00	12,000.00	
27 - CARING FUND	93.00	0.00	0.00	0.00	93.00	
July 2009 - April 2010	93.00	0.00	0.00	0.00	93.00	
28 - GIFT-ELVERA BOGGS TRUST	12,500.00	0.00	0.00	0.00	12,500.00	
July 2009 - April 2010	22,500.00	0.00	-10,000.00	0.00	12,500.00	
29 - MINISTER'S DISCRETIONARY	1,555.00	0.00	0.00	0.00	1,555.00	
July 2009 - April 2010	0.00	0.00	1,930.00	375.00	1,555.00	
Totals	115,174.97	464.04	8,412.38	14,028.27	110,023.12	
July 2009 - April 2010	112,539.18	9,577.35	135,544.06	147,637.47	110,023.12	

Second Unitarian Church						
Income and Expense Statement (UNAUDITED)						
OPERATING FUND 01, April 30, 2010						
INCOME	Current Period	Year to Date	YTD Budget Percentage	Annual Budget	Ann Budget Percentage	
Pledge Income/Current Yr.	\$7,792.00	\$105,034.38	96.85%	\$130,143.00	80.71%	
New Pledges Current Year	161.00	2,109.00	101.23%	2,500.00	84.36%	
Pledges for Previous Year	0.00	980.00	0.00%	0.00	0.00%	
Subtotal Income	7,953.00	108,123.38	97.82%	132,643.00	81.51%	
Interest Income	0.00	0.00	0.00%	150.00	0.00%	
Fundraising/Gifts	21.00	11,579.92	254.22%	5,466.00	211.85%	
Offering	431.66	6,172.64	98.76%	7,500.00	82.30%	
Rent	0.00	200.00	68.56%	350.00	57.14%	
RE Registration-Children	0.00	190.00	76.00%	300.00	63.33%	
RE Registration-Teen	0.00	60.00	72.03%	100.00	60.00%	
TRANSFER FUNDS	0.00	11,398.08	62.52%	20,613.00	55.30%	
TOTAL INCOME	8,405.66	137,724.02	98.15%	167,122.00	82.41%	
EXPENSES						
SALARY EXPENSES	5000					
Office Admin. Salary	5110	\$9,603.00	94.10%	\$12,246.00	78.42%	
Office Admin - Life Ins	5110-100	7.69	0.00%	0.00	0.00%	
Asst .Treasurer	5111	44.00	30.68%	1,807.00	25.57%	

		Current Period	Year to Date	YTD Budget Percentage	Annual Budget	Ann Budget Percentage
EXPENSES (cont.)						
DRE Salary	5120	1,567.50	14,107.50	113.22%	13,845.00	101.90%
DRE Insurance Benefits	5120-100	170.04	1,459.48	0.00%	0.00	0.00%
Subtotal Salary Expenses	5000	2,757.23	25,639.67	106.07%	27,898.00	91.91%
MINISTERIAL PKG	5121					
Housing Allowance	5122	1,375.00	14,187.50	103.18%	16,500.00	85.98%
Insurance Benefits	5123	120.62	4,426.70	78.72%	6,748.00	65.60%
Minister W2 Salary	5124	2,816.66	27,316.28	96.98%	33,800.00	80.82%
In Lieu of FICA	5124-100	323.84	3,186.50	98.40%	3,886.00	82.00%
Professional Expense	5125	0.00	2,938.69	70.11%	5,030.00	58.42%
Minister Pension	5126	419.17	4,150.46	99.02%	5,030.00	82.51%
Subtotal Ministerial Pkg	5121	5,055.29	56,206.13	95.00%	70,994.00	79.17%
Moving Expenses	5127	0.00	4,314.68	123.28%	5,000.00	86.29%
Payroll Taxes	5128	184.31	1,740.22	68.99%	3,027.00	57.49%
ADMINISTRATIVE EXPENSES	5130					
Administrative Expense	5131-100	125.42	1,089.80	94.91%	1,378.00	79.09%
Treasurer Admin Expense	5132	66.60	1,144.82	161.63%	850.00	134.68%
Subtotal Admin Expenses	5130	192.02	2,234.62	120.36%	2,228.00	100.30%
Director RE Prof Expenses	5133	0.00	657.74	56.99%	1,385.00	47.49%
Youth Director Contributi	5134	2,610.00	2,610.00	100.00%	2,610.00	100.00%
GENERAL EXPENSES	5500					
Board Mtgs & Retreat	5500-100	0.00	50.00	20.00%	300.00	16.67%
Interim Minister Search	5501	0.00	0.00	0.00%	300.00	0.00%
Search Committee Expenses	5503	0.00	10,000.00	100.00%	10,000.00	100.00%
RGL- Childcare	5510	122.50	936.84	69.57%	1,616.00	57.97%
Religious Education Suppl	5515	110.22	868.69	130.30%	800.00	108.59%
Copier Expense	5520	233.09	2,309.32	98.97%	2,800.00	82.48%
Denominational Dues	5521	870.05	8,700.40	97.52%	10,706.00	81.27%
Insurance	5522	0.00	1,827.50	70.74%	3,100.00	58.95%
Janitorial-Cleaning	5523	363.60	3,363.30	88.80%	4,545.00	74.00%
Janitorial-Suppl/Trash PU	5524	46.55	465.50	77.58%	720.00	64.65%
Leadership Development	5550	0.00	140.00	33.60%	500.00	28.00%
OTOC Dues	5551	0.00	836.00	100.72%	830.00	100.72%
Postage	5570	36.86	408.29	111.34%	440.00	92.79%
Telephone	5630	147.69	1,483.32	80.91%	2,200.00	67.42%
Advertising	5800	72.35	728.32	176.56%	495.00	147.14%
Utilities	5880	367.00	3,139.97	93.61%	4,025.00	78.01%
Subtotal General Expenses	5500	2,369.91	35,257.45	92.78%	43,377.00	81.28%
COMMITTEE EXPENSES	5900					
Caring	5901	0.00	0.00	0.00%	240.00	0.00%
Fellowship	5902	-68.10	573.34	94.89%	725.00	79.08%
Finance	5903	31.99	31.99	19.19%	200.00	16.00%
Bldgs. & Grounds Mainten.	5904-101	0.00	888.00	68.75%	1,550.00	57.29%
Membership	5906	40.29	1,178.71	121.93%	1,160.00	101.61%
Music & Worship	5910	249.15	2,870.54	76.55%	4,500.00	63.79%
ASEC	5911	0.00	142.61	61.55%	278.00	51.30%
Religious Growth & Learni	5912	0.00	264.48	39.67%	800.00	33.06%
Soc Justice Coor Council	5913	112.50	339.81	54.37%	750.00	45.31%
Technology	5914	0.00	498.08	149.44%	400.00	124.52%
Subtotal Commi Expenses	5900	365.83	6,787.56	76.82%	10,603.00	64.02%
TOTAL EXPENSES		13,534.59	135,448.07	95.51%	167,122.00	81.05%
EXCESS INCOME/EXPENSES		<u>-5,128.93</u>	<u>\$2,275.95</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>



APPENDICES

Covenants

A WORKING DOCUMENT: CONGREGATIONAL COVENANT OF RIGHT RELATIONS

Developing a Covenant of Right Relations is an important step in clarifying expectations and creating a safe environment for congregations. This covenant does not intend to replace the words we say on Sunday morning. This covenant draft comes from several months of processes including small group meetings, the task force of Gay Robinson Abraham and Anita Jeck in consultation with Rev. Haley, the February 7 Sunday service where the congregation engaged in dialogue with one another in groups of four and offered suggestions for changes. That covenant was printed in the March newsletter. On March 7, the congregation was again invited to offer suggestions for changes. The Board of Trustees made additional suggestions. feedback was requested at an email address. Understanding that everyone will have ideas about what can or should be said, the goal will be to ask, "Can you live with this?" The Board of Trustees will present a congregational covenant for a vote at the annual meeting on May 23.

Draft Covenant:

To strengthen the bond of peace within and beyond the Second Unitarian Church of Omaha: We pledge

- to create a religious community where we freely explore our values and honor our diversity as a source of communal strength.
- to build healthy relationships by respecting our differences and assuming good intentions.
- to listen appreciatively and endeavor to speak directly, honestly, and compassionately, particularly when we are in conflict.
- to do our best to forgive if we hurt one another, to make amends and to reconnect in a spirit of gratitude and generosity.
- to abide by this covenant in celebration of the common purpose that unites us.

Faithfully done, our work carries forward the ministry of this church to create loving community and supports our mission to grow as a beacon of hope—sharing a vision of a world community that embraces diversity, justice, and respectful stewardship within the interdependent web of existence.

STAFF COVENANT, adopted in September 2009

In the interest of promoting spiritual growth and right relations within and beyond the Second Unitarian Church of Omaha, we, the professional staff of Minister, Director of Religious Education and Administrator, covenant to:

- model healthy relationships and teamwork among the staff and with congregants
- promote healthy business practices in a professional manner, with attention to good stewardship of all resources.

Recognizing that the way we are with one another affects the entire congregation, we agree to:

- express appreciation and encourage one another
- attend to group process, taking time together to remember what is important
- communicate openly with one another
- listen without interruption to what others have to say and process that
- encourage speaking and knowing when not to speak, in the interest of effective decision-making for the common good
- approach concerns and issues with direct communication, working toward resolution and with respect for confidentiality
- avoid triangulation and offer mediation when appropriate
- inform each other about when we arrive and when we leave the building
- practice sensitivity to differences, cultural and otherwise.

Faithfully done, our work carries forward the ministry of this church to create loving community and inspire spiritual growth and supports the mission to grow as a beacon of hope—sharing a vision of a world community that embraces diversity, justice, and respectful stewardship within the interdependent web of existence.

COVENANT BETWEEN THE BOARD AND MINISTER, adopted December 10, 2009

We, the Board of Trustees and the Minister of Second Unitarian Church, covenant to:

- Listen to one another
- Assume good intentions
- Express ourselves with honesty and respect to one another and to other members of the congregation
- Deal with conflicts directly and in a timely fashion
- Offer opinions
- Respect confidentiality
- Be realistic in our expectations of self and others
- Continuously work to clarify and understand the role of the minister and the role of the Board
- Model good leadership for one another and for the congregation
- Allow each other and ourselves to be in space of discomfort as a path to growth
- Strive for consensus and collaborative decision-making
- Respect the professional training of the minister and their calling to the position of ministry

PROGRAM COUNCIL COVENANT WORKING DRAFT

We, the Program Council, make this covenant:

- We will honor our commitments as volunteers. We will support each other and proactively offer and receive assistance whenever individual responsibilities feel overwhelming.

- We approach concerns and issues with direct communication, working toward resolution.
- As leaders we acknowledge that we need each other in order to prosper, both literally in the spirit of community, and figuratively in the quest for spiritual growth. We are not islands.
- We see leadership and teamwork as spiritual practice.
- We will assume good intentions.
- We practice open communication with appreciative listening, honesty, compassion, and transcendence of self-interest.
- Our meetings will be a "safe room." While we may talk in generalities of our discussion with others, we will not tell others the details of who said what if that would betray a reasonable expectation of confidentiality.
- We encourage speaking and knowing when not to speak, in the interest of effective decision-making for the common good.
- We value equally relationship, process and task.
- We recognize that our work is an opportunity for us to mindfully transcend our limits.
- Our work will embody the vision and mission of the church.

MUSIC AND WORSHIP WORKING COVENANT STATEMENT, adopted October 2009

- We engage in deep listening.
- We will not interrupt or engage in cross talk.
- We agree to refrain from making judgments about, criticizing, and disrespecting each other.
- We will express appreciation and encourage one another
- We favor respect for what happens and is said in the music and worship gathering: we can share our own statements and journey with friends and relations, but "If you didn't say it, don't say it" seems like a good guideline.
- We will resolve conflicts and issues, directly with the person or person involved. We will not engage in triangulation – complaining to a third

- person behind the second person's back.
 - We will practice sensitivity to differences, cultural and otherwise.
 - We agree to begin and end on time.
 - We agree to attend every meeting unless life circumstances such as illness or travel make that impossible. In that case, we agree to call the convener/chair to let him/her know we will not be in attendance.
- Faithfully done, our work carries forward the ministry of this church to create loving community and inspire spiritual growth and supports the mission to grow as a beacon of hope—sharing a vision of a world community that embraces diversity justice, and respectful stewardship within the interdependent web of existence.

New Members

Meredith Price, *June 1, 2009*
 Judy Eller, *August 2, 2009*
 Carlynn Hartman-Kurtz, *September 13, 2009*
 Larry R. Kurtz, *September 13, 2009*
 Michelle Godfrey, *October 18, 2009*
 Benjamin Godfrey, *October 18, 2009*
 Lynn M Alsman, *January 24, 2010*
 Victoria Dudley, *February 14, 2010*
 Cynthia Lynne, *March 20, 2010*
 Michael Lynne, *March 20, 2010*
 Marco Ballarin, *March 21, 2010*
 Julie Homan, *March 28, 2010*

Marriages

Julie Kirn and William Kuhn,
 Legally married on *March 12, 2010*
 Wedding celebration on *May 29, 2010*

Graduating Seniors

2009

Kate Hunter
 Derek Jeck
 Alex Nekoranec
 Will Wetzel

2010

Calvin Burnside
 Heather Haskins
 Mike Peterson
 Andrew Redd
 Chelsea Williamson