

2012-2013 Annual Report

Annual Meeting

Sunday, May 19, 2013

1 p.m.



Second Unitarian Church of Omaha

authentic. compassionate. transformative.

**3012 South 119th Street
Omaha, NE 68144**

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MISSION STATEMENT

“Our Mission is to be Authentic, Compassionate, and Transformative in our lives, in our faith, and in the world.”

Adopted May 20, 2012

ANNUAL MEETING

Rules for Annual Meeting.....3
 Agenda for May 19, 2013 Annual Meeting.....4
 Minutes from May 20, 2012 Annual Meeting.....5

VOTING SECTION

Nominees6-7
 Proposed 2013-2014 Budget.....8-9
 Voting Membership 2013.....10

LEADERSHIP AND STAFF

Settled Parish Minister.....11
 Affiliated Community Minister.....11
 Chair, Board of Trustees.....11
 Director of Religious Education.....12
 Office Administrator.....12
 Music Director.....12

ADMINISTRATIVE

Committee on Ministry.....13
 Nominations & Leadership Development.....13
 Strategic Planning.....13

PROGRAMS

Caring Committee.....14
 Communications/Marketing.....14
 Fellowship.....14
 Lifespan Religious Growth & Learning15

PROGRAMS (cont.)

Macyl Boruff Library Committee.....15
 Membership.....15
 Music and Worship.....16
 Social Justice Coordinating Council.....17
*(Care for the Environment, LGBTQ Welcoming,
 Closing Economic Gap)*
 Young Religious Unitarian Universalists (YRUU).....19

BUILDING

Building and Grounds.....20

FINANCES

Finance Coordinating Council.....21
(Finance, Endowment, Fundraising, Stewardship)
 Treasurer’s Report.....22
 Financial Reports.....23-28

APPENDICES

Covenants.....29
 New Members.....30
 Reinstated Members.....30
 Departing Members.....30
 Births.....30
 Marriages & Commitment Ceremonies.....30
 Deaths.....30
 Graduating Seniors.....30



Second Unitarian Church of Omaha *Rules for the Annual Meeting*

The Handling of a Motion:

- A member makes a motion. ("Member" means voting member of the Church.)
- Another member seconds the motion.
- The chair states the question on the motion.

Neither the making nor the seconding of a motion places it before the assembly; only the chair can do that (with step 3). When the chair has stated the question, the motion is pending and is open for debate.

Members debate the motion (unless no member claims the floor to do so). During debate, no one shall speak more than two minutes (unless the assembly declares its desire to waive this rule for a specific speaker). No one is entitled to the floor a second time on the same motion as long as any other member who has not spoken on this motion desires the floor. With the permission of the chair, a non-member may participate in debate (please identify yourself as a non-member when recognized by the chair, so there is no confusion).

The chair asks if there is any further discussion and, if there is not, puts the question to a vote, calling for those in favor, those opposed, and those abstaining.

The chair announces the result of the vote.

During the debate on the motion, a member may call for the "question," which is a request to close debate and proceed to a vote. The chair may observe that the question has been called and ask if there is any objection to closing debate. If there appears to be significant objection, the chair may allow the debate to proceed. If a member wishes to press for closure, she/he may seek recognition and "move the previous question." This is a priority-taking motion, which, if seconded, must be voted on immediately. If it carries by a 2/3 majority, then debate on the previous motion is terminated, and the chair proceeds immediately to put the previous question to a vote. Otherwise, debate on the previous motion continues.

In cases of questions on parliamentary procedure, the chair shall rule. If the ruling is contested, the assembly shall vote on whether or not to uphold.





Second Unitarian Church of Omaha

Annual Meeting

May 19, 2013

AGENDA

1. **Call the Meeting to Order:** Nancy VanderSluis, Board Chair
2. **Opening Words and Chalice Lighting:** Rev. Scott McNeill, Minister
3. **Validation of Quorum**
4. **Affirmation of Congregational Covenant**
5. **Approval of Minutes of 2012 Annual Meeting**
6. **Minister's Report:** Rev. McNeill
7. **Strategic Planning Committee Report:** Carol Johnson
8. **Treasurer's Report:** Pat Caffrey
9. **Presentation of Slates of Nominees, Nominations from the floor, Election of Nominees:**
 - Board of Trustees
 - Endowment Fund Committee
 - Nominations and Leadership Development Committee
10. **Presentation, Discussion, and Approval of Annual Budget for 2013-14**
11. **Nomination and Election of Delegates to General Assembly**
12. **Closing Words:** Rev. McNeill
13. **Adjournment**



Minutes of the Annual Meeting
Second Unitarian Church of Omaha
May 20, 2012

1. **Call the Meeting to Order:** Cheri Cody, Board Chair
2. **Opening Words and Chalice Lighting:** Rev. Scott McNeill, Minister
3. **Validation of Quorum**
OUTCOME: Quorum of 63 confirmed. 7 absentee ballots, not counted to the quorum, were also received.
4. **Approval of Minutes of 2011 Annual Meeting**
OUTCOME: Motion to approve (J. Draper/T. Peterson) Corrections: the spelling of the General Assembly city should be Charlotte, not Charlottesville; and there should be a period removed between NC and In (*NC. In June*). Motion approved.
5. **Treasurer's Report:** Pat Caffrey
6. **Presentation and Vote on bylaw revisions for number of board members**
OUTCOME: Motion to approve (T. Peterson/G. Kopecky) bylaws changes regarding board members. Discussion. Motion approved.
7. **Presentation of Slates of Nominees, Nominations from the floor, Election of Nominees:**
Board of Directors, 3-year terms: Michael Lynne, Bill Kuhn
Nominations and Leadership, 3-year term: Carol Johnson
Endowment, 3-year term: Don Mundy
OUTCOME: Sue Aschinger, Nominations & Leadership Committee, presented slate.
Motion to approve Board of Trustees Nominees (S. Aschinger, representing Committee/S. Abraham) Motion approved
Motion to approved Nominations and Leadership Nominee (S. Aschinger, representing Committee/S. Peterson) Motion approved
Motion to approve Endowment Nominee (S. Aschinger, representing Committee/J. Nichols) Motion approved
8. **Presentation, Discussion, and Approval of Annual Budget for 2012-13**
OUTCOME: Motion to approve annual budget as presented (C. Johnson/C. Anderson) Motion passed with 1 abstention
9. **Capital Campaign Report Presentation, Discussion, and Approval of going forward**
OUTCOME: Motion to accept UUA Capital Campaign Consultant report (T. Peterson/J. Draper) Discussion. Motion approved. 1 absentee abstention.
Motion to move forward with 4 steps recommended in Consultant's letter (R. Alberts/T. Peterson) Discussion. Motion approved with 2 abstentions.
10. **Presentation and Vote on additional bylaw revisions**
OUTCOME: Motion to approve proposed mission statement (A. Jeck, representing Committee/T. Peterson) Motion approved by voice vote with 1 abstention
Nominations and Leadership Committee withdrew proposed bylaws changes regarding selecting Endowment Fund Committee members.
Motion to accept other bylaws changes (M. Lynne, representing Committee/G. Kopecky) Motion approved by unanimous voice vote.
11. **Nomination and Election of Delegates to General Assembly (3 allowed)**
OUTCOME: The Board recommended electing Carol Johnson, Vicki Pratt, and Jim Flanery, who will be attending General Assembly. Motion to approve (Cheri Cody, representing the Board/Tom Peterson) Suggestion that Cheri Cody be listed as alternate delegate. Motion passed by unanimous voice vote.
12. **Closing Words:** Rev. Scott McNeill
13. **Adjournment**
Respectfully submitted,
Gary Emenitove, Office Administrator



NOMINATIONS

By Sue Aschinger, Carol Johnson, and Richard Koelling, Nominations & Leadership Development Committee

The Nominations and Leadership Development Committee is pleased to present an outstanding slate of candidates for the Board, Endowment, and Nominations committees. Members will vote for the candidates in our upcoming May Annual Congregational Meeting. Following are short biographies and a few thoughts from each of the candidates. We also want to recognize those members who have served in these important roles and will be passing on the responsibilities to the following candidates:

Board of Trustees

Gay Robinson Abraham

Since becoming a member of Second Unitarian in 2004, my understanding of what it means to be a Unitarian Universalist has been in the process of continual expansion. My committee and leadership experience in the church has centered primarily with working toward intergenerational connections and developing and refining our covenant.

I have been a member Religious Education/RGL since joining the church and was co-chair for two years. I served on the Personnel Committee, participating in refining policies and procedures, interviewing and hiring staff, and in assisting with staff evaluations. When my son became a teenager, the church did not have a Sunday morning program for his age group, so I chose to put my energy toward developing Second Circle (named by them), which offered options for teens to be involved in church life, including small group experience and opportunities for connections with adults and children. I have enjoyed working with the teens for the past seven years.

I was involved with the entire process of developing our current covenant during the interim ministry of Rev. Nancy Haley. From there, I went on to serve for the past three years on the Committee on Ministry, continuing to work with the

congregation to deepen our understanding of our covenant and also participating in evaluations of the ministries of both the minister and the congregation.

I am grateful for the relationships I have at 2U and for this opportunity to develop my ministry by building new skills. I look forward to learning about the governing aspect of church life. As our church grows to hopefully become even more diverse and copes with upcoming changes, I will bring my commitment to deepening our living of the covenant, and creating a vibrant intergenerational community.

Craig Piquette

I have been a member of Second Unitarian Church of Omaha since 1999 when I joined, along with my wife, Nancy VanderSluis, but I feel I have been a Unitarian most of my adult life. Shortly after I joined the church, I was asked to join the Building and Grounds Committee and have since served on the Board, Finance Committee and for a time as chair, the 2004 Long-Range Planning Committee, the Transitions Team during interim ministry, the Committee on Ministry and most recently on the Strategic Planning Committee.

I am deeply committed to the life of this church and will continue to work to help us grow, not only as an organization but also in the church's influence in the greater community. In order for us to accomplish this, we must work together to strengthen our commitment, promote the engagement of all members and friends in the ministry of the church and look outward to connect with those in need and to support the work of our denomination here and around the world. For those who feel the task is too great, as Margaret Mead has said, "Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has."

Stephanie Peterson

Stephanie Peterson is a lifelong Unitarian Universalist. She has been a member of Second Unitarian since 2001, and has served one previous term on the Board. Stephanie and her partner Tom Peterson joined the congregation of All Souls Church in Tulsa, OK, as young parents in 1989. Stephanie briefly served All Souls as their first paid Director of Religious Education. She relocated to Lincoln with her family in 1996, and joined the congregation of the Lincoln Unitarian Church before settling back in her home town of Omaha in 2000.

Stephanie has volunteered at the national level as a trainer of facilitators for the Our Whole Lives comprehensive sexuality education program. She has worked at the district level as a supporter of programs for youth. At Second Unitarian, she has served on ministerial search committees, facilitated covenant groups and Our Whole Lives for Adults, worked as the board liaison to Religious Growth and Learning, and co-chaired the Fundraising Committee. She is currently active on the Strategic Planning Committee and on Rev. Sarah Gettie's Committee on Ministry.

Endowment

Phil Dudley

I was a member of the First Presbyterian Church in Hastings for several years. We moved to Omaha from Hastings in June 2011 and my wife, Donna Dudley, and I became members at Second Unitarian that year. I have three grown children Phil III, Peter, Paul and a granddaughter, Sloane Rae (born 1/29/2012).

I hold the following degrees:

BA in Mathematics – Southwestern College in Winfield, KS

MA in Economics – Wichita State University in Kansas

PhD in Economics – University of Nebraska Lincoln

I have spent my career in College Education and Administration:
Instructor in Economics and Mathematics at Doane College in Crete, NE. Professor of Economics at Hastings College in Hastings, NE, where I also served as an assistant football coach. Served as President of Hastings College-retired as President in 2011. Currently, President Emeritus of Hastings College. I am involved in advancement work and alumni relations for the Hastings College Foundation located in Omaha.

I have reviewed the purpose of the Endowment fund and agree with its two basic principles. 1) The endowment must surpass \$250,000 before any funds can be allocated from it 2) Distributions cannot be used to fund the annual operating budget. I look forward to serving on this important committee.

Nominations & Leadership Development

Tom Peterson

I have been a member of Second Unitarian since 2002, having previously been a member of UU congregations in Lincoln, NE, and Tulsa, OK.

Since joining 2U, I have served on the Building and Grounds Committee, Technology Committee (past chair), Board of Trustees (past secretary, vice-chair, and chair), and am presently chair of Music and Worship Associates, as well as serving on the ad-hoc Building Search Committee, a visiting steward, and a member of the choir. I have a deep interest in the future of Second Unitarian, and am dedicated to working with all of our members to enlist their talents in carrying out our mission.

PROPOSED BUDGET

The proposed budget for 2013-2014 is presented on the following two pages.

Second Unitarian Church Proposed 2013-2014 Budget

Line #		<u>Approved 2012-2013</u>	<u>Proposed 2013-2014</u>	<u>Change</u>	<u>% Change</u>
Income					
1	Pledge Income/Current Yr (88 pledges)	\$167,758	\$181,841	\$14,083	8%
2	New Pledges Current Year	\$3,500	\$6,000	\$2,500	71%
3	Interest Income Transfer	\$1,000	\$144	-\$856	-86%
4	Gifts	\$2,000	\$2,500	\$500	25%
5	Fundraising	\$5,000	\$7,500	\$2,500	50%
6	Offering	\$13,000	\$14,300	\$1,300	10%
7	Rent	\$1,000	\$600	-\$400	-40%
8	RGL/Youth Program	\$2,100	\$0	-\$2,100	-100%
9	Transfer from Funds	\$3,400	\$0	-\$3,400	-100%
10	Transfer from Reserves	\$2,228	\$5,027	\$2,799	126%
11	Total Income	\$200,986	\$217,912	\$16,926	8%
Expenses					
<u>Salary Expenses</u>					
12	Staff Payroll Taxes	\$3,469	\$4,073	\$604	17%
13	Office Admin. Salary	\$15,600	\$20,085	\$4,485	29%
14	Office Admin Ins Benefits	\$1,750	\$1,855	\$105	6%
15	Office Admin Retirement Fund	\$1,794	\$2,009	\$215	12%
16	Asst. Treasurer	\$2,340	\$0	-\$2,340	-100%
17	DRE Salary	\$16,800	\$17,304	\$504	3%
18	DRE Insurance Benefits	\$1,800	\$1,808	\$8	0%
19	DRE Retirement Fund	\$1,400	\$1,731	\$331	24%
20	Music Director	\$8,000	\$12,250	\$4,250	53%
21	Membership Coordinator	\$2,600	\$3,600	\$1,000	38%
	Total non-ministerial staff	\$55,553	\$64,715	\$9,162	16%
<u>Ministerial Pkg</u>					
22	Housing Allowance	\$18,000	\$18,000	\$0	0%
23	Insurance Benefits	\$6,292	\$8,981	\$2,689	43%
24	Minister W2 Salary	\$38,000	\$40,240	\$2,240	6%
25	In Lieu of FICA	\$4,338	\$4,455	\$117	3%
26	Professional Expenses	\$5,600	\$5,824	\$224	4%
27	Minister Pension	\$5,600	\$5,824	\$224	4%
	Total Ministerial Expense	\$77,830	\$83,324	\$5,494	7%
<u>Administrative Expenses</u>					
28	Administrative Expenses	\$1,526	\$1,360	-\$166	-11%
29	Treasurer Admin Expense	\$1,225	\$1,577	\$352	29%
30	Financial Audit	\$0	\$0	\$0	0%
31	DRE Prof Expenses	\$1,680	\$1,731	\$51	3%
32	OA Prof Expenses		\$1,005	\$1,005	New
33	Youth Program	\$4,000	\$200	-\$3,800	-95%
34	Membership Coord Prof Expenses	\$390	\$390	\$0	0%
35	Staff Appreciation/Development	\$250	\$300	\$50	20%
	Total Administrative Expense	\$9,071	\$6,563	-\$2,508	-28%

Second Unitarian Church Proposed 2013-2014 Budget

Line #	Expenses (cont.)	Approved 2012-2013	Proposed 2013-2014	Change	% Change
	<u>New Equipment Expenses</u>				
36	Office Equipment	\$470	\$700	\$230	49%
37	Office Furniture	\$0	\$0	\$0	
	Total New Equip. Expenses	\$470	\$700	\$230	49%
	<u>General Expenses</u>				
38	Board Mtgs & Retreat	\$300	\$300	\$0	0%
39	Share the Plate Donations	\$6,500	\$7,150	\$650	10%
40	Consultant: Capital Campaign	\$0	\$0	\$0	0%
41	Architect	\$0	\$0	\$0	0%
42	Minister Sabbatical Fund	\$0	\$0	\$0	0%
43	RGL-Childcare	\$2,950	\$3,200	\$250	8%
44	Religious Education Supplies	\$750	\$750	\$0	0%
45	Copier Expense	\$2,370	\$2,090	-\$280	-12%
46	Denominational Dues	\$10,773	\$10,624	-\$149	-1%
47	Insurance	\$3,100	\$3,130	\$30	1%
48	Janitorial-Cleaning	\$4,950	\$5,098	\$148	3%
49	Janitorial Sup/Trash Pick up	\$1,725	\$1,785	\$60	3%
50	Lawn Care	\$1,200	\$1,200	\$0	0%
51	Leadership Development	\$100	\$100	\$0	0%
52	OTOC dues	\$940	\$1,507	\$567	60%
53	Postage	\$551	\$475	-\$76	-14%
54	Telephone/Internet	\$2,268	\$2,520	\$252	11%
55	Advertising	\$400	\$1,690	\$1,290	323%
56	Utilities: Gas/Electric/Water	\$3,960	\$4,572	\$612	15%
	Total General Expenses	\$42,837	\$46,191	\$3,354	8%
	<u>Committee Expenses</u>				
57	Caring	\$650	\$650	\$0	0%
58	Committee on Ministry	\$200	\$250	\$50	25%
59	Communications	\$210	\$50	-\$160	-76%
60	Fellowship	\$1,170	\$1,350	\$180	15%
61	Finance	\$1,460	\$2,440	\$980	67%
62	Bldg & Grounds Mainten	\$1,630	\$1,690	\$60	4%
63	Membership	\$1,725	\$1,750	\$25	1%
64	Music and Worship	\$5,850	\$5,400	-\$450	-8%
	Lifespan Religious				
65	Growth and Learning	\$1,100	\$1,200	\$100	9%
66	Library	\$150	\$450	\$300	200%
67	Leadership Development	\$100	\$100	\$0	0%
	Social Justice				
68	Coordinating Council	\$700	\$700	\$0	0%
69	Technology	\$280	\$389	\$109	39%
	Total Committee Expenses	\$15,225	\$16,419	\$1,194	8%
70	Total Expenses	\$200,986	\$217,912	\$16,926	8%
	Out of Balance By	\$0	\$0		



Voting Membership for 2013 Annual Meeting

Abraham, Stephen
Alberts, Chris
Alsman, Lynn
Amoura-Patterson, Sana
Amsler, Nancy
Anderson, Clyde
Archer, Jill
Armburst, Herbert
Aschinger, Sue
Ballarin, Marco
Baltaro, Richard
Barney, Merry
Bell, Kathy
Bell, Rick
Benziger, Joan
Burns, Stu
Burnside, Lisa
Busacca, Joan
Busse, Shari
Caffrey, Pat
Chisholm, Mary Anne
Cody, Cheri
Cozine, Neva
Curtiss-Smith, Pam
DeWester, Gay
Dilley, Dawn Marie
Dodge, Virginia
Draper, Darrel
Draper, JoAnne
Dudley, Donna
Dudley, Phil
Dudley, Victoria
Duggin, Lorraine
Eller, Judy
Eurich, Gwen
Flamen, Agnes
Flanery, Jim
Fontaine, Sherry
Forbes, Marcia
Forbes, Milton
Foster, Louisa
Frost, Jack
Harrison, Al
Hart, J. Patrick
Hartman-Kurtz, Carlynn

Harvey, Brett
Harvey, Leslie (Briar)
Haskins, Joel
Haskins, Kathie
Hay, William
Heinemeyer, Nancy
Houser, Courtney
Houser, Darren
Hunter, Tammy
Jeck, Anita
Johnson, Carol
Johnson, David
Kirn, Julie
Kliment-Jenkins, Molly
Knape, John
Koelling, Norma
Koelling, Richard
Konecky, Melissa
Kopecky, Gene
Kopecky, Vija
Kuhn, William
Kurth, Chris
Kurth, Olga
Kurtz, Larry
Lynne, Cynthia
Lynne, Michael
maccallum, nellie sudavicius
McArdle, Rich
McNeill, Sarah Gettie
McNeill, Scott
Meglich, Patti
Meyer, Anita
Miller, Carolyn
Miller, Pete
Minter, Greg
Mundy, Don
Neece-Baltaro, Laura
Nichols, Janet
Novak, Eileen
Nunn, Martha
Pearson, Dan
Pearson, Ferial
Peters, Chris
Peterson, Stephanie
Peterson, Tom

Piquette, Craig
Pratt, Vlcki
Quintana, Meg
Qureshi, Sajda
Redd, Roxanne
Robinson Abraham, Gay
Robison, Dodie
Roth, Daniel
Rundquist, Shirley
Rundquist, Tom
Scarborough, Gary
Scherbring, Becky
Scherbring, Bryan
Segell, Betty
Short, Jaime
Short, Justin
Stevens, Ronda
Straub, Jodi
Straub, Stephen
Tessin, Jeff
Tessin, Katie
Thomas, Lolly
Tipton, Mark
Toth, Gary
VanderSluis, Nancy
Wallace, Doris
Weiss, Michaela
White, Jennie
White, Joe
Yamamoto, Rachel



**Settled Parish Minister,
Rev. Scott McNeill**

Represented our congregation as a worship leader at different UU communities (Camp StarTrail – with about 75 children and adults and SUUSI – SouthEast UU Summer Institute – approximately 1,000 children and adults), while also using those opportunities to study and connect with other ministers and lay UUs.



**Affiliated Community Minister,
Rev. Sarah Gettie McNeill**

I am still the Team Lead Chaplain at Methodist Hospital, where I care for patients and families, serve on various committees, and assist with the administrative tasks of the department. I am an affiliated Community Minister with the church, where I help lead worship a few times a year and assist with some Adult Religious Education and other programming.

**Chair, Board of Trustees,
Nancy VanderSluis**

Board Members: Nancy VanderSluis, chair, JoAnne Draper, vice chair, Bill Kuhn, secretary, Cheri Cody, Anita Jeck, Michael Lynne

The board came together for a retreat to plan this year's work on August 25, 2012. Goals that came out of that meeting included promoting connections, defining leadership roles, fostering communication and accountability. This work can be characterized as Organic Growth. We supported the work of all the other groups and committees, and were involved in the Pathways classes, Program Council, staff appreciation holiday gifts, and even basic committee work. In addition, the following was accomplished:

- Appointed Strategic Planning Committee
- Appointed a Building Committee
- Approved increasing the assistant treasurer duties to help decrease the load on Pat Caffrey, our volunteer treasurer
- Approved the Audit completed by the Audit Committee
- Implemented new strategy for funding committee work and dissolved the separate committee funds
- Accepted the resignation of Board member Michael Lynne
- Completed the Board Evaluation of the Minister

Director of Religious Education, Kirsten Stiles

This year we began using the Toolbox of Faith Program and, with a little tweaking, the lessons are appropriate for all age groups. We focus on one tool a month and plan to run the program throughout the summer as well.

The Family Service Learning Projects have also been a huge success. Our participants have just begun learning to serve our community together as a family. In seven months and seven projects, with 181 pairs of helping hands, we've accomplished the following:

- Cleaned trash from over two miles of park ground, putting a new meaning to playing at the park for many children.
- Made lots of new friends at the House of Hope, teaching the importance of each person the cycle of life.
- Collected over 100 blankets and other needs for the Nebraska Humane Society, creating a better understanding of the work that goes into helping these animals.
- Gave Christmas cheer to three very thankful families, showing that it's not the gifts that are important, but rather it's the people who receive them.

Office Administrator, Gary Emenitove

Office Volunteers: Nancy Amsler, Kathy Bell, Pat Caffrey, Pam Curtiss-Smith, and Vicki Pratt

Newsletter Staff: Nancy Amsler, Richard Koelling, Tom Peterson, Betty Segell, and Rev. Scott McNeill

The highlight of the church year for office operations was the adoption of the new logo and new slogan/mission statement. These have been -- and continue to be -- integrated into so many different items around the church. Thanks to the many individuals responsible for making these fresh new images and words happen!

Music Director, Donna Zebolsky

Current choir members: Gwen Eurich, Julie Kirn, Bill Kuhn, Tom Peterson, Chris Peters, Elizabeth Thompsen, Meg Quintana, and Sarah Riley

The choir sang on October 14, November 4, and December 16, 2012, and February 17, April 14, and May 19, 2013.

Guest musicians at services included: Bill Kuhn, guitar and voice; Stu Burns, harmonica; Dan Pearson, clarinet; Lorraine Duggin, recorder; Vicki Pratt, recorder; Charles Posey, recorder; Julie Kirn, voice; Tom Peterson, voice; and Chris Peters, voice

Volunteers helping with the music program: Joan Busacca, who spent many hours cataloging the entire choral library and organizing the choral music files. Joan also serves as choral librarian, keeping track of the music choir members use. She is an enormous help! Audrey Freyer made phone calls to find substitute musicians each month. Audrey saved me a lot of time and was a pleasure to work with!



Committee on Ministry

Submitted by Molly Kliment-Jenkins

Members: Gay Robinson Abraham, Molly Kliment-Jenkins, Louisa Foster, Richard Koelling, Pat Caffrey, and Rev. Scott McNeill (ex officio)

The Committee on Ministry has been developing a process for evaluating the ministry of Second Unitarian. That process has been primarily driven by the need to evaluate Rev. Scott McNeill for the UUA as part of his third year of his called ministry. But the process also involves evaluating our ministry as a congregation.

We have developed a survey that compliments the UUAs evaluation. We are in the process of conducting congregational meetings and follow-up phone calls to flesh out the responses. As the process draws to an end, we will be writing our summary and sending it back to the UUA.

Our committee also helps maintain the covenant within the congregation.

Nominations & Leadership Development

Submitted by Sue Aschinger

Members: Sue Aschinger, Chair; Richard Koelling, and Carol Johnson

The Nominations & Leadership Development Committee is an elected position with the members serving a 3-year term. Our primary purpose is to provide candidates who are eligible, experienced, and capable to fulfill the duties for positions on the Board of Trustees and on the Nominations/Leadership and Endowment Committees.

This year in addition to filling the two positions for the Board for the regular rotation, we

also provided a third candidate to fill a vacancy due to a board resignation. Nominees for the next election were communicated to the congregation in the May Newsletter as stated in the By-laws.

We also discussed the committee's role and responsibility for leadership development with board members and the minister. It was decided that along with reviewing the current process of providing the nominations for the open positions, we would look at how leaders are developed to be ready for these positions. This process review will begin in summer 2013.

Strategic Planning

Submitted by Carol Johnson

Members: Steve Abraham, Carol Johnson, Rich McArdle, Stephanie Peterson and Craig Piquette

The Strategic Planning Committee is appointed by the Board of Trustees to develop a five-year plan for the congregation. The committee began meeting in September, 2012. Holy Conversations: Strategic Planning as a Spiritual Practice by Gil Rendle and Alice Mann was selected to guide the committee through the planning process.

Key questions that are directing the planning process are: a). Who are we, b). What is our purpose, and c). Who is our neighbor? The committee has analyzed many sources of information and data including internal and local demographic data, national and local trend data, congregational historical documents (Search packet, 2004 Strategic Plan, other) and data describing current practices within the church.

The committee held 6 house meetings to gather hopes, ideas, opinions and concerns; these meetings were attended by 57 participants. The committee is now organizing the information into a meaningful and useable plan to present to the congregation.



Caring Committee

Submitted by Dodie Robison

Members: Dodie Robison, chair; Jack Frost, Norma Koelling, Michaela Weiss

Main Event: Pastoral Care Workshop "Learning to Care" Led by Revs. Scott and Sarah Gettie McNeill. This was a training session about comfort and caring for someone who is ill or grieving. This event was well-received and it was felt should be repeated.

In keeping with our Mission, we have assisted with memorial services and contacted members dealing with sorrow or illness. We also work to develop pastoral care programs that will be of special interest to our congregation.

Communications Committee & Marketing Advisory Council

Submitted by Nancy Amsler

Communications Committee Members: Dodie Robison, Carlynn Hartman-Kurtz (co-chair), Nancy Amsler (co-chair), Rev. Scott McNeill and Gary Emenitove, ex-officio

Main accomplishment: A Community bulletin board has been developed to information about events which are not religious in nature but which are deemed important to members and friends. This is located in the RE area above the piano.

Marketing Advisory Council Members: Kathy Bell, Carol Johnson, and Nancy Amsler (chair). Rev. Scott McNeill and Gary Emenitove, ex-officio

The goals have been to help brand the church by giving us a uniform "look" and providing products that are easy to use. The major accomplishment for the committee has been the development of a new church logo and all of the

products which accompany that. With the very able assistance of Molly Kliment-Jenkins we have ads in several formats, a Power Point slide, a new look for the newsletter, and new letterhead. We are finishing up additional ad formats. We have a Style Guide for Use and are finishing up the Checklist for Use section of it. So far we have been able to assist with several ads and a slide that have been requested by committees.

Fellowship Committee

Submitted by Judy Eller

Members: Judy Eller and Betty Segell, co-chairs; Janet Nichols, Laura Neece-Baltaro, Dodie Robison, Joan Busacca, Gay DeWester

Every Sunday of the year Fellowship Committee provides coffee, treats and the opportunity for conversation following the first service. We are proud that we have been able to provide, faithfully and consistently, these important amenities for our church membership, fulfilling the ministry goals of being authentic, compassionate and transformative.

The Fellowship Committee plans and carries out various special events - these are well-attended and also support our mission. They include but are not limited to the Thanksgiving dinner, spring brunch, and ice cream social.

Lifespan Religious Growth and Learning

Submitted by Anita Jeck

Members: Anita Meyer and Anita Jeck, co-chairs; Kirsten Stiles, DRE; Pam Curtiss-Smith; Gay Robinson Abraham

Who would ever have thought that members of our congregation would be encouraged to NOT attend worship services by their minister? This is exactly the idea that our forward thinking minister, Scott McNeill, brought to the RGL committee.

This year we have initiated Service Learning Projects for Second Unitarian, and in our view they have been a resounding success. We identify projects that our youngest members, their families, and other interested individuals can participate in, have spiritual meaning and are consistent with our church's mission. We generally have met at 10:00 on the last Sunday of each month. Attendance has been outstanding.

We believe working together has created and strengthened bonds amongst all ages of participants, and has raised awareness of service opportunities that exist in our community. We have cleaned up parks, collected items for the humane society and toured their facility, visited residents in a care facility, adopted families at the holidays. Our experiences are shared with the congregation through a bulletin board with photos and descriptions of our projects.

Macyl Boruff Library Committee

Submitted by Pete Miller

Members: Pete Miller, Chair; Gwen Eurich, Vicki Pratt, Lorraine Duggin, Melissa Konecky

This year, the Macyl Boruff Memorial Library Committee strove to be more compassionate and transformative by highlighting our Social Justice titles. With our purchase of a new multi-media rack we've given better access to our growing selection of socially aware DVDs.

- We held our annual book sale and made approximately \$706.
- We added 56 new books and DVDs this year.



Membership

Submitted by Kathy Bell

Members: Kathy Bell, Chair; JoAnne Draper, Board Contact; Lorraine Duggin, Leslie Harvey, Tom Rundquist, Katie Tessin, Membership Coordinator

Greeters: Phil & Donna Dudley. Tom & Shirley Rundquist, Steve & Jodi Straub, Gene & Vija Kopecky, Lynn Alsmann, Sue Aschinger, Don Mundy, Louisa Foster & Bill Hay, Becky Scherbring, Stu Burns, Tom & Stephanie Peterson, Roger & Julie Nicolaisen, Joel & Kathie Haskins, Judy Eller, Melissa Konecky, Merry Barney, Erin Bain & Naomi Solomon.

Welcome Desk Staffers: Cheri Cody, JoAnne Draper, Katie Tessin, and Kathy Bell.

Special Project: The committee, Molly Kliment-Jenkins and Rev. Scott focused on creating a new church brochure, incorporating the church's new mission, vision and logo with a vibrant fresh design.

Statistical information:

Attendance – July 2012 – April 2013:

- 79 – Average Sunday morning worship service attendance.
- 29 – Newcomers (adults and children) attending monthly lunches August through April.
- 13 – Newcomers attending Pathways to Membership Classes held in September and January. One more class will be held June 1.

UUA Census – February 1:

- 128 – Members reported to the UUA, a decrease of 5.

Membership – May 2012 – April 2013:

- 15 – New or reinstated members.
- 3 – Members transferred from Non-voting status back to full Membership.
- 14 – Members who moved, resigned or died.
- 12– Members transferred to Non-Voting status due to temporary relocation or lack of financial contribution.
- 3 – Members transferred from Non-voting status to Former Member.

- Writing our own “stock pile” of welcomes, blessings, calls to worship, prayers.
- Continuing the work of (re)building community among the associates.
- We are grateful to Rev. Scott, all of our guest speakers, our fellow associates, and to you, the members of the congregation, for engaging with us deeply and spiritually each week as we worship together.



Music and Worship

Submitted by Tom Peterson

Members: Tom Peterson, Chair; Vicki Dudley; Lorraine Duggin; Julie Kirn; Michael Lynne; Chris Peters; Jenny White; Rev. Scott McNeill (ex officio).

Aesthetics Subcommittee Members: Pam Curtiss-Smith, Dodie Robison

Highlights of the past year include:

- Working together with Rev. Scott, guest speakers, and each other to provide a consistently high level worship experience week after week all year long.
- Bringing the discussion of 'what is ministry' and how do we best demonstrate this in our weekly worship.
- Reading and discussing materials about ministry provided by Rev. Scott.

Social Justice Coordinating Council

Submitted by Pat Caffrey

2012-2013 Annual Report – Social Justice Coordinating Council

Submitted by Pat Caffrey, Chair

LGBTQ Welcoming Congregation Committee

Submitted by Tammy Hunter, Chair

Members: Tammy Hunter, Chair; Ferial Pearson; Mary Anne Chisholm; Shari Baumer; Bill Kuhn; Betty Segell; Bill Hay; Joan Busacca; Neva Cozine; Others who participate informally or occasionally

In the Spotlight:

We host a monthly transgender youth group meeting at the church. The group is called "Open Arms." The attendance varies somewhat each month, but we generally have 10-20 non-member attendees, along with several of our group members. We begin with a potluck lunch, then usually have a focused activity, as well as unstructured time to share with one another. Our goal is to provide a safe and nurturing space for transgender teens, young adults, and children, as well as their families and friends. Thus far, we have not had children attend, but we hope that will occur as information about our group spreads. Our website is openarmsomaha.com, which provides information about the group, as well as resources for parents. We recently had a Second Showing display to educate the congregation about transgender issues and to share some poetry written by our youth that reflects on the experience of being transgender.

We hosted a viewing and discussion of the documentary films, "Prodigal Sons" and "This is What Love in Action Looks Like."

We participated, with First Unitarian, in the annual Heartland Pride events. We marched in the Parade with our banner ("we support committed relationships, regardless of gender"), and we had a booth in the Festival with information about Unitarian Universalism and about our two churches in Omaha.

We hosted a party and collected donations for the annual Nebraska AIDS Project fundraiser.

Care for the Environment Group

Submitted by Vicki Pratt, Contact

Members: Marco Ballarin, Community Garden Coordinator; Vicki Pratt contact; Clyde Anderson; many gardeners and volunteers

In the spotlight:

Community Garden: All 14 organic community garden plots are rented again this year! Four gardeners who live close to us join the six gardeners from our congregation. Watch vegetables grow without using pesticides and herbicides.

The booth at 'Earth Day' was very successful. 8 volunteers helped at our booth throughout the day. The booth was successful in promoting our church and community garden. Several people came up to us asking "What seeds are you giving away this year?" so we've got organic gardening name recognition. All 500 seeds packets were gone by 2:30. A couple identified themselves as our neighbor three houses up the street. They said they had watched our garden activities for several years and were glad to see vegetables growing in the neighborhood. Two people wanted a garden plot. Many people were already familiar with "Forks Over Knives" healthy eating and were excited about seeing the follow up documentary, "Engine 2: Kitchen Rescue". All flyers were gone by 3:30. Conversation with visitors to the booth were great!

Share the Plate Program: One half of the offering each Sunday is given to an outside non-profit organization. In the last twelve months of the program, \$6,410.55 was received and then donated to the following organizations: Tornado Victim Fund - Thurman, IA; Project Interfaith; reEnergize Program; The Nebraska Humane Society; COPE (Christian outreach Program - Elkhorn); Tracy Iwersen Memorial Pride Players Scholarship Fund; Wounded Warriors Family Support, Inc.; Ministers Discretionary Fund; CERG UU Disaster Relief Fund - Hurricane Sandy Victims; RESPECT; The Nebraska Innocence Project; Radio Talking Book Service.

Participation with UUA

Second Unitarian Church members participated in the UUA Study/Action Issues and reviewed the draft Statement of Conscience for Immigration as a Moral Issue and added several congregation actions. In addition our congregation voted in favor of placing the Statement on the agenda for acceptance at General Assembly.

Omaha Together One Community – broad based community organizing

Work continues in areas of: Comprehensive Immigration Reform; Neighborhood Revitalization; Education; and Jobs: Successes this past year:

- Worked with the City Council to increase funding for demolition of condemned houses by \$500,000 in 2013. This will result in the demolition of 75 of the most dangerous abandoned homes in many of our most vulnerable neighborhoods.

- Worked with the Omaha Police Chief and Immigration and Customs Enforcement (ICE) officials to improve the treatment of immigrants stopped by police or in detention in the Douglas County jail

- 'Know Your Rights' and 'Deferred Action' Workshops held for Immigrants

- Offered ongoing leadership development programs to refugees in our community

- Continued work with Heartland Workforce Solutions regarding jobs and job training.

- Collaborated with the Interdenominational Ministerial Alliance (IMA) and the Empowerment Network to host 3 forums with candidates for the Unicameral and Congress.





Building and Grounds

Submitted by Clyde Anderson

Members: Clyde Anderson and Tom Rundquist - Co-Chairs, Rick Bell, Mike Brockman - Custodian (July-Sept.), Neva Cozine, Brett Harvey - Custodian (Oct.-June), Bill Kuhn, Larry Kurtz, Roger Nicolaisen, Tom Peterson, Nancy VanderSluis - Board Contact

Major Achievements:

- Thanks to the many volunteers who participated in the fall cleanups October 8 and November 3, and Spring Cleanup April 27.
- Relocated the locations of the Director of Religious Education Office and Nursery providing a much more spacious area for our expanding population of infants and toddlers.
- Installed a door-entry intercom system at the main and basement entrances with receivers in the Minister, Office Administrator, and Director of Religious Education offices.
- Continued our program to reduce energy consumption by installing LED floodlights and a new programmable thermostat for the Sanctuary.
- We continued to maintain the church building and yard to the highest standards possible with our part-time custodian, contract lawn care and snow removal services, and our dedicated volunteers.



Future Goals:

- Eliminate deferred maintenance (e.g., repair and restripe parking lot, repair and upgrade decking at main entrance, repair bowed window well wall, fix storm water drainage problem)
- Improve appearance of sanctuary and foyer including painting
- Upgrade snow removal service
- Install water supply in the coffee hour area
- New cabinets and counter space on the east side of Kitchen
- Improved lighting and security for church yard



Finance Coordinating Council

Submitted by Clyde Anderson

The Finance Coordinating Council (FCC) includes the Endowment Committee, Fundraising Task Force, Stewardship Task Force, and the Treasurer.

Council Members: Clyde Anderson – Chair, Stu Burns (Endowment), Pat Caffrey (Treasurer), Cheri Cody (Board contact), Joel Haskins (Stewardship), Stephanie Peterson (Fundraising), Vicki Pratt (Past FCC Chair)

Endowment Committee Members: (Elected by the Congregation to 3-year terms) – Stu Burns, Joel Haskins, and Don Mundy

Fundraising Task Force Members: Chris Peters & Stephanie Peterson (Co-Chairs), Lynn Alsman, Larry Kurtz, Tom Rundquist; Pat Caffrey; Kathy Bell

Stewardship Task Force Members: Clyde Anderson & Joel Haskins (Co-Chairs), Sue Aschinger (Trainer), Cheri Cody (Board Contact), Phil Dudley, Carol Johnson (Publicity), Rev. Scott McNeill (ex-officio), Vicki Pratt (Statistical Coordinator), Kickoff Event Team - Julie Kirn, Donna Dudley, Vicki Dudley, Michaela Weiss, Becky Scherbring

Treasurer: Pat Caffrey

Major Achievements during 2012-2013:

Endowment – Organized review of investment vehicles. Made plans to recognize new and past members of Full Circle.

Fundraising Team sponsored a concert at First Unitarian Church September 22 featuring Universalist singer/songwriter Peter Mayer, the writer of "Blue Boat Home" and "Holy Now." Net income from the concert was \$1,050.

Between May 5, 2012 and March 31, 2013, 20

people joined the church. The **Stewardship Team** made a big effort to canvass new members, and 19 of the 20 made pledges for 2012-2013.

The **Treasurer** developed an e-delivery system for the majority of the quarterly pledge statements to members resulting in a substantial savings in postage and paper.

Statistical information:

- Managed the 2012-2013 Budget of \$200,986
- Held 16 meetings (FCC - 7, Stewardship – 8, and Endowment – 1)
- Volunteers prepared the Weekly Deposit Forms from Sunday offerings
- Canvassed 20 new members for 2012-2013 and 103 member households for 2013-2014
- Reviewed 12 months of financial statistics
- Organized the Budget Team (Clyde Anderson, Cheri Cody, JoAnne Draper, Joel Haskins, Rev. McNeill, Nancy VanderSluis) and prepared the Proposed 2013-2014 Budget
- Drafted *Canvassing New Members Procedure* which was approved by the Board

Members of Full Circle (those who have donated to the Endowment Fund or who have included the Church in their will): Rick & Kathy Bell, Vicki Pratt, Al Harrison, Pat Caffrey, Cheri Cody, Steve Abraham & Gay Robinson Abraham, Gene & Vija Kopecky, Louisa Foster & Bill Hay, Sue Aschinger, plus an anonymous donor

Treasurer's Report

Submitted by Pat Caffrey, Treasurer

A special thank you to all contributors for their generosity and stewardship in ensuring that Second Unitarian Church continues to be a vibrant and dynamic church and an ever brighter beacon of hope in our community!

The Financial Statements presented include the following:

- Consolidated Balance Sheet as of YTD 04/30/2013; EOY 06/30/2012; and EOY 06/30/2011
- Income and Expense Report - Operating Fund as of YTD 04/30/2013; EOY 06/30/2012; and EOY 06/30/2011

To provide a historical perspective, the year end financial information for the previous two years is included in this annual report.

Presentation of Fund Balances as part of Consolidated Balance Sheet

The Consolidated Balance Sheet shows the restricted and unrestricted funds in both the assets and liabilities/members' equity portions of the balance sheet. As of 4/30/2013, Checking and Money Market Account Balances total \$64,098.85. \$47,702.51 is Restricted Funds. \$16,396.34 is Unrestricted Funds.

In addition it recognizes the prepaid pledges as payable in 2013-2014. To accurately report these as pledges paid in 2012-2013 for 2013-2014, this amount is recorded as a Liability (Payable). Prepaid pledges will be transferred to Pledge Income in the next fiscal year of 2013-2014.

The Endowment Fund

Fund 03 is detailed on the Consolidated Balance Sheet. Included in the Endowment Fund are investments in the Vanguard Group, the donated Jefferson Pilot Annuity and the donated 5 shares of Citigroup stock. As per the accountant's recommendation, in September, 2008, the investments are marked to market:

- Interest / dividends are recorded as capital gain or loss monthly as well as any fees.
- Changes in market value are recorded as "Unrealized Gain or Loss" account on a monthly basis (except for the Jefferson Pilot Annuity which is annual).

Second Unitarian Church - Consolidated Balance Sheet (Unaudited)

	<u>Current Year-to-Date</u> <u>4/30/2013</u>	<u>Year-to-Date</u> <u>6/30/2012</u>	<u>Year-to-Date</u> <u>6/30/2011</u>
ASSETS			
CURRENT ASSETS			
Checking	14,867.55	6,517.93	413.17
Money Market	<u>49,231.30</u>	<u>49,148.36</u>	<u>52,996.55</u>
	64,098.85	55,666.29	53,409.72
Checking & Money Market - Restricted			
01 - OPERATING FUND - Payables / Receivables	11,170.00	6,086.00	6,950.40
03 - ENDOWMENT MM - Memorial - Rev. Haley	1,000.00	1,000.00	0.00
04 - ASEC FUND	0.00	940.19	940.19
05 - BUILDING	4,293.77	4,422.77	4,622.77
06 - MUSIC & WORSHIP	2,721.00	2,892.03	453.87
07 - MACYL BOROFF LIBRARY	2,439.56	2,133.21	1,527.54
08 - SOCIAL ACTION	1,106.82	1,702.18	1,983.81
09 - RGL CHILDREN	0.00	166.29	46.29
12 - NEW BUILDING FUND MON MKT	7,125.00	7,125.00	7,125.00
15 - TEEN MINISTRIES	0.00	195.21	195.21
17 - TECHNOLOGY	0.00	788.52	533.92
19 - FELLOWSHIP FUND	545.61	678.28	699.76
20 - SERVICE/PROJECT COLLECTIO	0.00	0.00	4.47
21 - RESERVE FUND	4,571.10	7,197.00	6,000.00
23 - MEMBERSHIP	0.00	511.80	211.80
26 - ASCHINGER MM	1,600.00	5,000.00	8,000.00
27 - CARING FUND	293.00	293.00	293.00
28 - GIFT-ELVERA BOGGS TRUST	7,200.00	7,200.00	7,200.00
29 - MINISTER'S DISCRETIONARY	3,337.53	1,933.03	<u>1,953.52</u>
31 - YRUU	<u>299.12</u>	<u>360.51</u>	0.00
Checking & Money Market - Restricted	47,702.51	50,625.02	48,741.55
01 - OPERATING FUND	16,287.97	4,015.84	3,794.55
13 - INTEREST FROM MONEY MARKET	108.37	1,025.43	873.62
24 - FUNDRAISERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Checking & Money Market - Unrestricted*	16,396.34	5,041.27	4,668.17
ACCOUNTS RECEIVABLE	0.00	200.00	1,074.60
	0.00	200.00	1,074.60

Second Unitarian Church - Consolidated Balance Sheet (Unaudited) (continued)

	<u>Current Year-to-Date</u> <u>4/30/2013</u>	<u>Year-to-Date</u> <u>6/30/2012</u>	<u>Year-to-Date</u> <u>6/30/2011</u>
ASSETS (continued)			
ENDOWMENT FUNDS			
Vanguard Group	60,884.35	49,022.82	49,662.72
Jefferson Pilot Annuity	11,149.02	11,149.02	11,149.02
Citigroup Inc. 5 Shs	<u>233.30</u>	<u>137.05</u>	<u>208.20</u>
Subtotal Endowment Funds	<u>72,266.67</u>	<u>60,308.89</u>	<u>61,019.94</u>
Subtotal Current Assets	<u>136,365.52</u>	<u>116,175.18</u>	<u>115,504.26</u>
FIXED ASSETS			
LAND AND BUILDINGS			
Land	20,000.00	20,000.00	20,000.00
Church Building	88,744.00	88,744.00	88,744.00
Equipment	1,650.00	1,650.00	1,650.00
Furniture and Fixtures	<u>5,125.72</u>	<u>5,125.72</u>	<u>5,125.72</u>
Subtotal Fixed Assets	<u>115,519.72</u>	<u>115,519.72</u>	<u>115,519.72</u>
TOTAL ASSETS	<u>251,885.24</u>	<u>231,694.90</u>	<u>231,023.98</u>
LIABILITIES (PAYABLES)			
Pledges Prepaid - Next Year	8,420.00	4,786.00	7,525.00
DRE HRA Ins Benefits Payable	2,750.00	1,500.00	
Gifts Prepaid - Next Year	0.00	0.00	500.00
TOTAL LIABILITIES (PAYABLES)	<u>11,170.00</u>	<u>6,286.00</u>	<u>8,025.00</u>
FUND BALANCES / MEMBERS' EQUITY			
Fund Balances	114,429.48	111,080.92	107,959.95
Unrealized Gain/Loss Vanguard	11,558.24	-303.29	336.61
Unrealized Gain/Loss Citigroup	<u>-792.20</u>	<u>-888.45</u>	<u>-817.30</u>
	125,195.52	109,889.18	107,479.26
Restricted Funds - Committees; Payables	22,868.88	21,169.99	18,463.03
Restricted Funds - Endowment, Building, Aschinger, Boggs Gift, Minister's Disc	24,833.63	29,455.03	30,278.52
Restricted Funds - Endowment	72,266.67	60,308.89	61,019.94
Members Equity	<u>115,519.72</u>	<u>115,519.72</u>	<u>115,519.72</u>
TOTAL LIABILITIES AND FUND BALANCE/MEMBERS' EQUITY	<u>251,885.24</u>	<u>231,694.90</u>	<u>231,023.98</u>

Second Unitarian Church - Income and Expense Statement - Operating Fund (unaudited)

	4/30/2013				6/30/2012			
	Current Month	Current Year to Date	Annual Budget	% Actual to Budget	Year to Date	Annual Budget	% Actual to Budget	
INCOME								
Pledge Income/Current Yr.	\$9,499.66	\$139,886.95	\$167,758.00	83.39%	\$153,085.39	\$156,747.00	97.66%	
New Pledges Current Year	1,140.00	7,597.45	3,500.00	217.07%	6,215.00	4,500.00	138.11%	
Pledges for Previous Year	0.00	890.00	0.00	0.00%	250.00	0.00	0.00%	
Subtotal Pledge Income	10,639.66	148,374.40	171,258.00	86.64%	159,550.39	161,247.00	98.95%	
Dividend Income	0.00	197.40	0.00	0.00%	244.00	0.00	0.00%	
Gifts	340.00	1,498.00	2,000.00	74.90%	2,825.00	3,000.00	94.17%	
Fundraising	-	2,050.57	5,000.00	41.01%	5,153.19	7,711.00	66.83%	
Offering	898.15	10,643.77	13,000.00	81.88%	12,201.95	15,000.00	81.35%	
Rent	50.00	225.00	1,000.00	22.50%	300.00	700.00	42.86%	
Refund Income	0.00	149.65	0.00	0.00%	0.00	0.00	0.00%	
RGL/Youth Program Prev. RE Reg-Children	0.00	2,125.00	2,100.00	101.19%	0.00	100.00	0.00%	
RE Registration-Teen	0.00	0.00	0.00	0.00%	0.00	100.00	0.00%	
RE Registration - Adult	0.00	0.00	0.00	0.00%	0.00	100.00	30.00%	
Transfer Funds	0.00	7,291.00	6,628.00	110.00%	-4,998.00	0.00	0.00%	
TOTAL INCOME	11,927.81	172,554.79	200,986.00	85.85%	175,276.53	187,958.00	93.25%	
EXPENSES								
Payroll Taxes-Staff	272.50	2,622.94	3,469.00	75.61%	2,624.54	3,330.00	78.82%	
Office Admin. Salary	1,300.00	13,000.00	15,600.00	83.33%	14,091.46	13,781.00	102.25%	
Office Admin-Ins Benefits	151.43	1,458.08	1,750.00	83.32%	1,592.28	1,850.00	86.07%	
Office Admin-Retirement	149.50	1,495.00	1,794.00	83.33%	1,580.31	1,576.00	100.27%	
Asst .Treasurer	195.00	1,950.00	2,340.00	83.33%	1,812.25	1,977.00	91.67%	
Membership Coordinator	500.00	500.00	2,600.00	19.23%	0.00	0.00	0.00%	
RE Coordinator Salary	0.00	0.00	0.00	0.00%	11,972.50	6,589.00	181.70%	
RE Coordinator-Ins Ben	0.00	0.00	0.00	0.00%	0.00	857.60	0.00%	
Music Director	667.16	7,587.28	8,000.00	94.84%	5,637.96	5,638.00	100.00%	
DRE Salary	1,400.00	14,000.00	16,800.00	83.33%	895.05	10,349.00	8.65%	
DRE-Insurance Benefits	139.00	1,348.00	1,800.00	74.89%	1,500.00	992.40	151.15%	
DRE-Retirement	0.00	0.00	1,400.00	0.00%	0.00	1,271.00	0.00%	
Subtotal Salary Expenses	4,774.59	43,961.30	55,553.00	79.13%	41,706.35	48,211.00	86.51%	
Housing Allowance	1,500.00	15,000.00	18,000.00	83.33%	18,000.00	18,000.00	100.00%	
Insurance Benefits	97.66	6,452.20	6,292.00	102.55%	7,461.90	7,531.00	99.08%	
Minister W2 Salary	3,166.67	31,666.70	38,000.00	83.33%	36,000.00	36,000.00	100.00%	
In Lieu of FICA	357.00	3,570.00	4,338.00	82.30%	4,131.96	4,132.00	100.00%	
Professional Expense	0.00	3,689.04	5,600.00	65.88%	5,396.96	5,400.00	99.94%	
Minister Pension	466.67	4,666.70	5,600.00	83.33%	5,400.00	5,400.00	100.00%	
Subtotal Ministerial Pkg	5,588.00	65,044.64	77,830.00	83.57%	76,390.82	76,463.00	99.91%	
Moving Expenses	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	
Administrative Expense	54.75	458.47	1,526.00	30.04%	8,400.38	1,154.00	72.82%	
Treasurer Admin Expense	134.60	1,526.35	1,225.00	124.60%	3,554.10	2,354.00	226.14%	
Director RE Prof Expenses	546.52	1,240.49	1,680.00	73.84%	1,027.91	1,694.00	60.88%	
Youth Director Contributi	300.00	3,000.00	4,000.00	75.00%	1,500.00	2,610.00	57.47%	
Office Equipment	0.00	0.00	390.00	0.00%	199.99	100.00	199.99%	
Office Furniture	0.00	235.00	250.00	94.00%	528.87	530.00	99.79%	

Second Unitarian Church - Income and Expense Statement - Operating Fund (unaudited)

6/30/2011

	Year to Date	Annual Budget	% Actual to Budget
INCOME			
Pledge Income/Current Yr.	\$142,591.42	\$148,196.00	96.22%
New Pledges Current Year	983.00	4,500.00	21.84%
Pledges for Previous Year	3,110.00	0.00	0.00%
Subtotal Pledge Income	146,684.42	152,696.00	96.03%
Dividend Income	150.00	0.00	0.00%
Gifts	10,515.00	7,050.00	149.15%
Fundraising	7,493.00	7,290.00	102.78%
Offering	8,241.89	7,500.00	109.89%
Rent	1,050.00	350.00	300.00%
Refund Income	35.39	0.00	0.00%
RGL/Youth Program Prev. RE Reg-Children	70.00	300.00	23.33%
RE Registration-Teen	0.00	100.00	0.00%
RE Registration - Adult	90.00	300.00	30.00%
Transfer Funds	-6,000.00	1,200.00	-500.00%
TOTAL INCOME	168,329.7	176,936.00	95.20%
EXPENSES			
Payroll Taxes-Staff	2,415.02	2,853.00	84.65%
Office Admin. Salary	13,487.99	13,239.00	101.88%
Office Admin-Ins Benefits	99.97	102.00	98.01%
Office Admin-Retirement	1,915.70	0.00	0.00%
Asst .Treasurer	1,609.79	1,986.00	81.06%
Membership Coordinator	0.00	0.00	0.00%
RE Coordinator Salary	0.00	0.00	0.00%
RE Coordinator-Ins Ben	0.00	0.00	0.00%
Music Director	6,199.99	6,400.00	96.87%
DRE Salary	13,705.77	15,675.00	87.44%
DRE-Insurance Benefits	936.03	1,793.00	52.21%
DRE-Retirement	0.00	0.00	0.00%
Subtotal Salary Expenses	40,370.26	42,048.00	96.01%
Housing Allowance	17,875.00	18,000.00	99.31%
Insurance Benefits	7,292.62	7,257.00	100.49%
Minister W2 Salary	34,900.04	35,000.00	99.71%
In Lieu of FICA	4,040.96	4,055.00	99.65%
Professional Expense	5,300.00	5,300.00	100.00%
Minister Pension	5,277.54	5,300.00	99.58%
Subtotal Ministerial Pkg	74,686.16	74,912.00	99.70%
Moving Expenses	4,712.95	5,000.00	94.26%
Administrative Expense	1,230.96	1,604.00	76.74%
Treasurer Admin Expense	1,312.20	1,105.00	118.75%
Director RE Prof Expenses	117.00	1,568.00	7.46%
Youth Director Contributi	2,610.00	2,610.00	100.00%
Office Equipment	0.00	0.00	0.00%
Office Furniture	0.00	0.00	99.79%

Second Unitarian Church - Income and Expense Statement - Operating Fund (unaudited)

	4/30/2013				6/30/2012			
	Current Month	Current Year to Date	Annual Budget	% Actual to Budget	Year to Date	Annual Budget	% Actual to Budget	
EXPENSES								
Board Mtgs & Retreat	35.96	21.14	300.00	7.05%	208.27	300.00	69.42%	
Minister Installation	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	
Share the Plate Donations	449.08	5,351.41	6,500.00	82.33%	5,706.81	7,500.00	76.09%	
Search Committee Expense	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	
RGL- Childcare	229.50	923.00	2,950.00	31.29%	1,120.00	2,200.00	50.95%	
Religious Education Suppl	24.86	310.76	750.00	41.43%	583.08	1,000.00	58.31%	
Copier Expense	40.04	1,242.64	2,370.00	52.43%	2,065.67	2,270.00	91.00%	
Denominational Dues	1,077.30	10,773.00	10,773.00	100.00%	9,720.00	9,720.00	100.00%	
Insurance	0.00	3,514.00	3,100.00	113.35%	3,397.00	3,100.00	109.58%	
Janitorial-Cleaning	396.00	3,940.00	4,950.00	79.60%	4,698.80	4,700.00	99.97%	
Janitorial-Suppl/Trash PU	119.62	834.26	1,725.00	48.36%	967.97	1,460.00	66.30%	
Lawn Care	0.00	210.00	1,200.00	17.50%	1,080.00	1,600.00	67.50%	
Leadership Development	0.00	30.00	100.00	30.00%	0.00	500.00	0.00%	
OTOC Dues	0.00	1,215.00	940.00	129.26%	900.00	900.00	100.00%	
Postage	0.00	100.73	551.00	18.28%	373.33	525.00	71.11%	
Telephone	208.22	2,051.28	2,268.00	90.44%	2,191.57	2,200.00	99.62%	
Advertising	0.00	400.00	400.00	100.00%	261.00	261.00	100.00%	
Utilities	435.00	3,985.68	3,960.00	100.65%	4,068.91	4,200.00	96.88%	
Subtotal General Expenses	3,015.58	34,902.90	42,837.00	81.48%	37,342.41	42,436.00	88.00%	
Caring	130.22	284.24	650.00	43.73%	43.61	510.00	8.55%	
Fellowship	32.00	438.49	1,170.00	37.48%	970.00	970.00	100.00%	
Finance	0.00	1,873.65	1,460.00	128.33%	935.24	1,300.00	71.94%	
Bldgs. & Grounds Mainten.	0.00	377.33	1,630.00	23.15%	1,606.89	1,710.00	93.97%	
Library	0.00	137.41	150.00	91.61%	150.00	150.00	100.00%	
Membership	21.82	959.47	1,725.00	55.62%	1,433.06	1,500.00	95.54%	
Communications	0.00	168.00	210.00	80.00%	0.00	30.00	0.00%	
Music & Worship	200.00	4,606.25	5,850.00	78.74%	6,000.00	4,600.00	130.43%	
ASEC	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	
Lifespan RGL	45.03	423.83	1,100.00	38.53%	422.53	1,100.00	38.41%	
Soc Justice Coor Council	351.28	469.09	700.00	67.01%	808.76	1,000.00	80.88%	
Technology	0.00	145.75	280.00	52.05%	433.80	490.00	88.53%	
Committee on Ministry	0.00	30.00	200.00	15.00%	0.00	200.00	0.00%	
Leadership Dev-Nominations	0.00	0.00	100.00	0.00%	0.00	0.00	0.00%	
Subtotal Committee Expenses	780.35	9,913.51	15,225.00	65.11%	12,803.89	13,560.00	94.42%	
TOTAL EXPENSES	15,194.39	160,282.66	200,986.00	79.75%	175,055.24	187,958.00	93.14%	
EXCESS INCOME\EXPENSES	(3,266.58)	\$12,272.13			\$221.29			

Second Unitarian Church - Income and Expense Statement - Operating Fund (unaudited)

6/30/2011

	Year to Date	Annual Budget	% Actual to Budget
EXPENSES			
Board Mtgs & Retreat	570.81	300.00	190.27%
Minister Installation	1,932.60	2,000.00	96.63%
Share the Plate Donations	0.00	0.00	0.00%
Search Committee Expense	0.00	0.00	0.00%
RGL- Childcare	1,174.00	1,616.00	72.65%
Religious Education Suppl	706.40	800.00	88.30%
Copier Expense	2,286.94	2,248.00	101.73%
Denominational Dues	10,270.00	10,465.00	98.14%
Insurance	3,213.00	3,100.00	103.65%
Janitorial-Cleaning	4,762.80	4,680.00	101.77%
Janitorial-Suppl/Trash PU	617.04	1,110.00	55.59%
Lawn Care	960.00	1,800.00	53.33%
Leadership Development	38.91	500.00	7.78%
OTOC Dues	880.00	880.00	100.00%
Postage	357.28	525.00	68.05%
Telephone	1,997.07	1,900.00	105.11%
Advertising	256.20	260.00	98.54%
Utilities	3,962.34	4,400.00	90.05%
Subtotal General Expenses	33,985.39	36,584.00	92.90%
Caring	234.26	475.00	49.32%
Fellowship	596.25	725.00	82.24%
Finance	518.88	600.00	86.48%
Bldgs. & Grounds Mainten.	1,176.77	2,310.00	50.94%
Library	150.00	150.00	100.00%
Membership	977.52	1,300.00	75.19%
Communications	0.00	30.00	0.00%
Music & Worship	3,351.68	3,200.00	104.74%
ASEC	0.00	450.00	0.00%
Lifespan RGL	1,013.86	1,025.00	98.81%
Soc Justice Coor Council	750.00	750.00	100.00%
Technology	364.20	490.00	74.33%
Committee on Ministry	193.95	0.00	0.00%
Leadership Dev-Nominations	0.00	0.00	0.00%
Subtotal Committee Expenses	9,327.37	11,505.00	81.07%
TOTAL EXPENSES	168,352.32	176,936.00	95.15%
EXCESS INCOME\EXPENSES	\$82.38		



APPENDICES

Covenants

CONGREGATIONAL COVENANT OF RIGHT RELATIONS

adopted May 23, 2010

To strengthen the bond of peace within and beyond the Second Unitarian Church of Omaha: We pledge

- to create a religious community where we freely explore our values and honor our diversity as a source of communal strength.
- to build healthy relationships by respecting our differences and assuming good intentions.
- to listen appreciatively and endeavor to speak directly, honestly, and compassionately, particularly when we are in conflict.
- to do our best to forgive if we hurt one another, to make amends and to reconnect in a spirit of gratitude and generosity.
- to abide by this covenant in celebration of the common purpose that unites us.

Faithfully done, our work carries forward the ministry of this church to create loving community and supports our mission to grow as a beacon of hope—sharing a vision of a world community that embraces diversity, justice, and respectful stewardship within the interdependent web of existence.

STAFF COVENANT,

adopted September 2009; rev. November 2010, April 2012

In the interest of promoting spiritual growth and right relations within and beyond the Second Unitarian Church of Omaha, we, the professional staff and the volunteer staff, covenant to:

- model healthy relationships and teamwork among the staff and with congregants
- promote healthy business practices in a professional manner, with attention to good stewardship of all resources.

Recognizing that the way we are with one another affects the entire congregation, we agree to:

- express appreciation and encourage one another
- attend to group process, taking time together to remember what is important (such as important dates – anniversaries of employment, birthdays, etc)
- communicate openly with one another
- listen without interruption to what others have to say and process that
- encourage speaking and knowing when not to speak, in the interest of effective decision-making for the common good
- approach concerns and issues with direct communication, working toward resolution and with respect for confidentiality
- challenge assumptions (our own and others)
- avoid triangulation and offer mediation when appropriate
- inform each other about when we arrive and when we leave the building
- practice sensitivity to differences, cultural and otherwise
- and, allow for mistakes from ourselves and the members of Second Unitarian.

Faithfully done, our work carries forward the ministry of this church to create loving community and inspire spiritual growth and supports the mission to grow as a beacon of hope—sharing a vision of a world community that embraces diversity, justice, and respectful stewardship within the interdependent web of existence.

New Members

Joan Benziger, May 20, 2012
Sherry Fontaine, September 29, 2012
Martha Nunn, September 29, 2012
Rich McArdle, September 29, 2012
Darren Houser, September 29, 2012
Courtney Houser, September 29, 2012
Gary Scarborough, September 30, 2012
Jack Frost, November 11, 2012
Greg Minter, November 11, 2012
Gay DeWester, December 16, 2012
John Knape, December 16, 2012
Chris Kurth, January 26, 2013
Olga Kurth, January 26, 2013
Ronda Stevens, January 26, 2013

Reinstated Members

Dan Roth

Departing Members

Erin Bain
Laura Gysi Ballard
Mary Bamesberger
Mike Brockman
Candella Foley-Finchem
Audrey Freyer
Dale Freyer
Jana Halloran
Tina Labellarte
Courtney LeClair
Cy Leise
Marcia Leise
James Martin
Anne Nagosky
Don Shennum
Laura Shennum
Naomi Solomon
Morgan Watters

Births

Alaina Lin Houser, December 19, 2012
Aubrey Nadine Houser, December 19, 2012
Elijah Burke McNeill, February 6, 2013

Marriages & Commitment Ceremonies

Erin Bain and Naomi Solomon, November 6, 2012

Deaths

Frank Dilley, August 29, 2012

Graduating Seniors

2012

London Holmgren

2013

Emily Burnside
Jay Haskins
Russ Riley



SUPPLEMENTAL INFORMATION

Stewardship Task Force

Submitted by Clyde Anderson

Members: Clyde Anderson & Joel Haskins (Co-Chairs), Cheri Cody (Board Contact), Phil Dudley, Carol Johnson (Publicity Coordinator), Rev. McNeill (ex officio), Vicki Pratt (Statistics Coordinator), Sue Aschinger (Trainer for Visiting Stewards)

Kickoff Event Team: Julie Kirn, Vicki Dudley, Michaela Weiss, Becky Scherbring

Hearts & Hands was the theme for our Stewardship campaign. This theme was chosen to inspire us to be Authentic, Compassionate, and Transformative by literally and figuratively using our hearts and our hands. It symbolizes some of the important values of this church which include loving with our hearts while helping one another with our hands. It symbolizes the connection between feeling and doing; feeling the need for growing spiritually while doing what it takes to create a sacred place for growth to occur.

The Stewardship Task Force Team decided to do one-on-one stewardship visits with member households. This allowed the Visiting Stewards and Members to have meaningful conversations about the church and its mission. It was a chance to discuss what needs to be done to maintain and grow this wonderful place we call the Second Unitarian Church.

The Kick-Off Event for the Stewardship Campaign was held on the evening of Saturday, March 2, at the UNO Thompson Alumni Center. There was a fun “mixer” game that required us to have conversations with people we may not have known as well, otherwise. There were prizes for who did the most “mixing”. Rev. Scott then gave a report on the “State of the Church” and how we have much to be proud of, while convincing us that with our hard work and dedication, the best is yet to come. Light snacks and beverages were served.

Sue Aschinger trained our 20 Visiting Stewards. One hundred three member and affiliate member households were asked to pledge, including the Visiting Stewards. So ultimately, 79 households were canvassed by the Visiting Stewards.

As of April 25th we received 85 pledges totaling \$176,506, an average of \$2,077 per pledging household! This is 95% of our \$185,000 goal and an 5% increase over the amount pledged last year. We have once again demonstrated an exceptionally strong level of pledging in response to our deep commitment to our mission.

Leadership for 2013-2014: Joel Haskins and Cheri Cody will co-chair the Team, and Phil Dudley will be Trainer for Visiting Stewards.

Meditation Reincarnated

Submitted by Kevin Dunlop

Regular members include: Kevin Dunlop, Gwen Eurich, Ronda Stevens, Diane Gowens, Marcia Leise, Jana Halloran, and Mark Tipton

We are a group where people can discuss and practice finding peace of mind, loving-kindness, and spirituality.

Our group size has doubled this year.