

Process Observer Worksheet #1

Getting Tasks Done: Gives ideas, suggests methods, gives facts and opinions, expands other's ideas, clears confusion, restates others' ideas, offers conclusions, analyzes, tests suggestions, tries others' ideas out, prides group to action, pushes to decision

Getting Along: Defuses tension, explores differences, invites others to speak, works to include others, acts warm and friendly, values others's contributions, modifies own position, encourages others to modify their positions, checks limits with others, help to set norms, notes others' behavior.

Getting in the Way: Stops group process, prevents agreement, avoids topic, remains indifferent, monopolizes air time, belittles others' ideas, uses jokes to stall, ridicules tasks or group work, criticizes and boasts, becomes aggressive and abusive, interrupts group participants

Getting Tasks Done

Getting Along

Getting in the Way